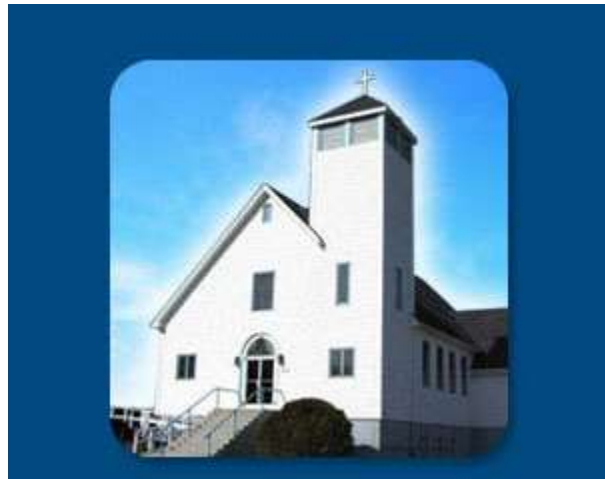


THE
2018 ANNUAL REPORT
FOR
THE PARISH OF ST. ANDREW'S
BEECHVILLE-LAKESIDE-TIMBERLEA-HUBLEY



WARDENS

Bev Higgins Beverley Dellapinna

RECTOR

Rev. Mark Pretty

Parish of St. Andrew's Anglican Church
2018 Annual Report
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Parish Council 2018
Elected at the Annual General Meeting
Of the Parish of St. Andrew's Church
January 28, 2018

Warden	Bev Higgins 2018
Warden	Beverley Dellapinna 2018, 2019
Secretary	Wendy Wells
Treasurer	Keith Fraser
Members at Large	Lorraine MacLellan 2018 Heather Campbell 2018 Liz Card 2018, 2019 Linda Strachan 2018, 2019 Kim Wells 2018, 2019, 2020 Tom Pinsent 2018, 2019, 2020
Synod Delegates	Jinny Giza Wendy Wells
Alternate Synod Delegate	Anne Fraser
Youth Synod Delegate	Natasha Pretty
Regional Council	Rev. Mark Pretty Rev. Marilyn Hamlin Jinny Giza

Committee Chairs

Property	Ken Richardson
Finance	Rick Orlando
Spiritual Development	Rev. Mark Pretty
Pastoral Care	Jinny Giza
Administration	Brenda Morash
Sunday School	Kim Wells
Ladies Group	Wendy Wells
Men's Breakfast	Don Schwartz
Outreach	Rev. Marilyn Hamlin / Lorraine MacLellan
Choir Director	Edith Steffens
PWRDF	Rev. Marilyn Hamlin
Diocesan Times	Wendy Wells
Altar Guild	Shared
Parish Auditor	Bev Higgins
Ways & Means	Bev Higgins
Envelope Secretary	Donna Ruggles

**Agenda of the 2019 Annual General Meeting
Parish of St. Andrew's
Sunday, January 27, 2019**

1. Opening Prayer
2. Election of the Meeting Chair
3. Election of the Meeting Secretary
4. Corrections (if any) and approval of the minutes from previous AGM
5. Unfinished Business from previous AGM
6. Business arising from the minutes –
7. Communications
8. Consideration of a written report by the Parish Corporation on all its assets and liabilities including money invested by it or on its behalf since the previous annual meeting, such report to include a schedule describing the investments including the rate of interest on each investment and the maturity date of each investment –
9. Presentation of a list of all insurance policies belonging to the Parish Corporation and the amount of insurance on all buildings owned by the Parish Corporation
10. New Business – Motion to accept all reports as circulated
11. The presentation of audited financial statements of all receipts and expenditures
12. The Reports of the Rector and Deacon
13. The Report of the Wardens
14. Consideration of a written report of each committee of the parish and the reception of parish organizations, regional council and other congregational bodies
15. Consideration of a statement of estimated income and expenditures for the ensuing year (budget)
16. Election of Wardens
17. Election of other members of Parish Council
18. Election of Lay Representative and Youth Delegate to Synod pursuant to the Constitution of Synod
19. Election of the Parish Secretary
20. Election of the Parish Treasurer
21. Election of one or more Auditors
22. Election of delegates to Regional Council
23. Election of Correspondent to the Diocesan Times
24. Such other elections or appointments as the meeting determines
25. Closing prayer and Grace

Minutes of the Annual General Meeting Sunday, January 28, 2018

1. Opening Prayer lead by Rev. Mark Pretty at 11:45 am.
2. **Election of chair**-Linda Strachan moved and Jinny Giza seconded that Tim Edwards chair the meeting. Motion carried.
3. **Election of meeting Secretary**-Gordon Hamlin moved and Keith Fraser seconded that Wendy Wells be recording secretary. Motioned carried.
4. **Corrections and approval of 2016 AGM minutes**-It was moved by Rick Morash and seconded by Brian Higgins that the minutes from last year's meeting be approved as written. Motion was carried.
5. **Unfinished business from previous AGM** –Nothing to report.
6. **Business arising from the Minutes**- The uncertainty of having an organist for Sunday led to a contract being worked out between Doug Hendsbee and Edith Steffens. They will split the job 50/50 and Edith will play on the fifth Sunday. Over Christmas it was discovered that Edith would be returning south and will not be back until after Easter. Pat Crory came forward and offered to fill in for Edith. A comment was made by Doug Hendsbee that if we had to go outside to look for a fulltime organist, we would probably pay double what we are currently paying.
7. **Communications** – None.
8. **Parish Asset and Liabilities** – This will be covered under the financial statements.
9. **Presentation of Insurance Policies** –The Insurance Company automatically increases coverage each year. We may need to upgrade our inventory.
10. **New Business**-It was moved by Bev Dellapinna and seconded by Rick Morash that all reports be accepted as circulated. Motion carried.
11. **The Presentation of Audited Financial Statements of all Receipts and Expenditures** – Keith Fraser moved and Gordon Hamlin seconded that the financial statements be adopted. Motion carried.

The Financial books were audited by Doug Gillett. We had a deficit of \$7,266.15 last year and this year we are forecasting a deficit of \$14,200.00. We can draw from the investments. In spite of an increase in giving, the expenses keep going up. We have three amounts of money invested. These are the Cemetery Funds, the Rectory money and the money from the sale of St. Luke's. We receive investment income from these

investments. This money is put in the general fund to help with expenses. There is a quarterly report on the market value as to whether it increases or drops. Tim Edwards does the digging for all cremation lots and the families pay for the full burial plots. Tim thanked Keith for a job well done with the finances.

