

THE  
2020 ANNUAL REPORT  
FOR  
THE PARISH OF ST. ANDREW'S  
BEECHVILLE-LAKESIDE-TIMBERLEA-HUBLEY



WARDENS

Ken Richardson      Rick Orlando

RECTOR

Rev. Mark Pretty

**Parish of St. Andrew's Anglican Church**  
**2020 Annual Report**  
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**Parish Council 2020**  
**Elected at the Annual General Meeting**  
**Of the Parish of St. Andrew's Church**  
**January 26, 2020**

Warden	Ken Richardson 2020
Warden	Rick Orlando 2020, 2021
Secretary	Wendy Wells
Treasurer	Keith Fraser
Members at Large	Kim Branton 2020 Anne Dauphinee 2020 Lorne MacLellan 2020, 2021 Erica Orlando 2020, 2021 Tom Pinsent 2020, 2021, 2022 Bev Higgins 2020, 2021, 2022
Synod Delegates	Jinny Giza Erica Orlando
Alternate Synod Delegate	Anne Fraser
Regional Council	Rev. Mark Pretty Rev. Marilyn Hamlin Jinny Giza
	<b><u>Committee Chairs</u></b>
Property	Tim Edwards
Finance	Rick Orlando
Spiritual Development	Rev. Mark Pretty
Pastoral Care	Jinny Giza
Administration	Shared
Sunday School	Kim Branton
Ladies Group	Wendy Wells
Outreach	Lorraine MacLellan
Choir Director	Pat Croy
PWRDF	Lorraine MacLellan
Diocesan Times	Wendy Wells
Altar Guild	Shared
Parish Auditor	Bev Higgins
Ways & Means	Bev Higgins
Envelope Secretary	Donna Ruggles

**Agenda of the 2021 Annual General Meeting  
Parish of St. Andrew's  
Sunday, February 28, 2021**

1. Opening Prayer
2. Election of the Meeting Chair
3. Election of the Meeting Secretary
4. Corrections (if any) and approval of the minutes from previous AGM
5. Unfinished Business from previous AGM
6. Business arising from the minutes
7. Communications
8. Consideration of a written report by the Parish Corporation on all its assets and liabilities including money invested by it or on its behalf since the previous annual meeting, such report to include a schedule describing the investments including the rate of interest on each investment and the maturity date of each investment
9. Presentation of a list of all insurance policies belonging to the Parish Corporation and the amount of insurance on all buildings owned by the Parish Corporation
10. New Business – Motion to accept all reports as circulated
11. The presentation of audited financial statements of all receipts and expenditures
12. The Report of the Rector
13. The Report of the Wardens
14. Consideration of a written report of each committee of the parish and the reception of parish organizations, regional council and other congregational bodies
15. Consideration of a statement of estimated income and expenditures for the ensuing year (budget)
16. Election of Wardens
17. Election of other members of Parish Council
18. Election of Lay Representative and Youth Delegate to Synod pursuant to the Constitution of Synod
19. Election of the Parish Secretary
20. Election of the Parish Treasurer
21. Election of one or more Auditors
22. Election of delegates to Regional Council
23. Election of Correspondent to the Diocesan Times
24. Such other elections or appointments as the meeting determines
25. Closing prayer and Grace

## **Minutes of the Annual General Meeting Sunday, January 26, 2020**

1. The Opening Prayer was led by Rev. Mark Pretty at 11:50 am.
2. **Election of chair** – Keith Fraser moved and Erica Orlando seconded that Bev Dellapinna chair the meeting. Motion carried.
3. **Election of meeting Secretary** – Keith Fraser moved and Rick Morash seconded that Lorraine MacLellan be recording secretary. Motioned carried.
4. **Corrections and approval of 2018 AGM** minutes – It was moved by Tim Edwards and seconded by Erica Orlando that the minutes from last year’s meeting be approved as written. Motion carried.
5. **Unfinished business from previous AGM** – Nothing to report.
6. **Business arising from the Minutes** – The sound system was improved by turning up the volume and installing a microphone stand. There is no need of a new system.
7. **Communications** – None
8. **Parish Assets and Liabilities** – Included in Financial Report
9. **Presentation of Insurance Policies** – Included on page 19 of the Annual Report
10. **New Business** – Moved by Rick Morash and seconded Kim Branton that all reports are accepted as circulated. Motion carried.
11. **Presentation of Audited Financial Statements** – Keith Fraser moved and Rick Morash seconded the adoption of the financial Statements. Keith spoke about our investments and where we are going financially. He gave a conservative projection of investments and expenditures, trying to be as accurate as possible. Bev Higgins’ retirement from Ways and Means at the end of 2020 will greatly affect the money coming in. It is possible that we could run out of funds in twelve years.

Rev. Mark spoke about the various kinds of ministry we could have in order to reduce costs. This could include shared ministry, part-time ministry or having retired priests perform services. He felt that by having this discussion now, we are being proactive about our finances.

Jinny asked about the discretionary fund. This is classified as “Outreach” in the Financial Statements. Some money was donated to the fund, but there were no requests to use the funds in 2019.

Keith mentioned that we are all getting older and it is harder for us to get things done, with many people getting worn out and tired.

