

## PARISH COUNCIL MINUTES

March 20, 2014

**Present:** Linda Strachan, Bev Higgins, Rev Judie Lafford, Myril Wells, Bev Pattison, Erica Orlando, Anne Dauphinee, Rick Orlando, Rick Morash, Helen Clattenburg, Rev Marilyn Hamlin, Jinny Giza, Rev Mark Pretty, Doug Gillett, Anne Fraser.

**Regrets:** None

The meeting opened with prayer at 7:05 pm led by Rev. Mark Pretty.

**St. Luke's:** Doug Gillett was invited to council to speak about the sale of St. Luke's and to answer any questions we might have. All stipulations have been answered including financial. The closing date is set for April 11<sup>th</sup>. Tony Jackman, our solicitor is preparing the documents. These will be sent to Doug. Both Wardens and the Secretary will have to sign them. Then the Rector will go with Doug to see the Bishop and get his signature on the documents.

Zoning has been a major stumbling block in selling this property. It will qualify as a Day Care Centre.

Jinny asked if there were things such as the lawyer's fees that would come off the \$200,000 and how much they would be.

Anne D wanted to know where the money would go. Doug assured us that the money would come to St. Andrew's.

What will we do with the money? Doug felt that Council needs to think about this. He felt the congregation should have some say. Doug suggested using some of the money for a legacy to St. Luke's. Doug suggested that we put \$10,000 into a "St. Luke's Good Samaritan Fund" to be used in the community. He said a motion had been passed in December, 2012, in regards to helping more in the community

He also suggested that the congregation should be involved in the decision making.

Rick O. said he will be putting forth an idea from the Finance Committee.

Rev Judie felt the people with the finance experience should have be involved in making the decision.

Rick O. wondered if the current people of St. Luke's are aware of this sale.

Doug said that this money has no restriction such as the rectory had.

Bev P asked if this money could be invested with the rectory money and make a list of different things that it could help such as the high cost of fuel. The Rectory money is invested in a Mutual Fund through the Diocese.

Rick M asked about the bell from St. Luke's. Linda said that Ian was supposed to get back to her on this. Rick M would like to see the bell put out front with a plaque put on it.

A round of applause was given to Doug.

## **Parish of St. Andrews**

1.4 The approval of the agenda was moved by Rick O and seconded by Jinny. Carried.

1.5 Bev H moved and Bev P seconded the approval of the minutes as circulated.

### **1.6 Ongoing Business**

There was no ongoing business.

## **Council Ministries Reports**

2.1 Communications – A thank you letter from the Mission to Seafarers was read to council.

2.2 Rector's Report – Rev Mark passed out a paper and explained to us the things he has coming up from Spiritual Development and the Sunday School. Rev Mark has shared many great ideas with the Sunday School.

2.3 Warden's Report – The Wardens have met with most of the committees. Linda said these committees have very dedicated people working behind the scenes. They attended the World Day of Prayer on March 7<sup>th</sup> and helped the Administration Committee prepare the Lenten Mail Out. They also met with Rev Mark after the Wednesday evening service.

## **Following Committees**

3.1 Treasurer's Report – Bev H said the trend continues and we are still in the red but she feels that we are better off than last year. The heating bill was extremely high this year. The Finance and the Property Committees have both looked at it but feel it is one of those things that is hard to control. Rick M said that most heating bills have been up 30% over last year. Rick M said that some of this is due to the groups not turning the heat down before they leave. He will put up signs around the church in regards to this. Bev H moved and Myril seconded the acceptance of the Financial report. Carried.

3.2 Finance Report – Rick O is the chair of this committee. They reviewed the *Terms of Reference* and made some revisions. Rick O read these to council for approval. Gordon Hamlin was elected as the Vice-Chair as a backup. The committee consists of Rev. Mark Pretty, Keith Fraser, Bev Higgins, Gordon Hamlin, Rick Orlando, Rick Morash and Linda Strachan. Rick O moved and Rev. Marilyn seconded that Parish Council accept the Terms of Reference with the amendments. Carried  
They will meet 4 times a year to coincide with the Treasurer's quarterly reports. These reports will be put in the bulletin.  
Keith Fraser proposed that the money from the sale of St. Luke's be invested to protect the principal and use the interest to help with the deficit. The committee agreed to this unanimously. Linda felt we should not make hasty decisions on this money. It was asked if it is combined with the Rectory money would we benefit

from a higher interest rate. The interest rate would not change. If you invest it for longer than a year the rate would be higher. We are receiving 4 % at present. Bev Higgins would like to be able to hand the check over to the Diocese and tell them to invest it the same as the rectory money.

Rick O moved and Rick M seconded that the money from the sale of St. Luke's be invested and we use the interest at a later time. Anne F asked if it would be invested with the diocese. Everyone agreed that we invest with the diocese. Rev Judie asked if this was the Finance Committee's recommendation. Motion carried.