12. **The Report of the Rector**-Rev Mark Pretty said that Tim Edwards was a very good Warden and he said that Parish Council was a good group to work with. Rev Marilyn Hamlin does an awesome job as the Deacon. Rev Mark has gratitude for the Ways and Means Committee and the impressive amount of money they have raised. These events are the main way for fellowship in our Parish.
13. **The Report of the Deacon** – Rev Marilyn Hamlin reiterated a lot of what Rev Mark said. She said that most deacons are not accepted in their churches the way we accept her. Rev Marilyn says she feels blessed and she is approachable if anyone has anything they would like to discuss.
14. **The Report of the Wardens**- This has been an active year with services, social events and outreach both for parishioners and non-parishioners. We have so many willing volunteers. This has made Tim Edwards' two years as Warden not so grueling and the church has run like a Swiss watch. Rev Mark has helped us grow in our minds by using services from New Zealand. Tim thanked Rev Marilyn for all she does. He said he was glad to see Rev Judie Lafford back and he thanked Rev David Dellapinna for all his help. Bev Higgins thanked Tim for his leadership. She said he has been so easy to be around. Linda Strachan said that Tim did a wonderful job with updating the choir on the music. Church without music is something less.
15. **Reports of the various committees of the Parish**- Doug Hendsbee didn't begin until the spring. Nancy Michalko had been filling in.

We have received information on Insurance for using the hall. We didn't feel it was necessary as the Girl Guides have their own insurance.

The sound system needs to be upgraded so the people who sit on the altar can hear. There has been a problem with people not being able to hear the sermon. Gordon Hamlin said you have to speak into the microphone. Rick Morash suggested putting another speaker on the altar for the choir. This is an active item and will be taken to property.

16. **Presentation of the budget for 2018** – It was moved by Keith Fraser and seconded by Rick Orlando that the budget be accepted as circulated. This motion was carried.

The Finance Committee took a different approach to the budget this year. They used the figures for the actual income and disbursements up to the month of November. They then tried to estimate what would happen for December. It was difficult to

estimate and when it was compared to the actual, an improvement in December was noted. This changed the loss to \$14,200. It was suggested that the budget be done late but this would mean the Annual Meeting would have to be held later in the winter.

17. **Report of the Nominating Committee** –Tim Edwards is finished as Warden. Bev Dellapinna allowed her name to stand for this position. There were no other nominations. Bev Dellapinna was elected as Junior Warden for 2018-19. Bev Higgins will be Senior Warden for 2018.

Keith Fraser has agreed to let his name stand for another year as Treasurer. There were no other nominations. Keith was elected by acclamation.

Wendy Wells agreed to stay on as Secretary. There were no other nominations. Wendy was elected by acclamation.

Tom Pinsent and Kim Branton are both prepared to sit on Parish Council for another three years as Members-at-Large. There were no other nominations for these positions. Nominations ceased.

Gordon Hamlin moved and Don Schwartz seconded that all names put forth by the Nominating Committee for positions on Parish Council be accepted. Motion carried.

Tim Edwards thanked those who accepted positions on Parish Council for allowing their names to stand.

Bernie Conrad asked about adding the bulletins, minutes, etc., to the Web Site. He felt it would put much more information into the Parish. Tim said without Bev Higgins there wouldn't be a Web Site. Keith asked how many would go on line and read these things. If the Annual Report was put on the Web Site it would need to be password protected.

Emily Rhyno said that although the internet is a wonderful tool, there is a percentage of our community that is not internet savvy. Rev Mark asked what information the non-computer people would like to have. Maybe we could have a communication board. A message for snow storms could be put on the phone. Rick Orlando said that we used to post minutes but nobody read them so we stopped doing it.

Rev Marilyn suggested posting one copy of each. Lorraine MacLellan suggested we have a list for people to sign with what they would like to have copies of, the minutes, financial statements, etc.

Keith Fraser moved adjournment at 12:36 p.m. The meeting closed with the Grace.

Respectfully Submitted,
Wendy Wells,
Parish Secretary

PARISH MEMBERS PRESENT

**Tim Edwards
Bev Higgins
Lorraine MacLellan
Helen Payne
Flos MacFarlane
Jean Schwartz
Jim Polkinghorne
Bernie Conrad
Weldon Rhyno
Anne Dauphinee
Jinny Giza
Elizabeth Card
Gordon Hamlin
Linda Strachan
Heather Campbell
Rick Orlando
Anne Fraser**

**Rev Mark Pretty
Rick Morash
Ken Richardson
Sandra Cowie
Don Schwartz
Sharon Polkinghorne
Donna Ruggles
Emily Rhyno
Stan Dauphinee
Pauline Dauphinee
Brian Higgins
Harley Card
Rev Marilyn Hamlin
Kim Branton
Keith Fraser
Erica Orlando
Bev Dellapinna**

2018 Rector's Annual Report

I want to express my deepest thanks to our Parish Council and all of our committees for working very hard in every area of ministry and responsibilities throughout. Council has been an absolute pleasure to work with, as always! A big part of why that working group is so efficient is about the trust we have in the very competent and good work done by each of our parish committees.

We are very blessed to also enjoy the exceptional work of the Ways and Means Committee. As many of you know, their creativity and attention to detail has made for some record-breaking events this year both in attendance and fundraising. They are all worthy of note, but the one that stands out to me the most was our car show this summer. I have never, ever seen that parking lot so full of antiques, vintage, modified, classic, hot rods and even a Lamborghini and a Tesla! It is events like those that allow us to reach out into a much wider community.

The measure of the vitality of a parish is not actually its attendance, financial status or numbers of any kind. Vitality is seen in how we make ourselves present in the surrounding community. There has been a great deal of solid work in that area this year, and we are very blessed.

I have also felt very thankful this year for the continuing teamwork between the Reverend Marilyn Hamlin as our Deacon, and myself. Marilyn works very hard, and so often goes above and beyond the call of duty. Her ministry in outreach, taking care of our shut ins, Melville Lodge, and her always well organized and thoughtful presence for every service we have, just to mention a few things, are a true gift to this parish. And of course I very much miss the assistance of the Rev'd Judy and hope for better times ahead.

