

PARISH COUNCIL MINUTES

November 20, 2014

Present: Anne Fraser, Anne Dauphinee, Erica Orlando, Bev Higgins, Rick Orlando, Linda Strachan, Jinny Giza, Rev Marilyn Hamlin, Rick Morash, Bev Pattison, Myril Wells, Helen Clattenburg, Rev Mark Pretty, Wendy Wells

Regrets: Rev Judie Lafford

The meeting opened with prayer at 7:00 pm led by Rev Mark.

Parish of St. Andrews

1.4 Bev P. moved and Rick M seconded that the agenda be accepted with the following additions. Replacement for the Envelope Secretary which will come under other and cleaning church steps after snow storms. Carried.

1.5 Rev Marilyn moved and Rick O seconded the approval of the minutes. The time for The Children's Shopping day was given wrong and should be 10 am to 12 noon. Under 8.2 – Fundscrip – Electronic transfers have been set up. Carried.

1.6 Ongoing Business – none

Council Ministries Reports

2.1 Communications – A card was received from the BLT school in regards to the Breakfast Bucket. This was read by Rev. Marilyn.

2.2 Rector's Report – Rev Mark said we need to promote the Fundscrip campaign. He gave an update about the Sunday School. He has had a series of discussions with the teachers. The Pageant will be held this year on the last Sunday before Christmas Eve. There have been some concerns about the program they were using. They are now using the Whole People of God curriculum. Bev H asked if the fee for the curriculum was an annual fee or whether it was a one time thing. It is an annual fee. Jinny asked if the Servers training was ongoing. Rev. Mark said the newsletter for December, January and February is done and will soon be out.

2.2 Warden's Report – They met with Edith and updated the original organist's policy. Rick M did a lot of work on the Fundscrip Fundraiser. Rick M wrote a new hall rental policy. They met with Rev Mark and Rev. Judie to discuss Sunday School. They also met with the Sunday School teachers and Rev Mark to discuss the Christmas Pageant. They have been involved with the preparations for All Soul's Day and Remembrance Day. They attended the service at the Lakeside Legion and

laid a wreath for St. Andrew's. They attended both the Finance Meeting and the Property meeting. They also attended the Halloween Pot Luck. There will be a Liturgical Dance at the 6:30 pm Christmas Eve service presented by Jocelyn and her sisters and exchange student. They will present the Nativity in dance. Service times for Christmas Eve will be advertised in the Masthead News and the Chronicle Herald papers.

Following Committees

- 3.1 Treasurer's Report** – Under YTD a minus balance of \$14,005.31 is shown. The resources are down while expenses have risen. We will have investment income to help out at the end of November. This will be included in the budget. We need to use our minds to try to find away to get out of this deficit. Bev H. moved and Myril seconded the adoption of this report. Motion carried.
- 3.2 Finance Report** – The Finance Committee met on Nov. 18th. Rick O presented a draft budget. A new Organist Agreement was developed. The new copier was discussed. The mileage expense policy was discussed. The Wardens tabled their intention to provide better oversight of the Sunday School program. There was discussion on the GIC the bank deposited without our permission.
Budget – The budget is forecasting a deficit of \$20,150. at the end of 2015. Ways and Means could raise \$2000. The Property is down for \$10,000 in renovation expenses but they will raise most of this money. Rick O thanked Bev H for the work she put into preparing the budget. We are to take a good look at the budget and it will be discussed and dealt with at our next meeting. on December 11th.
- 3.3 Ways and Means Report** – The Turkey Supper is well underway. The turkeys were purchased. The potatoes are being donated by D & Jo's Market. The sign up board is getting filled in.
The Kids' Christmas Sale is being held on December 13th from 10 to 12 noon. There will be a canteen. Set up will take place on Friday night. Rev Mark will approach the Sunday School about setting up a display.
A concert will be held on December 7th at 2:30 pm with the "Cardinal Quartet".
- 3.4 Property Report and Cemetery** - A written report was presented. They met on November 12th. Another dead tree was removed from the cemetery, and a number of headstones were straightened. There was an unexpected plumbing emergency which cost \$593.04. Total expenses for the YTD for repairs and maintenance were \$1,383.45. Brian Lynch has been contacted for snowplowing again this winter. We had a quote from Ultramar to replace the oil tank. This will be done in 2015. Garbage disposal was discussed at length. The groups are not taking their garbage with them. The committee recommended that the lawn mowers be sold. Plans are in the works for renovations in the back stairwell to bring it up to fire codes. The cemetery plan will be updated and put in digital format.