Linda Strachan mentioned the Ladies Group is in the same position. The Ladies Group is down

to half as many members as a few years ago. Bev Dellapinna said it is very important to keep being proactive.

**12. The Report of the Rector** – Rev. Mark Pretty commented that we have had big losses in terms of deaths and people stepping back from duties. Rev. Mark expressed thanks to everyone for all they do, and a special thanks to Rev. Marilyn Hamlin (and Gordon), Rev. David Dellapinna and Donna Ruggles.

On the topic of same-sex marriages, Rev. Mark re-emphasized that Bishop Ron has stated that priests are permitted to perform same-sex marriages, but the Parish must send a letter to the Bishop to confirm what our Parish wishes to do. Bernie Conrad asked why the Diocese doesn't just make a decision instead of leaving it up to the Parishes. Rev. Mark replied that the Bishop wants to leave the Parish the option to decide. There was some discussion on same-sex marriages. It was decided to allow Parishioners until the end of March to express their wishes to Rev. Mark on a confidential basis. At that time the letter to the Bishop will be drafted, based on the wishes of the Parishioners.

**13. The Report of the Deacon** – Rev Marilyn thanked Rev. Mark. She will continue to be Deacon with some cutback to her schedule and participation. She gets strength from others as well as giving it. We are very fortunate to have good rapport among the clergy.

**14. The Report of the Wardens** – Bev Dellapinna thanked Rev. Marilyn for all she did. She stated that, prior to becoming Warden; she had no idea how much work everyone did. She thanked Brenda Morash for her years of service on the Administration Committee. She pointed out that we all need to be more aware of burnout. She also thanked Ken Richardson and Bev Higgins for all their help.

**15. Reports** – Tim Edwards talked about the Property Committee Report. He thanked everyone for all their work and specifically mentioned Keith and Anne Fraser, Bev and Dave Dellapinna and Ken Richardson He also thanked the families who directed memorial donations to the Renovation Fund. He mentioned there were a few small projects planned for 2020.

**16. Budget for 2020** – Keith explained some of the reasons why the 2019 results were better than budgeted. In particular, we had a number of larger one-time Christmas donations and we received more for the Renovation Fund than we spent. We cannot rely on those same results for 2020.

Keith Fraser moved and Linda Strachan seconded the approval of the 2020 Budget. Motion Carried.

**17. Election of Wardens and Members of Parish Council** – Linda Strachan nominated Anne Dauphinee as a Member-at-Large. Anne accepted the nomination. There were no other nominations. Tim Edwards moved and Rick Morash seconded the motion that all nominees (including those nominated by the Nominating Committee) be elected. Motion Carried.

**18. Synod Delegates** – Jinny Giza confirmed she is a Synod Delegate. We will wait to see if Wendy wishes to continue as a Synod Delegate.

19. **Other Business** – Donna Ruggles suggested we cover the cost to enroll Patti Crory in RCCO (The Royal Canadian College of Organists). This will be left to be decided at Council.

Rick Morash moved adjournment at 1:25 PM.

Respectfully Submitted,  
Lorraine MacLellan, Meeting Secretary

Parish of St. Andrews Anglican Church  
2019 Annual Meeting  
January 26, 2020

Parish Members Present

Rick Morash	Brenda Morash	Anne Fraser	Keith Fraser
Rick Orlando	Erica Orlando	Bev Higgins	Brian Higgins
Dorothy Richardson	Donna Ruggles	Patti Crory	Sharron MacKenzie
Gordon Hamlin	Don Schwartz	Jean Schwartz	Bernie Conrad
Sharon Polkinghorne	Jim Polkinghorne	Flos MacFarlane	Helen Payne
Stan Dauphinee	Anne Dauphinee	Linda Strachan	Heather Campbell
Kim Branton	Jinny Giza	Lorne MacLellan	Frances Edwards
Tim Edwards	Tom Pinsent	Bev Dellapinna	Ken Richardson
Rev. Marilyn Hamlin	Rev. Mark Pretty	Lorraine MacLellan	

## Rector's Annual Report 2020

The first and most important thing to say is a profound thank you to so many who have kept St. Andrew's on its feet through an extremely challenging year. There are so many!

The greatest part of this has been our devoted parishioners who were able to continue supporting the parish financially, whether doors were open or closed! Without you we would not have been able to be there for our community, the sick, the dying, the struggling, and those in many kinds of need. If anything, I am understating the kind of difference you have made in a year when so many parishes in all denominations were not able to self-sustain.

I want to express my deepest gratitude to both our executive and council members. It just wouldn't be possible to list all the responsibilities the executive took on this year. With the pandemic it was impossible to meet as a full council most months. And so the executive shouldered all the administrative and management duties, which extended into every single aspect of running the parish, keeping us safe re provincial and diocesan protocols, and at times making decisions there were no guidelines for, trusting in our collective wisdom and the priority of keeping parishioners safe.

Behind all that, there were uncountable numbers of calls, emails and meetings when possible. No volunteer for leadership positions could ever have expected to see a parish through a global pandemic. And yet, both the executive and council did every step of the way. Our executive has included some permanent and some advisory involvement from our wardens (Ken Richardson, Rick Orlando), treasurer (Keith Fraser), secretary (Wendy Wells), Ways and Means Chair (Bev Higgins), Property Chair (Tim Edwards) and myself. There were also plenty of times when parish council supported and guided parish decisions, via calls, emails and in person when possible. Quite a crew. We have been so blessed!