I will be sad to see Bev Higgins rotating out of the Senior Warden position for 2019. She has always been an exceptional volunteer and hard worker in the parish in many roles. Her always optimistic and positive energy, incredible organizational skills, and diplomacy are qualities of leadership that have been put to wonderful use these last two years! We are looking forward to Bev Dellapinna's leadership as Senior Warden this coming year.

It has been the practice to submit Rector's Reports from time to time at council. Here is the kind of work that is reported, which is offered here to provide a sense of some of the more important elements of ministry and how it connects to the larger community as well as to responsibilities within the parish.

Networking (groups, programs and organizations often connected with this year):

Environmental Network NS & PEI, 100Women org; local companies offering work placements to referrals of benevolent fund clients; The Grieving Room (FB); Social services; supervising parental visitation; NS Family Court; Child Protection; Various Women's Shelters in the HRM;

Girl on Fire, RCMP & HPD; Mi'kmaq Friendship Centre; CTRL (clinical training resources), the Benevolent Fund; raising awareness of bullying, consent, the impact of social media and empowerment in youth ... others.

Liturgical

Center for Progressive Christianity, Creative Liturgy Group, St. Michael's Auckland Anglican Liturgical Archives, Canadian Supplemental Liturgical Resources, Whole People of God resources. Sermon prep (4-6hrs/wk.). Special Liturgies (many, varies by liturgical season).

Training: review of mental health first aid kit, ongoing clinical training, family court custody and affidavit documentation, mindfulness training, various workshops on counselling methods for mental illness.

Pastoral Visits (Ranges Each Month)

Hospital: 1-4

Visits: 19-46

Emergency calls: 1-5

Range of Counselling: faith practice, discernment, medical crisis, relationships, mental illness (depression, anxiety), addiction, general pastoral support, spiritual, financial, grief, conflict resolution, critical incident debriefing, vocational transition, family (divorce, separation, custody), mindfulness.

I am very much looking forward to 2019 here at St. Andrew's. In February we will complete our 5th year in ministry together and enter our 6th. It's going to be a very active and significant year as our Ways and Means Committee takes on even greater fundraising and community building projects and as we celebrate our 100th anniversary of the parish!

I know we can count on the support of all our parishioners to volunteer their many skills, gifts and energy as we seek to be a meaningful and caring presence in our community, and serve one another in God's love.

Peace

The Rev'd Mark Pretty

2018 Deacon's Annual Report

It has been a busy and rewarding year at St. Andrews. During 2018 we enjoyed a variety of Liturgies at the 10:30 Sunday morning services. Our Sunday School, and a plethora of groups and committees continue to play an active role in the spiritual and social life of our Parish.

I believe St. Andrews to be a church that is committed to Team Ministry and I feel fortunate indeed to be able to exercise my ministry as part of the team. Our Rector, Rev.'d Mark, sets a true example in this area. I feel respected, and am supported by Rev.'d Mark as he continues to provide opportunities for me and for members of our congregation to "spread our wings" in so many ways. It is a blessing to be able to minister with Rev.'d Mark, and with each other in an inviting and welcoming environment, using the gifts with which God has provided us. Each and every one of us has our own ministry and I give thanks for those ministries and for all who willingly exercise them.

I am appreciative of the ministry of our Lay Reader, Donna Ruggles who faithfully accompanies me to Melville Lodge each month as we bring music and a Service of Communion to the residents there.

Having the opportunity to chat with the children during the "Kids' Talk" on Sunday mornings is always a time of learning for each one of us.

Rev.'d Judie's presence at St. Andrews is always welcomed and I recall her encouragement and understanding during my time as Lay Reader, Discerner, Postulant and finally as an Ordained Deacon.

Thank you to all who serve with me at St. Andrews. This report does not necessarily outline my own various ministries in the parish, but I would be pleased at any time to refresh the congregation's knowledge about the role of the Deacon in the Church.

Rev.'d Marilyn

Wardens' Report 2018

2018 was a very active year at St. Andrew's, with our weekly services, various outreach activities and more social and fundraising events. We continue to be blessed with the educational leadership of Rev. Mark and the willingness of so many faithful volunteers. We are extremely grateful for the contributions all of you make to the life of our Parish.

As wardens, we have attended the quarterly Finance Committee meetings and have attended and chaired the monthly Parish Council meetings. We re-established the monthly Rector/Warden meetings and we have become members of the Anniversary Committee.

Parish Council Minutes and Financial Statements are being distributed to members who requested a copy, as a result of the discussion at last year's AGM.

On February 4, we welcomed our guest speaker, Chris Pharo, who enlightened the congregation on the work of PWRDF and on March 2, we hosted the World Day of Prayer Service. The new Parish Council was installed at the service on March 4.

Our music program was complimented with the superb performance of the Handbell Choir followed by a luncheon in the hall on April 29, as well as the beautiful harmonies and solos by the Cardinal Points. It is always a pleasure to be treated to such professional talents.

The Wardens reviewed and oversaw the distribution of church letters and re-introduced the distribution of Lenten envelopes.

With the assistance of Rev. Mark and Tim Edwards, the music ministry for the remainder of 2018 and all of 2019 was confirmed. (Edith Steffens & Pat Croy @50% FTE) The organists' contracts were reviewed and revised with both organists signing in October.

A relocation agreement with BLT Elementary School was signed in September.

The Clergy Housing Policy was reviewed with the Rector in October.

The voice mail was migrated to an information only mailbox.

Conversations are in the works to explore other options and to renew the photo copier contract when the current one expires.

The Wardens wish to thank all members of the Clergy, Council, committees and groups and all volunteers who selflessly donate their time and effort to the service of our parish. We look forward to an exciting 2019, our 100th Anniversary Year!

