

Parish of St. Andrew's Timberlea-Lakeside Council Minutes from Nov. 10, 2011

Present-Rev. Mike, Rev. Judy Lafford, Joanne Hanley, Linda Strachan, Rick Morash, Raymond Scott, Rick Orlando, Renee Fraser, Doug Gillett, Bev Higgins, Angela Miller

Regrets-Nicole Chenell, Jo-Anne Rector

Rev. Mike opened with Prayer.

--It was moved by Rick M. and 2nd by Rev. Judy that the agenda be adopted. Motion carried.

Business arising from minutes -Rick M. said the First Aid kits were purchased and installed, he also continued to say he was the first patient in need of a band-aid. The donation of \$200.00 was sent to "Journey of Healing" breakfast at the WTC. It was also discussed that we must have more notice for any future donation requests.

No correspondence

Rectors Report-Rev. Mike has been working on this years Christmas letter and organizing Christmas services. He feels a New Year's Levee would be nice to try, since New Years falls on a Sunday. He plans to set up a meeting in early January to organize chair persons for the various events that take place in the parish. Rev. Mike plans to discuss the Holy Covenant and the Covenant with Marilyn Hamlin during his Nov. 27th Sermon. Doug feels the covenant is very good to keep us on track. Rev. Mike feels it is a good reminder that we need to be respectful to one another. Rev. Mike stated that he would like to call a special meeting to further his discussion on the "Transparency of the Diocesan". Rev. Mike was very impressed with the craft sale.

Wardens Report-Renee felt the craft sale was a great success. She inquired to council whether we should start charging the various groups a fee for using the hall. Rev. Judy said "absolutely not". This topic was briefly discussed and concluded that there should be a different contract for a business using the hall verses a non-profit organization using the hall. It was asked that Heather Campbell remind the groups using the hall, to be sure to clean up and take their garbage home. It was also asked of everyone to document anytime they notice garbage left to figure out who is not cleaning up after themselves. The rental contract will be amended to say that there are no fees for outreach programs, but that a goodwill donation to cover cost of heat, lights, etc. would be appreciated.

Doug feels the congregation should be thanked for their generosity in reaching, and surpassing, our kitchen fund goal.

Property Report-The property committee has been very busy with cleaning, painting, and many maintenance jobs. The finalized list of their responsibilities was submitted to council. The property committees 2012 budget was finalized and submitted to the finance committee for approval.

Treasurers Report-as circulated. In regards to petty cash, the event chair persons may either purchase required supplies and submit receipts for reimbursement or may request a petty cash float and submit reconciled receipts/cash following the event.

Finance Committee-submitted their "Terms of Reference"(list of responsibilities) to council.

Spiritual Development-Rev. Judy asked if a Thank You card could be sent to Trinity United church for providing us with 100 chairs. It was agreed that a card would be sent.

Sunday School-no report

Choir-The choir has 1 new member. The organist and the choir has concerns that they cannot make necessary eye contact during the services. Rick M. said that the Property Committee will look into correcting the line of sight between the organist and the choir. Another concern was brought up by members of council that the organ seems to be getting too loud. A solution will be looked into by Spiritual Development.

Administration Committee-This newly formed committee has met and discussed their responsibilities. Bev currently picks up the mail, but feels the Admin. committee could pick up the mail as part of their duties.

Pastorial Care Committee-continues their regular activities including support, calls, visits and cards to parishioners.

Ladies Group- currently planning their Christmas party. Collecting items for the Mission to Seafarers gift boxes, which will be boxed up Dec. 3rd for the Dec. 4th service.

Outreach Committee-requests that the White Gift Sunday donations be put towards Feed NS Christmas Turkey Fund, and would council 'top up' donations to the amount of \$250.00 if there is a short fall. Doug motioned, Rick M. 2nd that this be an annual donation from council. Motion passed.

Ways and Means-had a busy month with their craft market and country show. They are currently planning December turkey supper.

New Business-It is suggested that someone from the Property Committee be appointed to purchase any necessary kitchen supplies and that an ongoing list of supplies be posted.

A list of Parish structure was circulated.

A discussion on whether to issue a temporary key to sides persons when Rev. Mike needs to leave was concluded with everyone concerned agreeing that Bev's key be placed and left in the money bag.

St. Luke's update by Doug-To improve our chances of selling St. Luke's property, it is proposed that we have the 3 parcels of land surveyed and rezoned to accommodate semi-detached dwellings. The cost for this job would be billed at an hourly rate. Estimated cost \$2000.00+tax. Council agrees that this cost must not exceed \$2000.00+tax. Rick M. made the motion, Doug 2nd to approach the finance committee to decide from which account the money should be taken. Doug will advise the surveyor to procede as soon as possible.

Due to the lenght of the meeting, discussions on the duties for the Property committee and the Finance committee, as well as the Parish Structure list of names, were postponed to the next council meeting. Rick. M motioned to adjourn.