

Parish of St. Andrew's Timberlea-Lakeside  
Council Minutes from Sept 8<sup>th</sup> 2011

Present: Rev. Mike Conrad, Jo-Anne Rector, Nicole Chenell, Renee Fraser  
Keith Fraser, Rick Orlando, Rick Morash, Angela Miller  
Regrets: Rev. Judy Lafford, Doug Gillett, Bev Higgins, Linda Strachan  
Absent: Joanne Hanley

-Renee welcomed everyone back at 7pm.

-It was moved by Rick M, 2<sup>nd</sup> by Jo-Anne R the agenda be approved. Motion Carried.

-Rev. Mike opened the meeting with prayer.

Business Arising from the Minutes:

1. Expenditures over \$1000.00 to be taken to finance committee. Canon states that the finance committee is responsible for the finances of the church. It was discussed that we should have the chair of the finance committee a permanent member on council as every committee should have a representative at council. It will be requested that they attend council meetings and the finance committee can designate their council member.
2. Member at large positions- no names have been put forward to take over Glen's position for this year and the position for 2012. Rev. Mike has a few people in mind that he will ask.
3. Soup Kitchen- Rev. Mike has emailed St. George's and he has not heard back from them. He will email them again before our AGM to find out where our donations are going.
4. Keith has been mowing the property. Renee will email Jamie and confirm the arrangements for mowing and plowing.
5. Ladies group donation of \$1000.00 to the church- has been deposited.
6. Jo-Anne asked if the \$400.00 petty cash allotted for Ways & Means could be left here and when it was needed she would come and get it, this will be carried over to our October meeting.

It was moved by Jo-Anne, 2<sup>nd</sup> by Rick M that the minutes are approved with the above amendments.

Motion Carried.

Council Ministries and Reports:

1. Rectors Report: Rev. Mike commented that it has been a "typical" summer, attendance was down. Back to church Sunday is scheduled for Sept 25<sup>th</sup> and lots of things are planned for this day. Sunday School is starting as well with a new curriculum. The Bishop has asked us to take a student for the winter months and will be with us until March.
2. Warden's Report: As circulated.
3. Ways & Means: They are preparing for their Craft Market they have rented all 20 of their tables at \$25.00/table, they will be charging \$2.00 admission and they will also be having a canteen. Turkey supper is Dec. 3<sup>rd</sup>. Jo-Anne and Darlene are stepping down from the committee in January but will be available to help out.
4. Property Report: Have not met. The gyprock is going up. Members of the church are doing the painting. Doug Gillett has been in contact with a surveying company and they would charge \$2000.00-\$3000.00 to survey the property at St. Luke's. Rev. Mike is not sure that this is something we should do at this time. It was suggested that we discuss this further when Doug is present. Currently there is a small congregation meeting there (Anglican Alliance of Canada) led by Rev. Stephen Ashton. Rev. Mike will make sure Rev. Ashton has the insurance certificate and will provide it to the diocese. Rick M, commented that he disagreed that the current occupant may be given the right to match any offer made on the property. Rev. Mike stated that he could remove this clause from the agreement. Current arrangement is that no rent is charged at this time and the agreement will be reviewed again on Oct. 31<sup>st</sup>2011. It was discussed about charging rent; an option mentioned that we would receive 10% of their collection, possibly paying an honorarium. Rev. Mike will talk to Rev. Ashton and report back to council. It was also discussed that the rent charged could be manageable.
5. Spiritual Development: Back to Church Sunday, telling the story of Jesus. Joey Carver will be attending and providing some music. Friday will be a potluck, Saturday is the breakfast. It was discussed we would like to have some more upbeat music played on Sundays.

6. Sunday School: Registration will be held on Sept 11<sup>th</sup> & 18<sup>th</sup>. We will be using a new curriculum called Spark this year, which is lectionary, based. Jo-Anne is returning this year. Our official start date is Sept. 25<sup>th</sup>.
7. Choir: No report
8. Pastoral Care: Rev. Mike read report as follows: June: phone calls- 30  
Visits- 16 Cards sent- 4. July August: phone calls-57 Visits- 23  
Cards sent- 8.
9. Ladies Group: closing supper for the summer was at Brewdebakers with Rev. Mike, Rev. Ron and Rev. Judy present and all members of the group. \$1500.00 was paid to the church to cover our full budget for the year of 2011. Aug 21<sup>st</sup> the group catered for Gordon & Marilyn's 50<sup>th</sup> anniversary. The group cancelled their Sept 1<sup>st</sup> meeting. Next meeting will be Oct. 6<sup>th</sup> 2011. Yard sale will be Oct. 15<sup>th</sup> 2011.

New/Special Business:

1. The organist agreement has been finalized. It was moved by Jo-Anne, 2<sup>nd</sup> by Rick M that the new organist agreement is given to Edith Steffans to sign. Rev. Mike will meet with her. Motion Carried.
2. Postulant Covenant- Rev. Mike reviewed contract and what is expected and what duties a Deacon will do.
3. Side's person's workshop- Rev. Mike will confirm with Rev. Judy when this will take place. Rick O, Rick M, Wendy and Brenda have gone over a possible checklist for the side's persons and a new recap sheet could be introduced. Rick O will forward the sheet to Rick M to add a sub total section.
4. Back to Church Sunday- Renee will contact Rev. Judy as to how much food should be purchased for this event. Rev. Mike moved Renee contact Rev. Judy and requests her to purchase all the food for this event, 2<sup>nd</sup> by Rick M. Motion Carried.
5. The freezer in the furnace room should be kept open and unplugged unless being used, it recently had to be cleaned, it was full of mildew. Renee asked about a clean up crew for back to church Sunday, this will be referred to Spiritual Development however, hopefully others will stay and help clean up.
6. Endowment fund- Rick O presented the layout for the endowment fund. Rick M moved the layout be accepted, 2<sup>nd</sup> by Rick O. Motion Carried.
7. Organizational Chart- Renee reviewed the chart and all the members on each committee; the chart may also show who has keys to the church. Rick O would like to see it mounted on a board and placed where it could be seen. One suggestion was that it could be placed downstairs in the hall.
8. Holy Manners Covenant- It was moved by Jo-Anne R that St. Andrew's adopt the Holy Manners Covenant, 2<sup>nd</sup> by Angela M. This will be presented to the congregation. Motion Carried.
9. Council Retreat Minutes Review.
10. Renee reported that we had a request for food from a single mom on social assistance. After a lengthy discussion it was suggested she contact Feed NS.
11. Purchasing of postage stamps in bulk- it was suggested that these could be purchased from Costco, as they are less expensive there. Another possibility mentioned was to set up an account with Staples. It was decided to leave things as they are.
12. First Aid Kit's- these are needed for upstairs and downstairs. Rick M will purchase the kits. Rev. Mike has been checking the oil tanks.

Our next meeting will be October 13<sup>th</sup> 2011 at 7pm.

Respectfully submitted,

Nicole Chenell  
Parish Secretary