Bev Dellapinna
Bev Higgins

PARISH OF TIMBERLEA-LAKESIDE

Receipts and Disbursements

For the Year Ended December 31, 2018

	2018	2018	2017	2017
	Actual	Budget	Actual	Budget
RECEIPTS				
Open Offering	1,252.65	1,500.00	1,496.05	1,500.00
Regular Envelopes	53,231.00	55,000.00	58,787.52	52,000.00
PAR	22,085.00	22,000.00	21,900.00	20,000.00
Initial Offering	355.00	400.00	310.00	300.00
Sunday School	188.90	300.00	315.05	300.00
Diocesan Times	200.00	100.00	40.00	50.00
Primates Fund	1,160.00	1,500.00	2,684.00	1,000.00
Lenten Offering	1,706.75	600.00	574.25	1,000.00
Easter Offering	1,430.00	1,200.00	1,165.00	1,400.00
Thanksgiving Offering	1,900.00	1,500.00	1,760.00	1,000.00
Christmas Offering	2,870.00	2,500.00	3,165.00	2,000.00
Hall Rental	1,080.00	1,200.00	1,283.51	1,000.00
Ways & Means	17,511.99	13,000.00	17,144.18	11,000.00
Renovation Fund	4,070.00	2,000.00	-	
St. Andrew's Ladies Group	2,500.00	2,000.00	2,000.00	1,800.00
Men's Group	580.40	400.00	593.40	100.00
Outreach	870.00	500.00	650.00	1,000.00
Breakfast Bucket	1,285.45	1,300.00	1,417.95	1,000.00
Investment Income	15,226.48	15,000.00	15,035.64	15,000.00
HST Refund	1,631.63	2,000.00	1,952.04	1,500.00
One-time Donation	10,000.00			
Miscellaneous	356.61	500.00	467.32	1,000.00
	<u>141,491.86</u>	<u>124,500.00</u>	<u>132,740.91</u>	<u>113,950.00</u>
DISBURSEMENTS				
Diocesan Allotment	20,100.48	20,100.00	20,369.04	21,000.00
Stipend & Benefits	78,242.05	78,900.00	77,441.48	78,900.00
Diocesan Times	200.00	100.00	40.00	50.00
Primates Fund	1,160.00	1,500.00	2,684.00	1,000.00
Outreach	1,150.00	1,000.00	690.00	1,000.00
Breakfast Bucket	1,285.45	1,300.00	1,417.95	1,000.00
Ways & Means	4,904.06	4,000.00	5,883.41	2,000.00
Men's Group	270.16	100.00	264.40	100.00
Fuel	4,968.84	4,500.00	5,128.93	4,000.00
Power	1,582.66	1,400.00	1,320.61	1,600.00
Telephone	1,331.24	1,300.00	1,286.58	1,200.00
Water	491.41	600.00	621.92	400.00
Supplies	3,129.55	3,200.00	3,571.42	2,950.00
Sunday School	567.98	700.00	630.85	600.00
Repairs, Maintenance & Property Supplies	1,206.58	1,000.00	1,093.43	1,000.00
Snow Removal	-		-	1,000.00
Less: Amount Charged to Cemetery Fund	-		-	(200.00)
Insurance	5,655.00	5,500.00	5,420.00	5,300.00
Music	7,230.09	6,500.00	4,618.92	6,000.00
HST	3,334.03	3,500.00	3,531.77	3,000.00
Renovations	1,553.00	2,000.00	-	
Miscellaneous	1,186.23	1,500.00	1,670.79	1,620.00
	<u>139,548.81</u>	<u>138,700.00</u>	<u>137,685.50</u>	<u>133,520.00</u>
RECEIPTS LESS DISBURSEMENTS	1,943.05	(14,200.00)	(4,944.59)	(19,570.00)
BANK BALANCE - BEGINNING	<u>14,612.84</u>	<u>14,612.84</u>	<u>19,557.43</u>	<u>19,557.43</u>
BANK BALANCE - ENDING	<u>16,555.89</u>	<u>412.84</u>	<u>14,612.84</u>	<u>(12.57)</u>

PARISH OF TIMBERLEA-LAKESIDE

RECEIPTS AND DISBURSEMENTS

For the Year Ended December 31, 2018

	2018	2017
MEMORIAL FUND		
RECEIPTS		
Donations	1,630.00	5,437.00
Interest	-	-
	<u>1,630.00</u>	<u>5,437.00</u>
DISBURSEMENTS		
Flowers	227.90	303.65
Other Memorials	992.29	4,578.17
	<u>1,220.19</u>	<u>4,881.82</u>
RECEIPTS LESS DISBURSEMENTS	409.81	555.18
MEMORIAL FUND BALANCE - BEGINNING	6,600.03	6,044.85
MEMORIAL FUND BALANCE - ENDING	<u>7,009.84</u>	<u>6,600.03</u>
CEMETERY FUND		
RECEIPTS		
Sale of Lots	650.00	1,050.00
Grave Openings	250.00	1,000.00
Donations		550.00
Interest	180.04	515.52
	<u>1,080.04</u>	<u>3,115.52</u>
DISBURSEMENTS		
Maintenance	3,321.74	-
Repurchase of Gravelot		150.00
Snow removal	-	-
	<u>3,321.74</u>	<u>150.00</u>
RECEIPTS LESS DISBURSEMENTS	(2,241.70)	2,965.52
CEMETERY FUND BALANCE - BEGINNING	25,490.00	22,524.48
CEMETERY FUND BALANCE - ENDING	<u>23,248.30</u>	<u>25,490.00</u>
CEMETERY FUNDS INVESTED WITH DNSPEI - Beginning	1,545.88	1,556.63
Increase (Decrease) in Market Value	26.32	(10.75)
CEMETERY FUNDS INVESTED WITH DNSPEI - Ending	<u>1,572.20</u>	<u>1,545.88</u>
TOTAL CEMETERY FUNDS	<u>24,820.50</u>	<u>27,035.88</u>
ENDOWMENT FUND		
RECEIPTS		
Investment Income	15,226.48	15,035.63
Increase (Decrease) in Market Value	6,407.28	(2,618.69)
	<u>21,633.76</u>	<u>12,416.94</u>
DISBURSEMENTS		
Transfer to General Fund	15,226.48	15,035.63
	<u>15,226.48</u>	<u>15,035.63</u>
RECEIPTS LESS DISBURSEMENTS	6,407.28	(2,618.69)
ENDOWMENT FUND BALANCE - BEGINNING	376,247.78	378,866.47
ENDOWMENT FUND BALANCE - ENDING	<u>382,655.06</u>	<u>376,247.78</u>