Another wonderful blessing this year was the always ready and willing worship team. We really did have to go back to the drawing board when the province closed all public worship and faith events. We knew almost nothing about how to digitally record, and use social media to make worship available and accessible to the public!

Thanks to the untiring and always enthusiastic crew we've had in Gordon Hamlin, Bev Higgins and Natasha Pretty as our vid, tech, and website experts; Patti Croy & Sharon MacKenzie who unfailingly provided music and singing all the way through the pandemic along with special pieces, preludes, postludes and a willingness to take on any form of worship we tried; and the Rev'd Marilyn Hamlin who went far, far above and beyond in faithful service as our deacon, sharing in every aspect of worship leadership. Quite a crew indeed. If together we managed to bring the familiarity and sense of our church as our home, to the many that missed both St. Andrews and its people, then we are truly thankful. And we will continue as needed, as things unfold in 2021.

Something of vital importance that changed so fundamentally in 2020 was how we do pastoral care. There were times when those of us who respond to hospital situations, our shut ins, death, family crisis, emergencies, mental health struggles, and the daily needs of parishioners



were severely challenged by the overriding priority of following pandemic safety protocols in order to protect one another.

Many, many of our folks were alone, isolated, struggling and unable to have hospital visits, or even home visits ... even in such overwhelming times as the loss of a loved one. This is something I would never have imagined before lockdowns began. And I know we will see periods of time like this during 2021 as well.

I am so very thankful for the care many of our people continued to provide to each other, whether through prayer, phone calls, emails, or safe visits. I pray no one felt unsupported or forgotten as we continued praying for and caring for everyone, sometimes with such previously unimagined limitations.

I think the thing that I have taken most to heart in our year together in 2020 is that literally everything that might be tradition or normal, whether taken for granted or always appreciated, can change in a heartbeat. This year was in many ways a very unsettling and yet revealing process of peeling back every layer we have, leaving only what is essential and what matters the most about being the parish of Saint Andrews serving the BLTH area. Looking forward to a new year of worshipping and ministering together, and cherishing what we have learned and experienced together this last year.

Peace

The Rev'd Mark Pretty

## **“Retired” Deacon’s Annual Report for 2020**

Last year I opened my report with the following words, “2019 was a very special year in the life of St. Andrews Church....100 years old...WOW! Many wonderful events took place during the year to celebrate this milestone.”

2020 began on a positive note and we once again looked forward to another 12 months of exciting activities and church-related events. Then, Covid-19 arrived and life as we knew it changed drastically.

I had always related “2020” to having perfect eyesight, great vision. However, I have learned that our vision can change in a heartbeat, and eyesight, which we often take for granted, can become compromised without warning. The year 2020, like one’s eyesight, has undergone many changes: changes which took place weekly, daily, hourly and even minute to minute.

Our style of worship here at St. Andrews underwent numerous shifts and changes during the year. We began optimistically in January with our usual Sunday services, gathering at 9:00 am and 10:30 am. Then in March the doors of our church building closed. No more worshipping together indoors to pray, sing, hear scripture read aloud, listen to a sermon, go to Sunday School, or share in Holy Communion. Eventually it became possible for the Clergy to conduct an indoor service which was video recorded and put on YouTube for home viewing. Soon music was added to these services and we welcomed our organist and soloist.

During the summer months when the weather cooperated, which was almost every Sunday, we gathered in the cemetery for some of the most beautiful and uplifting services I have ever experienced. In the Fall, restrictions eased for a time and our hearts were joyful as we again moved inside our church building, being mindful and obeying sanitizing protocols, physical distancing rules and “masking” regulations. Even Sunday School was able to resume. But sadly, the virus took hold of our lives once again and indoor faith gatherings could not continue.

During these many months of constant shifting and changing in the way we worshipped at St. Andrews, one thing never changed and that was the presence of the great Team Ministry. The Clergy, led by Rev.’d Mark; conducted services which were recorded for home viewing. Our services were even available to those living in a senior’s complex on PEI and to residents in Melville Lodge. Music always enhanced these services. The wardens, members of the altar guild, ladies group, the Sunday School, the various committees, and our faithful congregation remained focused and committed to keeping the Word of God alive and well.

Members of the parish were contacted regularly by phone, email and regular mail. Visits continued to take place when possible. Letters and cards were sent out. The church website and Facebook kept many parishioners up to date and the church sign indicated whether or not worship was taking place.

As the deacon who had “retired”, I still find myself quite busy, leading or participating in services, conducting a funeral or burial, preaching, reaching out to parishioners, and being part of the decision making process in the life of our parish.

Yes, 2020 was a very different and challenging year, but still so special in many ways....ways that highlighted the caring, compassionate, cooperative nature of our church family. Outreach continued, pastoral care work was never overlooked, monetary needs were not forgotten. God was and is still in our midst. We are called into different roles at different times and it is only with God's love that we are able to meet these challenges using the many gifts we have been given. I am truly grateful for the gift of each one of you, my parish family.

May 2021 bring God's peace, joy and love into all our lives, and may we always share that peace, joy and love with one another.