A concern was brought to council's attention. Two different groups use the hall on Monday evenings. The first group uses the hall until 7:30 pm. The other group starts at 8:00 pm. The first group are children and the later group are adults. This is a concern for the children's safety. The Wardens will speak to both groups and find a fix for this. The garbage is a big deal because the groups are not taking their garbage with them. We are to think about this and bring some ideas back to the next meeting. The Wardens will speak to the groups and give them 3 or 4 months and then it will be rechecked.

Spiritual Development

- 4.1 Spiritual Development Report – St. Luke's Service was very well attended. The children had fun at the Pot Luck in October. 33 to 35 people attended the Memorial Hymn sing on November 3rd. The Advent study has been cancelled. The Memorial Angels will be sold for \$5 each beginning on the first Sunday of Advent. A Blue Christmas service will be held on December 18th.
- 4.2 Sunday School Report – This was covered under the Rector's Report.
- 4.3 Choir Report – Maya Wile played for the singing of The Lord's Prayer at the Youth service in Oct. 7 Choir members attended the Memorial Hymn Sing. 9 Choir members attended the Remembrance service on November 9th. The pianos were turned in November,
- 4.4 Administration Committee Report – This committee had a short meeting on Nov. 13. The committee will help with the Christmas mail out and make sure it goes out in time for Christmas.

Pastoral Care & Outreach

- 5.1 Pastoral Care Report – In August 29 phone calls were made, and 17 visits. There were 29 phone calls in Sept., 18 visits, 4 home communions, and 4 cards sent out. In October they made 25 phone calls, 16 visits, 22 home communions and sent out 2 cards.
- 5.2 St. Andrew's Ladies Group Report – We had a guest speaker from the Alzheimer's Society at our November meeting. We had a great turnout and learned a lot. We have our Christmas party coming up on December 5th and will be packing the shoeboxes for the Mission to Seafarers on the 6th of December. Our last event before the Christmas break will be our Carol Sing and Tree Lighting evening on December 14th.
- 5.3 Outreach Report – No report.

Stewardship

Clericus-Regional Council-Diocesan Synod or Office

7.1 Rev. Mark has worked with the clergy from the other churches and has started a Ministerial group. Their first project was the Remembrance Day service. They will meet again next Tuesday at St. Andrew's Church. An Ecumenical service will be held in January. Linda thanked Rev Mark for getting this back up and running.

Regional Council – Wendy read a written report given by Jinny Giza. Regional Council met on October 6th. Some of the highlights of the meeting are as follows:

- Lay Readers Course went well with another one planned for spring.
- 3 parishes owe dues and have been contacted.
- The national ACW conference held here went well.
- NYC was held this past weekend and was successful.
- The Bishop's 3 year itinerary is on the diocesan website.
- There will be no Suffragan bishop but there will be some support staff.
- All emails to the bishop should be sent to Jana.
- King's College is in a deficit budget.
- There may be a Regional Confirmation at the Cathedral in early May.
- A task force is raising money for a Youth and Family Ministry Coordinator for 2015.
- Safe-r-church is a requirement for our insurance companies.

Outstanding or New Business

8.1 Envelope Secretary – Erica Orlando gave her resignation as Envelope Secretary after being in this position for 5 years. She will stay on until someone is found and will help train them. Bev H also offered to help with the training. This will be advertised in the bulletin.

8.2 Pension Administration Fee – There is now a \$900 Pension Administration Fee. Bev H. said it used to be buried in the benefit payment.

Adjournment & Closing Prayer

Rick Orlando moved adjournment and we closed with the Grace at 8:55 pm.

The next meeting of Parish Council will be held on **December 11 at 7:00 pm. Please note that this is a week earlier than usual.**

Respectfully Submitted
Wendy Wells
Secretary.