PARISH OF TIMBERLEA-LAKESIDE
2019 BUDGET - For the Year Ending December 31, 2019

	BUDGET				ACTUAL		
	2019	2018	2017	2016	2018	2017	2016
					(Est.)		
RECEIPTS							
Open Offering	1,300.00	1,500.00	1,500.00	1,500.00	1,307.75	1,496.05	2,142.66
Regular Envelopes	53,000.00	55,000.00	52,000.00	55,000.00	53,466.00	58,787.52	53,595.60
PAR	22,000.00	22,000.00	20,000.00	20,000.00	22,020.00	21,900.00	21,380.00
Initial Offering	400.00	400.00	300.00	250.00	390.00	310.00	470.00
Sunday School	100.00	300.00	300.00	100.00	179.90	315.05	419.13
Diocesan Times	100.00	100.00	50.00	100.00	200.00	40.00	40.00
Primates Fund	1,500.00	1,500.00	1,000.00	1,000.00	1,670.00	2,684.00	1,312.00
Lenten Offering	1,500.00	600.00	1,000.00	1,200.00	1,706.75	574.25	523.65
Easter Offering	1,500.00	1,200.00	1,400.00	1,300.00	1,430.00	1,165.00	1,390.00
Thanksgiving Offering	2,000.00	1,500.00	1,000.00	1,000.00	1,900.00	1,760.00	1,095.00
Christmas Offering	3,000.00	2,500.00	2,000.00	3,000.00	3,010.00	3,165.00	1,935.00
Hall Rental	1,100.00	1,200.00	1,000.00	1,000.00	1,100.00	1,283.51	1,955.00
Ways & Means	17,000.00	13,000.00	11,000.00	3,000.00	17,153.69	17,144.18	10,926.77
Renovation Fund	2,000.00	2,000.00	-	-	4,060.00		70.00
St. Andrew's Ladies Group	2,000.00	2,000.00	1,800.00	2,500.00	2,500.00	2,000.00	2,200.00
Men's Group	400.00	400.00	100.00	-	580.40	593.40	210.00
Outreach	1,000.00	500.00	1,000.00	-	880.00	650.00	2,952.00
BLT Breakfast Program	1,300.00	1,300.00	1,000.00	1,000.00	1,290.30	1,417.95	1,045.00
Investment Income	15,000.00	15,000.00	15,000.00	14,000.00	15,226.48	15,035.64	14,901.35
HST Refund	1,600.00	2,000.00	1,500.00	2,000.00	1,631.63	1,952.04	1,401.39
Other Income	500.00	500.00	1,000.00	1,000.00	356.59	467.32	6,394.24
	128,300.00	124,500.00	113,950.00	108,950.00	132,059.49	132,740.91	126,358.79
DISBURSEMENTS							
Diocesan Allotment	20,500.00	20,100.00	21,000.00	20,000.00	20,100.44	20,369.04	19,248.84
Stipend	43,300.00	42,200.00	42,000.00	40,000.00	42,129.36	41,742.00	41,328.96
Housing Allowance	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
Benefits	15,300.00	14,800.00	14,900.00	14,900.00	14,200.60	14,055.32	14,149.49
Travel	3,500.00	3,500.00	3,500.00	3,500.00	3,675.38	3,275.90	3,436.98
NSOM & Deacon Travel	400.00	400.00	500.00	800.00	353.21	368.26	377.79
Diocesan Times	100.00	100.00	50.00	100.00	200.00	40.00	40.00
Primates Fund	1,500.00	1,500.00	1,000.00	1,000.00	1,670.00	2,684.00	1,312.00
Outreach	1,000.00	1,000.00	1,000.00	-	1,150.00	690.00	2,432.00
BLT Breakfast Program	1,300.00	1,300.00	1,000.00	1,000.00	1,290.30	1,417.95	1,045.00
Ways & Means	6,000.00	4,000.00	2,000.00	800.00	5,904.06	5,883.41	1,990.58
Men's Group	300.00	100.00	100.00	-	270.16	264.40	158.36
Fuel	5,000.00	4,500.00	4,000.00	6,000.00	4,873.87	5,128.93	3,438.24
Power	1,600.00	1,400.00	1,600.00	2,000.00	1,582.66	1,320.61	1,413.49
Telephone	1,400.00	1,300.00	1,200.00	1,200.00	1,325.72	1,286.58	1,266.89
Water	600.00	600.00	400.00	500.00	517.10	621.92	328.37
Supplies	3,000.00	3,200.00	2,950.00	2,875.00	2,918.44	3,571.42	3,113.99
Sunday School	700.00	700.00	600.00	500.00	651.73	630.85	764.95
Repairs, Maintenance & Property Supplies	1,500.00	1,000.00	1,000.00	1,200.00	1,306.58	1,093.43	854.41
Snow Removal			1,000.00	2,500.00	-	-	-
Less: Amount Charged to Cemetery Fund			(200.00)	(500.00)	-	-	-
Insurance	5,700.00	5,500.00	5,300.00	5,200.00	5,655.00	5,420.00	5,228.00
Music	7,400.00	6,500.00	6,000.00	6,000.00	7,112.15	4,618.92	5,451.64
HST	3,500.00	3,500.00	3,000.00	4,000.00	3,415.19	3,531.77	2,190.10
Major Renovations	2,000.00	2,000.00	-	-	1,553.00	-	-
Miscellaneous	1,500.00	1,500.00	1,620.00	600.00	1,267.85	1,670.79	1,546.60
	145,100.00	138,700.00	133,520.00	132,175.00	141,122.80	137,685.50	129,116.68
RECEIPTS LESS DISBURSEMENTS	(16,800.00)	(14,200.00)	(19,570.00)	(23,225.00)	(9,063.31)	(4,944.59)	(2,757.89)

Administration Report for 2018

We had 4 letters go out this year, Easter, Welcome Back Sunday, Thanksgiving, and Christmas. I have had to purchase envelopes and letter head and envelopes for Thanksgiving and Christmas and envelopes for Easter.

It is also noteworthy that anyone who wishes to use the hall make sure they book the hall before announcing their event to make sure it is available.

The church member mailing list is continually updated when the women's group meet and Jinny calls with the changes that need to be made and then Jinny is given the new update list. If anyone has any updates on their own personal information, please let me know and I will update the list.

The sides person schedule for 2019 has been made and given to all those on the sides person schedule.

We are also looking for anyone who would like to join as a side's person as our list is growing shorter every year making more work for the few who are left on the list. Many hands make light work so if anyone would like to go on the schedule please let me know. We are now on a five-week cycle which makes those on the list work more than we have before.

It has been a pleasure being Administrative Chair.