Rev.'d Marilyn

## **Finance Committee Annual Report 2020**

The committee of 2020 was comprised of Warden Ken Richardson, Warden and Chair Rick Orlando, Treasurer Keith Fraser, Linda Strachan and Rev Mark Pretty.

All quarterly meetings for 2020 were cancelled due to the Corona Virus Pandemic. Financial matters were handled by the Council who met fairly regularly in the parish hall, where it was possible to follow all the Covid restrictions. With few church gatherings, no fundraising activities and little activity of any kind, the Finance Committee was not tasked with any discussion requirement that could not be entertained by Council.

The Treasurer's Report includes all the key financial activity for the year 2020. The main points of interest that make 2020 a very unique year in our parish history include the pandemic financial subsidies from government and the diocese. Revenue was down as were donations, and we continued with the pattern of disbursements exceeding revenues. Our investment income was relatively healthy, as the markets remained strong for most of the year.

The long term prognosis remains the same, and that is that a decision will be needed soon to either draw down on capital or revert to part time ministry, or some combination of all the cost cutting measures.

Everyone is hopeful that 2021 will bring an easing of restrictions, accompanied by some measure of return to normalcy in the war against Covid. All parishioners are encouraged to be patient, follow the pandemic guidelines and to never become complacent. This is a deadly disease and many of the older parishioners remain particularly vulnerable.

Respectfully submitted,  
Rick Orlando, Chair

## Wardens' Annual Report 2020

This year at St. Andrews' Church it has been anything but normal with regards to Parish activity, this of course was due to COVID – 19. Not a pleasant opening statement but the reality is it has been a challenging year and the members of our Parish have done a good job of managing the pandemic.

The Executive and Church Council held meetings on occasion when Government and Health regulations would allow. This gave us many opportunities to make important decisions especially with regards to Church attendance. Throughout the months there were many variants. We held outdoor services, virtual services and indoor services all done according to Gov. and Health regulations.

A thank you to Rick and Gordon for making up a chart with all names of the congregation so it could be easily noted who attended Church during a couple of months of easement and Bev Higgins for the print out of the chart and signs put in strategic areas of the Church.

Much of the challenge was communication with parishioners concerning shut downs, financial support and Diocesan directives. To do this it was necessary to go the electronic highway. A huge thank you to Bev Higgins for her efforts and knowledge in supplying her expertise and input. It required a lot of work and time.

Through all this disruption Rick and I communicated by email when required.

The virtual service which is being done at this writing and probably will continue for some time, Guided by Rev. Mark, Rev. Marilyn, the wonderful music supplied by Patti and Sharon and finally the camera man Gordon supplying his expertise so necessary when doing a virtual service a huge thank you.

Thanks to Keith and family for looking after the mail out of the Christmas letters.

We received communication from the Federal and Provincial Governments with regards to hall rental for possible 2021 elections.

Because COVID – 19 has been so disruptive with usual Church activity we as wardens are so thankful and fortunate to have Clergy for faithful guidance during this trying time. We wish to thank Council, committees and all volunteers who selflessly donate their time and effort to the service of our parish. Let us hope and pray that in 2021 we can get back a normal routine.