- 3.3 Ways and Means Report** – The Pancake Supper netted \$654.50. 92 meals were Served. Expenses were \$130 and there were \$130 in donations. Some suggestions to think about for fund raisers: Each group challenge an event, Block community parties, Variety Show, Shop and Support.

***Shop and Support*** – Rev Mark brought this idea to council. Our church would purchase a variety of gift cards for a variety of prices to sell to the members of our congregation. We would earn 3 or 6% off every card sold. The congregation would preorder their cards. We would also have some cards on hand at all times. The cards would already be activated when purchased. Anne F asked if most people that purchase these cards would be congregational members. Erica asked if you would have to pay cash for the cards. Rev. Mark said you could pay with cash or cheque. Rick M and Linda will take this on for the first year if council approves. Myril moved and Rev Judie seconded that council support the *Shop and Support Gift Card* fund raiser. Carried.

***Community Block Party*** – Rick M suggested we sponsor a barbeque and invite the community.

***Variety Show*** – Rick M has one person lined up for this. Wendy mentioned the Ladies Group will do a skit. Wendy offered her help with this.

***Lobster Supper*** – Rick M said he has done these before and tickets would be presold.

***Challenging Groups*** – Spiritual Development wanted to know if they could do a Memorial Hymn Sing.

- 3.4 Property Report and Cemetery** - Rick M read the written report. The committee met on Monday, March 17<sup>th</sup>. They have a clean up of the church yard scheduled for April 26<sup>th</sup>.

## **Spiritual Development**

- 4.1 Spiritual Development Report** – The Spiritual Development Committee met with the Sunday School. They served hot dogs and cake to the BLT Choir after the service. Rev. Marilyn sent a story about the BLT Choir to the Masthead News. Services in which the children are involved will no longer being known as “Family Services”. They will be called Children's Services. The Sunday School Teachers will participate doing the readings.

- 4.2 Sunday School Report** – No report.

4.3 Choir Report – No report. Edith Steffens will be back earlier than expected and will start back on April 1<sup>st</sup>.

4.4 Administration Committee Report – No report.

### **Pastoral Care & Outreach**

5.1 Pastoral Care Report – The Pastoral Care Committee made 41 phone calls, 28 visits and sent out 14 cards. They also did 21 Communion visits. Connie Hudson has stepped down as Chair. Flowers will be presented to Connie on Sunday to thank her.

5.2 St. Andrew's Ladies Group Report – We met on March 6<sup>th</sup>. We had a guest speaker, Dr. Monique Conrad, who spoke to us on strokes. She was very engaging and we learned what to look for as far as symptoms go and what to do for someone having a stroke. We did the lunch for the World Day of Prayer. We have a bank balance of \$353.77. We will be cleaning the church for Easter on April 5<sup>th</sup>. We also have a Yard Sale coming up.

5.3 Outreach Report – No report.

### **Stewardship**

#### **Clericus-Regional Council-Diocesan Synod or Office**

7.1 Rev Marilyn gave us an update from Clericus. Part time ministry means that the minister would be part time on Sundays as well as during the week. If Parishes are in trouble the Diocese can put a trustee in place. No decision has been made on the Ministry Task Force. A Lay Reader Course will be held sometime soon. There is money available for green projects.

### **Outstanding or New Business**

8.1 Installation of Council – This will take place on April 6<sup>th</sup> at the 10:30 am service. All members of council are asked to attend.

8.2 Letters to Groups – Letters were sent out to the groups using our hall to remind them about taking all garbage with them and turning down the heat and the lights off, etc.

8.3 Yard Sale Request – A Parishioner would like to have a Yard Sale using our hall and donating any money raised to the church. The Wardens felt that maybe they could have it during the summer and use the stage for storage if needed. Myril moved and Erica seconded that we allow this individual to use our hall for a Yard Sale. The hall rental fee will be waved as she is donating all proceeds to the church.

- 8.4** Mother's Day Flowers – Council was asked about purchasing flowers for the children to hand out on Mother's Day. It was agreed that we purchase flowers.
- 8.5** Bulletin – Someone has been found to do the bulletin for the time Wendy is laid up.
- 8.6** Outdoor Service – It was suggested that we have an outdoor service followed by a barbeque.
- 8.7** Sides Persons – The sides people are responsible for checking the heat is turned down and all doors are locked. Whenever we have a special service, they are expected to guide the communicants.
- 8.8** Induction Service – A date will be set after Easter for Rev. Mark's induction service.

**Adjournment & Closing Prayer**

Helen C moved adjournment and we closed with the Grace at 9:05 pm.

The next meeting of Parish Council will be held on **April 24, 2014 at 7 pm.**

Respectfully Submitted

Wendy Wells  
Secretary.