Respectively submitted

Brenda Morash

PARISH OF TIMBERLEA - LAKESIDE SUMMARY OF INSURANCE COVERAGE MARCH 1, 2018 TO MARCH 1, 2019

COMPANY	BUILDINGS	CONTENTS	LIABILITY
Ecclesiastical Insurance Office	\$1,239,027	\$257,831	\$5,000,000

* Contents based on inventory taken in 2000

Envelope Secretary Annual Report for 2018

There were 130 sets of envelopes available for 2018. They were distributed the second Sunday of December 2017. Three sets were given out during the year. 30 sets were removed this year for various reasons to cut down on costs. 100 sets of envelopes were ordered for 2019. The Sunday School envelopes continue to be valuable. A total number of 77 envelopes were used this year. Envelope use continues to decline.

The total annual contributions through weekly and special offerings are as follows:

\$0.00 - \$100.00	12
\$101.00 - \$200.00	6
\$201.00 - \$300.00	6
\$301.00 - \$400.00	3
\$401.00 - \$500.00	3
\$501.00 - \$600.00	3
\$601.00 - \$700.00	11
\$701.00 - \$800.00	6
\$801.00 - \$900.00	1
\$901.00 - \$1000.00	2
\$1001.00 - \$2000.00	17
\$2001.00 - \$3000.00	1
\$3001.00 - \$5000.00	4
\$5001.00 – Beyond	2
	77

Respectfully Submitted
Donna Ruggles
Envelope Secretary

Finance Committee Annual Report 2018

The committee of 2018 was comprised of Warden Bev Higgins, Warden Bev Dellapinna, Treasurer Keith Fraser, Linda Strachan, Rev Mark Pretty and Rick Orlando as Chair.

Meetings were held on 28 June, 20 Sept and 13 Dec 2018. The March meeting was cancelled. Bulletin entries to apprise parishioners of the state of the budget were published a few times throughout the year. It was decided to hold future meetings immediately prior to the council meeting on the 3rd Thursday of the month. This will continue into 2019.

The committee functioned in accordance with the Terms of Reference (TOR) for the finance committee. The priority for the committee is to prepare and monitor the parish budget, and to monitor all revenues and expenses. Any activity that would impact revenues or expenses is discussed by the committee.

Noteworthy decisions taken in 2018 are captured below:

1. To shorten and simplify reporting, a new “endowment fund” was created to replace and combine the Rectory and St. Luke’s’ funds. Parish council approved the change. Only the investment earnings generated from the funds will be spent: however a draw down on the capital is allowed if absolutely necessary.
2. The committee approved the reparation of a significant number of headstones this year, using money from the Cemetery Fund. The work was carried out by Heritage Memorials, a reputable and experienced firm. More detailed information is available from the Property Committee.
3. The parish received approval from the Diocese for the Treasurer to sell investment “capital” securities when required to fund church operations when revenue falls short. This would be required only in those cases where a deficit cannot be covered from all revenues generated.

Thanks to a onetime \$10,000 donation in the month of Dec, the parish ended the year with a small surplus. However, it was disappointing to see the regular envelope offerings were down 10%. It is hopeful that this reduction will turn out to be an anomaly and that offerings will increase next year. Again this year, the tremendous efforts by the Ladies Group and Bev Higgin’s Ways and Means Committee continued in 2018 to bolster parish revenue.

Parishioners are reminded to remain cognizant of the fact that the large majority of expenses are beyond the control of the parish. In other words, there is little or no wiggle room. For example the rector’s stipend, housing allowance, the cost for fuel, electricity and insurance premiums and many other recurring expenses are all pretty much set. Similarly, the extent to which revenue can be impacted is also very limited. In essence, the only way to increase revenues without a significant incremental change in membership and giving is to continue with the parish aggressive fundraising activities. It is expected that deficit budgeting will continue to be the norm in the future for the Parish. Respectfully submitted, Rick Orlando, Chair

St. Andrew's Ladies Group Report for 2018

St. Andrew's Ladies Group consists of 13 ladies and one Honorary Lifetime Member. We meet 8 months a year for fellowship and fundraising.

In 2018 our President was Wendy Wells, Secretary was Anne Fraser and the Treasurer was Linda Strachan.

We were able to support the church with \$2500. This money was raised by Yard Sales and catering funeral lunches.

We also do outreach within our community and beyond. We support the Marguerite Centre twice a year. We do up a basket of personal items needed by the residents in the spring and at Christmas we collect money at our Christmas Party which is given to the center. We also support the Mission to Seafarers in Halifax. We do up 60 plus shoeboxes of personal items, hats, scarves, mitts, etc. for the seafarers. These are donated to the Mission and are given to the sailors who are in port over the Christmas Season. Thanks to Gordon and Rev Marilyn Hamlin for delivering these each year.

We also do some fun things each year as well. In the spring we took a cooking class at the Superstore in Tantallon and in October we went to a movie as a group.

In March, we helped finish some "Teddies for Tragedies" which Anne Fraser's mother had made but they still needed faces. These were eventually donated to the IWK.

We netted \$1131.70 at our spring yard sale but our fall one only raised \$632.20.

We do lunches for special events in our church and in March provided a lunch for the World Day of Prayer service which was held in our church. Some of our group also helped with the lunch for Edie Gilbert's 100th birthday party which was held in our hall.

Our June closing dinner was held this year at Jim's Restaurant on the Bedford Highway. All 14 members of our group plus all our invited guests attended. We held our Christmas Party in the Church Hall in mid-December. Husbands and special guests were invited. Lots of fun was had by everyone.

We look after decorating the church for Christmas each year. We did not have our tree lighting and carol sing this year but we still put up an outside tree with the help of Tom Pinsent.

In 2018 we started planning for the 100th Anniversary of our Church. We also decided to produce an Anniversary Calendar which was sold in the fall. Within a week we were sold out completely.

These are the highlights of a year in the life of the Ladies Group.