Ken Richardson  
Rick Orlando

## PARISH OF TIMBERLEA-LAKESIDE

### Receipts and Disbursements

For the Year Ended December 31, 2020

	2020 Actual	2020 Budget	2019 Actual	2019 Budget
<b>RECEIPTS</b>				
Open Offering	523.10	1,300.00	1,244.39	1,300.00
Regular Envelopes	52,200.00	53,000.00	52,550.05	53,000.00
PAR	24,350.00	22,000.00	23,575.00	22,000.00
Initial Offering	325.00	400.00	310.00	400.00
Sunday School	163.00	100.00	245.70	100.00
Diocesan Times	-	100.00	-	100.00
Primates Fund	355.00	1,000.00	892.00	1,500.00
Lenten Offering	1,770.00	1,000.00	810.00	1,500.00
Easter Offering	1,105.00	1,300.00	1,270.00	1,500.00
Thanksgiving Offering	1,600.00	2,000.00	3,140.00	2,000.00
Christmas Offering	7,190.00	3,000.00	6,063.00	3,000.00
Hall Rental	730.00	1,000.00	945.00	1,100.00
Ways & Means	1,503.00	15,000.00	15,576.73	17,000.00
Renovation Fund		2,000.00	10,105.00	2,000.00
St. Andrew's Ladies Group	1,600.00	2,000.00	2,000.00	2,000.00
Men's Group			385.00	400.00
Outreach	460.00	750.00	620.00	1,000.00
Breakfast Bucket	406.25	1,400.00	1,356.66	1,300.00
Investment Income	15,709.56	15,000.00	15,431.06	15,000.00
HST Refund	2,078.02	1,300.00	1,309.16	1,600.00
Miscellaneous	602.37	750.00	775.95	500.00
	<u>112,670.30</u>	<u>124,400.00</u>	<u>138,604.70</u>	<u>128,300.00</u>
<b>DISBURSEMENTS</b>				
Diocesan Allotment	17,055.00	22,700.00	20,520.96	20,500.00
Stipend	29,018.44	44,000.00	43,339.92	43,300.00
Housing Allowance	13,875.00	18,000.00	18,000.00	18,000.00
Benefits	11,148.63	15,500.00	14,594.39	15,300.00
Travel	1,439.76	3,500.00	2,859.62	3,500.00
NSOM & Deacon Travel		200.00	269.95	400.00
Diocesan Times	-	100.00	-	100.00
Primates Fund	355.00	1,000.00	892.00	1,500.00
Outreach	500.00	500.00	-	1,000.00
Breakfast Bucket	406.25	1,400.00	1,356.66	1,300.00
Ways & Means	234.76	4,000.00	3,859.45	6,000.00
Men's Group			182.43	300.00
Fuel	3,099.11	5,500.00	5,222.28	5,000.00
Power	1,340.25	1,800.00	1,754.11	1,600.00
Telephone	1,143.96	1,200.00	1,152.82	1,400.00
Water	450.86	600.00	502.70	600.00
Supplies	1,840.78	3,000.00	2,611.18	3,000.00
Sunday School		700.00	186.59	700.00
Repairs, Maintenance & Property Supplies	1,196.43	1,500.00	1,068.09	1,500.00
Snow Removal	1,170.00			
Insurance	6,410.00	6,000.00	5,917.00	5,700.00
Music	6,431.72	7,000.00	7,950.22	7,400.00
HST	2,448.08	3,500.00	3,412.18	3,500.00
Renovations		2,000.00	6,428.45	2,000.00
Miscellaneous	936.12	1,500.00	1,114.88	1,500.00
	<u>100,500.15</u>	<u>145,200.00</u>	<u>143,195.88</u>	<u>145,100.00</u>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>12,170.15</b>	<b>(20,800.00)</b>	<b>(4,591.18)</b>	<b>(16,800.00)</b>
<b>BANK BALANCE - BEGINNING</b>	<b>11,964.71</b>	<b>11,964.71</b>	<b>16,555.89</b>	<b>16,555.89</b>
<b>BANK BALANCE - ENDING</b>	<b>24,134.86</b>	<b>(8,835.29)</b>	<b>11,964.71</b>	<b>(244.11)</b>

<b>PARISH OF TIMBERLEA-LAKESIDE</b>			
RECEIPTS AND DISBURSEMENTS			
For the Year Ended December 31, 2020			
	2020		2019
<b>MEMORIAL FUND</b>			
<b>RECEIPTS</b>			
Donations	1,310.00		5,100.00
Interest	-		-
	<u>1,310.00</u>		<u>5,100.00</u>
<b>DISBURSEMENTS</b>			
Flowers			140.96
Transfer to Renovation Fund			2,015.00
Memorial Organ	7,172.50		
	<u>7,172.50</u>		<u>2,155.96</u>
RECEIPTS LESS DISBURSEMENTS	(5,862.50)		2,944.04
MEMORIAL FUND BALANCE - BEGINNING	9,953.88		7,009.84
MEMORIAL FUND BALANCE - ENDING	<u>4,091.38</u>		<u>9,953.88</u>
<b>CEMETERY FUND</b>			
<b>RECEIPTS</b>			
Sale of Lots	1,300.00		
Grave Openings	500.00		
Donations			1,115.50
Interest	370.00		288.93
	<u>2,170.00</u>		<u>1,404.43</u>
<b>DISBURSEMENTS</b>			
Maintenance	666.31		
Snow removal	390.00		
	<u>1,056.31</u>		<u>-</u>
RECEIPTS LESS DISBURSEMENTS	1,113.69		1,404.43
Transfer from Diocesan Funds			1,572.20
CEMETERY FUND BALANCE - BEGINNING	26,224.93		23,248.30
CEMETERY FUND BALANCE - ENDING	<u>27,338.62</u>		<u>26,224.93</u>
CEMETERY FUNDS INVESTED WITH DNSPEI - Beginning			1,572.20
Increase (Decrease) in Market Value			
Transfer to Parish Funds			(1,572.20)
CEMETERY FUNDS INVESTED WITH DNSPEI - Ending	-		-
TOTAL CEMETERY FUNDS	<u>27,338.62</u>		<u>26,224.93</u>
<b>ENDOWMENT FUND</b>			
<b>RECEIPTS</b>			
Bequest	50,000.00		
Investment Income	15,709.56		15,431.06
Increase (Decrease) in Market Value	9,104.61		14,261.67
	<u>74,814.17</u>		<u>29,692.73</u>
<b>DISBURSEMENTS</b>			
Transfer to General Fund	15,709.56		15,431.06
	<u>15,709.56</u>		<u>15,431.06</u>
RECEIPTS LESS DISBURSEMENTS	59,104.61		14,261.67
ENDOWMENT FUND BALANCE - BEGINNING	396,916.73		382,655.06
ENDOWMENT FUND BALANCE - ENDING	<u>456,021.34</u>		<u>396,916.73</u>

**PARISH OF TIMBERLEA-LAKESIDE**  
**2021 BUDGET - For the Year Ending December 31, 2021**

	BUDGET				ACTUAL		
	2021	2020	2019	2018	2020 (Est.)	2019	2018
<b>RECEIPTS</b>							
Open Offering	500.00	1,300.00	1,300.00	1,500.00	523.10	1,244.39	1,252.65
Regular Envelopes	45,000.00	53,000.00	53,000.00	55,000.00	49,205.00	52,550.05	53,231.00
PAR	23,000.00	22,000.00	22,000.00	22,000.00	24,365.00	23,575.00	22,085.00
Initial Offering	100.00	400.00	400.00	400.00	300.00	310.00	355.00
Sunday School	100.00	100.00	100.00	300.00	163.00	245.70	188.90
Diocesan Times		100.00	100.00	100.00	-	-	200.00
Primates Fund	500.00	1,000.00	1,500.00	1,500.00	345.00	892.00	1,160.00
Lenten Offering	1,000.00	1,000.00	1,500.00	600.00	1,760.00	810.00	1,706.75
Easter Offering	1,000.00	1,300.00	1,500.00	1,200.00	1,105.00	1,270.00	1,430.00
Thanksgiving Offering	1,500.00	2,000.00	2,000.00	1,500.00	1,580.00	3,140.00	1,900.00
Christmas Offering	5,000.00	3,000.00	3,000.00	2,500.00	5,600.00	6,063.00	2,870.00
Hall Rental		1,000.00	1,100.00	1,200.00	730.00	945.00	1,080.00
Ways & Means		15,000.00	17,000.00	13,000.00	1,503.00	15,576.73	17,511.99
Renovation Fund		2,000.00	2,000.00	2,000.00	-	10,105.00	4,070.00
St. Andrew's Ladies Group		2,000.00	2,000.00	2,000.00	1,200.00	2,000.00	2,500.00
Men's Group			400.00	400.00	-	385.00	580.40
Outreach	400.00	750.00	1,000.00	500.00	460.00	620.00	870.00
BLT Breakfast Program		1,400.00	1,300.00	1,300.00	386.25	1,356.66	1,285.45
Investment Income	15,000.00	15,000.00	15,000.00	15,000.00	15,709.56	15,431.06	15,226.48
HST Refund	1,300.00	1,300.00	1,600.00	2,000.00	2,078.02	1,309.16	1,631.63
					-		10,000.00
Other Income	500.00	750.00	500.00	500.00	519.40	775.95	356.61
	94,900.00	124,400.00	128,300.00	124,500.00	107,532.33	138,604.70	141,491.86
<b>DISBURSEMENTS</b>							
Diocesan Allotment	21,400.00	22,700.00	20,500.00	20,100.00	17,055.00	20,520.96	20,100.48
Stipend	44,000.00	44,000.00	43,300.00	42,200.00	28,954.65	43,339.92	42,201.12
Housing Allowance	18,000.00	18,000.00	18,000.00	18,000.00	13,875.00	18,000.00	18,000.00
Benefits	15,800.00	15,500.00	15,300.00	14,800.00	11,153.33	14,594.39	14,176.87
Travel	2,500.00	3,500.00	3,500.00	3,500.00	1,513.88	2,859.62	3,534.15
NSOM & Deacon Travel		200.00	400.00	400.00	-	269.95	329.91
Diocesan Times	-	100.00	100.00	100.00	-	-	200.00
Primates Fund		1,000.00	1,500.00	1,500.00	345.00	892.00	1,160.00
Outreach	200.00	500.00	1,000.00	1,000.00	700.00	-	1,150.00
BLT Breakfast Program	-	1,400.00	1,300.00	1,300.00	386.25	1,356.66	1,285.45
Ways & Means		4,000.00	6,000.00	4,000.00	234.76	3,859.45	4,904.06
Men's Group			300.00	100.00	-	182.43	270.16
Fuel	4,000.00	5,500.00	5,000.00	4,500.00	3,311.06	5,222.28	4,968.84
Power	1,500.00	1,800.00	1,600.00	1,400.00	1,340.25	1,754.11	1,582.66
Telephone	1,200.00	1,200.00	1,400.00	1,300.00	1,158.63	1,152.82	1,331.24
Water	500.00	600.00	600.00	600.00	492.92	502.70	491.41
Supplies	2,000.00	3,000.00	3,000.00	3,200.00	1,840.78	2,611.18	3,129.55
Sunday School		700.00	700.00	700.00	-	186.59	567.98
Repairs, Maintenance & Property Supplies	1,000.00	1,500.00	1,500.00	1,000.00	1,196.43	1,068.09	1,206.58
Snow Removal	1,600.00				1,560.00	-	-
Less: Amount Charged to Cemetery Fund	(400.00)				(390.00)	-	-
Insurance	6,500.00	6,000.00	5,700.00	5,500.00	6,410.00	5,917.00	5,655.00
Music	7,100.00	7,000.00	7,400.00	6,500.00	6,513.08	7,950.22	7,230.09
HST	2,500.00	3,500.00	3,500.00	3,500.00	2,434.20	3,412.18	3,334.03
Major Renovations	-	2,000.00	2,000.00	2,000.00	-	6,428.45	1,553.00
Miscellaneous	1,000.00	1,500.00	1,500.00	1,500.00	1,370.74	1,114.88	1,186.23
	130,400.00	145,200.00	145,100.00	138,700.00	101,455.96	143,195.88	139,548.81
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>(35,500.00)</b>	<b>(20,800.00)</b>	<b>(16,800.00)</b>	<b>(14,200.00)</b>	<b>6,076.37</b>	<b>(4,591.18)</b>	<b>1,943.05</b>