Respectfully submitted,
Wendy Wells, President

**St. Andrew's Ladies Group Financial Report
Statement of Receipts and Disbursements
for the year ended December 31, 2018**

	2018	2017
Receipts		
Yard Sales	\$ 1,761.90	\$ 1,744.10
Catering - Funerals	\$ 750.00	\$ 250.00
Sale of Calendars	\$ 783.00	\$ 168.00
Marguerite Center	\$ 180.00	\$ 150.00
Petty Cash refund	\$ 6.29	\$ -
Total:	\$ 3,481.19	\$ 2,312.10
Disbursements		
Tree Lighting - Supplies	\$ 16.64	\$ -
Church Budget	\$ 2,500.00	\$ 2,000.00
Gifts & Flowers	\$ 66.66	\$ -
Turkey - Ways & Means	\$ 50.00	\$ 50.00
Church Calendars	\$ 601.98	\$ 120.00
Catering - Funerals		\$ -
Mission to Seafarers	\$ 50.00	\$ 50.00
Christmas Party - Clergy Gifts - Meals	\$ 187.64	\$ 110.00
Outreach - Marguerite Center	\$ 180.00	\$ 150.00
Table Cloths	\$ 7.19	\$ -
Diabetic Society	\$ 50.00	\$ -
Service Charge	\$ 30.00	\$ 32.50
Total:	\$ 3,740.11	\$ 2,512.50
Receipts Less Disbursements	\$ (258.92)	\$ (200.40)
Funds on Hand - Beginning of Year	\$ 1,204.07	\$ 1,404.47
Funds on Hand - End of Year	\$ 945.15	\$ 1,204.07
Submitted - Linda Strachan - Treasurer		
Audited by Bev Higgins - Auditor		

St. Andrew's Choir Report - 2018

This report is written on behalf of myself and Doug Hendsbee, with whom I shared the job of organist at St. Andrew's this past year. Doug took care of the first 3 months; I returned on April 22 and began holding choir practice on April 23. I held practice each week until the summer, except for occasions when not enough members were able to attend, and when the substitute organist requested to hold it instead. In general, Doug was organist the first two Sundays of the month and I did the remainder.

In the spring, three former members of the choir who left nine years ago joined in to sing a special anthem when a substitute organist was filling in.

On November 11, three members of the Cardinal Points quartet attended the service and sang two selections. Retired RCMP Constable Mike Forhan, in red serge uniform, presented the flag and sang the solo "In Flanders Fields".

Once again, in December the choir held a pot luck meal at the home of Rev. Judie to celebrate her birthday, and once again the Cardinal Points – numbering five on that occasion – came and entertained with Christmas music.

The congregation was treated, on the Sunday before Christmas, to guest organist Alan Thomas' presence. On this occasion, Tim Edwards played flute accompaniment to the hymns as well as playing a flute/piano duet with Alan. We are grateful to Tim for sharing his talents on the flute throughout the year on many occasions.

For the ten o'clock Christmas Eve service, once again the Cardinal Points were present and sang four selections before, and four during, the service.

I am most grateful to the Cardinal Points for sharing their musical talents with us on special occasions. With so few members in the choir, and even fewer who are able to attend practices, it is impossible to prepare any special music for the major feasts of the church year. The congregation should be grateful for the faithful seven choir members who carry out their commitment to regularly attend church whenever their health allows, to lead us in singing.

Another tradition with some of the choir members is the Christmas-time mini-concert by Alan Thomas at my home, which was held on Dec. 23 this year. Each year Alan thrills us with his mastery of the keyboard and his knowledge of the composers, giving explanations, and often humorous anecdotes, about each piece.

Respectfully submitted,

Edith Steffens, Organist (half-time with Doug Hendsbee)

Pastoral Care Committee Annual Report 2018

During 2018 the Pastoral Care Committee was pleased to minister to the needs of Parishioners by making 215 phone calls, 270 visits, and sending 38 cards and 69 emails. Rev. Marilyn administered Holy Communion to 154 communicants.

In October, Flos MacFarlane retired after many years of dedicated service on the Pastoral Care Committee. In November we were delighted to welcome two new members: Erica Orlando and Anne Dauphinee.

Respectfully submitted,
Jinny Giza – Chairperson

Membership: Jinny Giza (Chair), Rev. Marilyn Hamlin, Sandra Cowie, Helen Payne, Erica Orlando, Anne Dauphinee

2018 Outreach Coordinator's Annual Report

As Coordinator of Outreach Activities at St. Andrews, it is my task to keep a record of these programs. However, I often miss some of the Outreach that is taking place since so many people are performing these ministries quietly and without fanfare. St. Andrews believes that Outreach is a very important ministry in our parish.

The Clergy and Pastoral Care Committee regularly make contact with members of our congregation and visit in homes, hospitals, long term care facilities and in many other places when and where need arises.

St. Andrews supports Mission to Seafarers, Marguerite Centre, Phoenix House, Food Banks, PWRDF, the BLT Schools Breakfast Program and the Parish Benevolent Fund. In 2018 PWRDF donations were in the amount of \$1,600.00 and the "Breakfast Bucket" raised \$1,285.45 for BLT Schools.

Events held at St. Andrews reach out and attract people from the community and beyond. In this way contact is often made with persons who may be in need of our attention or even those who are able to offer their services. Some such events are auctions, dinner theatre, church suppers and luncheons, pot lucks, concerts, children's shopping days, Sunday School productions, special services, school breakfast program, antique car displays, yard sales, etc.

Remembrance Day and World Day of Prayer Services are usually attended by members of this congregation. All monies from these special services go to projects here in Canada and in the wider world.

The parish hall is available to various groups without cost and the church property is kept attractive and appealing for the use of any who wish to stop and enjoy its beauty and serenity.

Social Media is utilized as a means to reach out into the neighborhood and beyond. In this way we can provide information about the programs and services that are offered.

We attempt to "preach" the Holy Gospel not only through words but by the deeds of each one who practices Outreach at St. Andrews. Whether it is a smile, a phone call, an email, a visit or any other way of connecting with our brothers and sisters, it is an expression of God's love here on earth.

Rev.'d Marilyn, Deacon
Outreach Coordinator

Spiritual Development Annual Report 2018

The Spiritual Development Committee met twice this year, in February and October. Our members are Rev'd Mark Pretty, Rev'd Marilyn Hamlin, Linda Strachan, Heather Campbell, Wendy Wells and sometimes Kim Branton attends.

In February we discussed Lent and Holy week. It was decided that the Sunday School would make their own Palm branches out of construction paper as we do not get branches anymore. The Palms are already made into crosses when they arrive. During Lent on Wednesday evenings at 7:00 pm we alternated the services using Compline, Night Prayers, and a Celtic service. We had meditations and a few discussions during these Wednesday evening services. On Good Friday, Tim Edwards played his flute during the service.