**PARISH OF TIMBERLEA - LAKESIDE**  
**SUMMARY OF INSURANCE COVERAGE**  
MARCH 1, 2020 TO MARCH 1, 2021

COMPANY	BUILDINGS	CONTENTS *	LIABILITY
Ecclesiastical Insurance Office	\$1,289,084	\$268,248	\$5,000,000

\* Contents based on inventory taken in 2000

**St. Andrew's Choir Report – 2020**

Well! 2020 was certainly different from what we were expecting in many ways. But we are Anglicans and we rose to the challenges with understanding and grace. In the early part of the year the choir spent time working on Sunday pieces as well as anthems. For Anthem Sunday's we were very pleased to be joined by Jean Schwartz, Sharon Polkinghorne, Erica Orlando and Donna Ruggles to help make our joyful noise!

In February we had a new permanent addition to our music ministry. Parish Council had approved replacing our old Hammond Organ. We purchased a 'new to us' Allen Organ from South End Baptist Church in Dartmouth. Much research and planning went into the purchase and installation of the organ. Our new organ was installed in the church in March. Many people were involved in this project. Firstly, Thank you to Tim Edwards who assisted with the proposal to, and negotiations with Parish Council. Thank you also to Ken Richardson who secured the speaker wires needed. Thank you to Tim Dellapinna for fabricating the two new sturdy speaker brackets and to Keith Fraser for installing them in the balcony. Also, thank you to Andrew Barrs who started the whole project with the information that the Allen was looking for a new home and arranged for its transport to St. Andrews and installing it.

Unfortunately we were only able to have two services with our new organ before COVID-19 hit and we had to stop in-person services. Hopefully you have been able to watch our on-line services or were able to attend when we did have in-person services in the fall. If you have, then you have been able to hear the wonderful sounds of the organ. I look forward to continuing to bless you with the sacred music we love, and may they bring you peace, joy and love.

May God bless you and your families and watch over you in these unprecedented times of COVID-19 and hopefully before too, too long we will be able to worship freely with everyone singing. Stay safe and pray for a return to more normal times.

In peace and love  
Patti, Music Director



## Envelope Secretary Annual Report 2020

There were 100 sets of envelopes distributed for 2020 on the second Sunday of December 2019.

I would like to give a big thank you to everyone that was able to stay up to date with their envelopes.

I also want to say thank you to Keith for picking up envelopes from parishioners and dropping them off to me.

This year we used 67 box sets. Keith and I are planning reorganization for 2022.

Those of you on PAR will be given a virtual number which you will have to keep and record that number on any special offerings. The plan is to order 60 box sets for 2022. If anyone would like to be placed on PAR for 2022 please see Keith or contact me as soon as possible and we may be able to decrease the box sets further.

Sunday school envelopes were not used much this year.

For all contributors PLEASE remember to place your envelope number on all special contributions.

If anyone has envelopes from past years please discard them.

Contributions from non-envelope holders totaled \$1790.00, and memorial donations this year Totaled \$570.00

The total annual contributions through weekly and special offerings are as follows:

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
0 - \$100.	9	9	12	16
\$101. - \$200.	5	7	6	6
\$201. - \$300.	5	5	6	6
\$301. - \$400.	8	3	3	7
\$401. - \$500.	4	7	3	1
\$501. - \$600.	3	5	3	2
\$601. - \$700.	3	4	11	11
\$701. - \$800.	4	6	6	7
\$801. - \$900.	2	0	1	2
\$901. - \$1000.	1	2	2	3
\$1001. - \$2000	17	19	17	17
\$2001. - \$3000	1	5	1	6
\$3001. - \$5000.	1	2	4	2
\$5001. – beyond	4	3	2	2
<b>Total:</b>	<b>67</b>	<b>77</b>	<b>77</b>	<b>88</b>

Respectfully Submitted,  
Donna Ruggles  
Envelope Secretary

## **St. Andrew's Ladies Group Annual Report 2020**

St. Andrew's Ladies Group, once referred to as the "Young Ladies Group", have twelve very dedicated members and one Honourary Lifetime Member. We only met twice this year due to the Covid-19 pandemic.

In January we held our Annual Meeting and our Executive remained the same. President – Wendy Wells, Vice-President – vacant, Treasurer – Linda Strachan, Secretary – Anne Fraser. We no longer require a phone committee or "call girls" as everyone is now on line.

We met again in March and planned some events which never materialized. The only income we had this year came from 3 funerals we catered. We were able to give the church \$1600 but were unable to reach our commitment of \$2000.

We kept in touch throughout the spring and summer through email. In the fall through email, we were able to do some of the things we always do. We collected items for a basket for the Marguerite Centre. The list they gave us was different than other years. It included things such as school supplies, craft supplies, towels and facecloths, and even small used appliances. They need these things for setting up the residents in their own apartments once they have completed the program at the center. A few of us met and did up an overflowing basket of items which was delivered to the Marguerite Center by Erica Orlando.

We also sold calendars again. We polled the congregation through email to see how much interest there was. We ordered 30 calendars and sold them all as soon as they arrived. This is not a big fundraiser as the calendars cost \$5 each and we sell them for \$6.