We had the Hand Bell Choir, which Donna Ruggles is a member of; join us for a service in the spring.

In October we discussed Advent and Christmas. We decided on an Advent Candle Lighting that was part of the Whole People of God, Sunday School Curriculum. We planned an Advent Workshop, but due to lack of interest this was cancelled.

Times for the Christmas Eve Services were set for 4:00 pm, 6:30 pm and 10:00 pm.

The 4:00 pm service was geared to the children with some of the younger children acting out parts of the gospel. After the gospel there was a children's talk with Charlie the Church mouse and Rev. Marilyn.

The 6:30 pm service was from the Book of Alternative Services and the 10:00 pm was a traditional Book of Common Prayer service with special guests, The Cardinal Points.

We also discussed and planned the Remembrance Day Service. November 11th fell on a Sunday this year. It was agreed that Rev Marilyn would attend the Legion Service to represent St. Andrew's and Rev. Mark would do the service at the church. We had a few guests but with the conflict of Remembrance Day falling on a Sunday, most of the service people were at Cenotaphs and Legions.

We plan to meet on February 21st in 2019.

Respectfully submitted,
Wendy Wells
For Rev Mark Pretty (Chair)

St. Andrew's Church Property Committee Report For 2018

The Church Building and outside property has been well maintained by committee members and Church volunteers throughout the year.

Projects completed in 2018 include:

1. Church spring clean up and tree trimming on Church property.
2. Cemetery head stones repaired.
3. Major tree trimming on property next door to cemetery property (This was done by a certified arborist).
4. Small washroom in Church basement painted.
5. Water leak in bell tower repaired.
6. Secure drainage trough on east side of Church.
7. Replace septic pump in basement washroom which was a fairly large expenditure.

Comments

Some of the cemetery head stones were loose on the base. Keith looked into contacting and hiring a person from Windsor who is an expert at this type of repair. He used a special cement and a great job done. Thanks Keith.

The small washroom was painted by Keith and Rev. Dave Dellapinna. Job well done. Thanks guys.

Thanks to Tim and Keith for repairs to the bell tower.

Projects planned for 2019:

1. Replace ceiling gyprock (damaged by water leak) balcony level.
2. Install a new sound system in Church nave. This will require a new amp system and new speakers. Rick Morash is looking at pricing and equipment needed.
3. Looking at replacing the existing particleboard on main stairway to basement with gyprock.

Finally, it always gives me much pleasure to thank all committee members and congregation volunteers for their ongoing support throughout the year.

Respectfully Submitted

Ken Richardson, Chair Property Committee

Sunday School Annual Report for 2018

We ended last year with Sunday School with a closing party at the church, which included a BBQ and games.

We started Sunday School this year using the Whole People of God curriculum. We read bible stories and incorporate biblical crafts each week. We had 10 children register, and gained an 11th student late fall. We have been using the Whole People of God curriculum in special services upstairs in church, including, Advent, Christmas Eve and Epiphany. December 23rd, we had a Christmas party after church, which included a special visit from Santa. The 4:00 pm Christmas Eve service was a special Family Service which included a small nativity play with the Sunday School children.

Submitted by
Kim Branton
Sunday School

Ways & Means Annual Report 2018

In 2018, Ways & Means set an ambitious fundraising goal of \$13,000 and through your continued support we were able to exceed that target. Thank you to all who so willingly supported our events by offering your time, talent and energy through volunteering, donations, attendance and feedback – we appreciate you all and could not have accomplished all that we did without you!

A special thank you is extended to those who partnered with us to ensure the success of some of our most popular activities. In particular we would like to thank Sandy Hatfield of Doc McCoy Murder Mystery Productions, Stacey Clements who worked his magic to bring to our community an amazingly successful Car Show and the members of the Dicey Reilly band who have as much fun entertaining us as we enjoy hosting them. Thank you to Julie Roe for arranging our first craft and gift fair and to Donna Ruggles for providing us with beautiful Memorial Angels.

We continue to document what works well and what lessons we learn from each of our fundraising opportunities so that we can continue to support the good work of our church.

Below is a snapshot of our fundraising success to date:

<u>Year</u>	<u>Income</u>	<u>Expenses</u>	<u>Net</u>
2016	\$10,926.77	(\$1,990.58)	\$8,936.19
2017	\$17,144.18	(\$5,883.41)	\$11,260.77
2018	\$17,511.99	(\$4,940.06)	\$12,571.93
	<u>\$45,582.94</u>	<u>(\$12,814.05)</u>	<u>\$32,768.89</u>

Based on historical results, we have now set a motivated fundraising target of \$17,000 (before expenses) for 2019. We look forward to your support as we endeavor to reach that target.

As we enter this very special year in the life of St. Andrew's, a year in which we will celebrate our 100th Anniversary, it gives us great opportunity to rejoice in all that we are, all that we have been and all that we will be. Ways and Means is looking forward to helping celebrate this milestone.

With Gratitude,
Bev Higgins
Chair, Ways & Means Committee

**Report of the Nominating Committee
to the 2018 Annual General Meeting
Of the Parish of St. Andrew's Church January 27, 2019**

Warden: Beverly Dellapinna – 2019

Warden: Ken Richardson – 2019, 2020

Secretary: Wendy Wells

Treasurer: Keith Fraser

Council Members-at-Large: Lorraine MacLellan – 2019

Linda Strachan – 2019

Kim Wells –2019, 2020

Tom Pinsent –2019, 2020

Lorne MacLellan – 2019, 2020, 2021

Erica Orlando – 2019, 2020, 2021

Synod Delegates: Wendy Wells

Jinny Giza

Envelope Secretary: Donna Ruggles

Regional Council: Jinny Giza

Committee Chairs:

Property – Keith Fraser

Finance – Rick Orlando

Spiritual Development – Rev. Mark Pretty

Administration – TBD

Sunday School – Kim Wells

Choir – Edith Steffens, Pat Crory

Ladies Group – Wendy Wells

Outreach – Lorraine MacLellan/ Rev. Marilyn Hamlin

Pastoral Care – Jinny Giza

PWRDF – Marilyn Hamlin

Parish Auditor – Bev Higgins

Ways & Means – Bev Higgins

Men's Breakfast – Don Schwartz

Diocesan Times Correspondent – Wendy Wells