Our next project in the fall was the Mission to Seafarers Christmas shoebox campaign. When church opened in the fall for a few weeks of in person services, we were able to collect items in the bin we put in the porch. Since there was a restriction of 5 people to gather when we packed the boxes, 5 of us met on the first Friday of December and packed up 60 boxes for the Seafarers. We sent leftover items to the Mission along with the boxes. Many thanks to Gordon and Marilyn Hamlin for taking the boxes to the Mission every year for us. A big thank you to our Honourary Life Member, Flos MacFarlane, for collecting and wrapping the boxes for us each year. This is what shared ministry is all about.

Since there were no in person Christmas services, a few of us got together and decorated the altar for Christmas for the video service. We set up the Nativity and placed poinsettias on the altar in memory of all our parishioners who have passed away over the past two years.

We are not sure what 2021 will bring us. For now, our executive will remain the same and we are hoping to have an in-person meeting in February, if all goes well with the COVID-19 numbers.

Thanks to all who have helped us in the past and to those who so willingly donate items when we put out an appeal for help. May God shine his light on all of you!

Respectfully submitted,  
Wendy Wells, President

**St. Andrew's Ladies Group Financial Report  
Statement of Receipts and Disbursements  
for the year ended December 31, 2020**

	<b>2020</b>	<b>2019</b>
<b>Receipts</b>		
Yard Sales	\$ -	\$ 939.20
Catering - Funerals	\$ 1,050.00	\$ 1,280.00
Sale of Calendars	\$ 169.00	\$ 268.00
Marguerite Center	\$ -	\$ 155.00
Craft Table	\$ -	\$ 201.55
Donation - Mission to Seafarers	\$ 60.00	
<b>Total:</b>	<b>\$ 1,279.00</b>	<b>\$ 2,843.75</b>
<b>Disbursements</b>		
Church Budget	\$ 1,600.00	\$ 2,000.00
Gifts & Flowers	\$ 49.99	\$ 23.00
Turkey - Ways & Means	\$ -	\$ 50.00
Craft Table	\$ -	\$ 10.00
Church Calendars	\$ 150.00	\$ 185.95
Catering - Funerals	\$ -	\$ 11.95
Mission to Seafarers	\$ 100.09	\$ -
Christmas Party - Clergy Gifts - Meals	\$ -	\$ 75.00
Outreach - Marguerite Center	\$ -	\$ 155.00
Table Cloths	\$ -	\$ -
Diabetic Society	\$ -	\$ -
Service Charge	\$ 30.00	\$ 30.00
Memorial Fund - Thelma (Jean's Sister)	\$ 25.00	
Reno Fund - Myril Wells	\$ -	\$ 50.00
Memorial Plaque - Sandra Cowie	\$ -	\$ 220.00
<b>Total:</b>	<b>\$ 1,955.08</b>	<b>\$ 2,810.90</b>
<b>Receipts Less Disbursements</b>	<b>\$ (676.08)</b>	<b>\$ 32.85</b>
<b>Funds on Hand - Beginning of Year</b>	<b>\$ 978.00</b>	<b>\$ 945.15</b>
<b>Funds on Hand - End of Year</b>	<b>\$ 301.92</b>	<b>\$ 978.00</b>
<b>Submitted - Linda Strachan - Treasurer</b>		
<b>Audited by Bev Higgins - Auditor</b>		

## **Pastoral Care Committee Annual Report 2020**

The Pastoral Care Committee provides support to parishioners in a number of ways during all twelve months of the year. Phone calls are made weekly to those families listed in the prayer cycle as well as others in need of support.

Contact is also made by email and mail and includes Get Well, Thinking of You and Sympathy cards. Birthday cards are sent to those known to be ninety years of age and older. In addition, visits are made to those at home, in hospital, and in nursing homes. Unfortunately, due to the pandemic many of these activities were curtailed.

In 2020, the Pastoral Care Committee made 394 phone calls, 200 visits, sent 43 cards and 119 emails. Also Rev. Marilyn Hamlin administered Holy Communion to 9 persons and officiated at one interment.

As of Dec. 1st, Rev. Marilyn has decided not to keep a record of her pastoral calls, visits, cards and emails but she will still be in contact with parishioners as needed. We thank her and the members of the Pastoral Care Committee for their diligence and dedication to ministering to the pastoral needs of our parishioners during 2020.

Respectfully submitted,  
Jinny Giza, Chairman

Membership: Jinny Giza (Chair), Helen Payne, Erica Orlando, Anne Dauphinee, Patti Croy.

## **Sunday School Annual Report 2020**

In January 2020, we had 11 children registered in Sunday school.

Due to the Covid-19 pandemic, Sunday school abruptly closed in March.

We were able to start up Sunday school the beginning of October with 9 children returning. Our oldest 2 children from the previous year became helpers with our younger ones.

Again due to the pandemic, Sunday school shut down. We decided to run Sunday school online through Zoom meetings on Sunday mornings. We would drop off craft supplies the day before, and read Bible stories and make the crafts together on Zoom.

We also held our Christmas Pageant on Zoom. Rev Mark joined us with a children's talk and a prayer. We then presented our pageant, with the children using homemade Bible characters as puppets. At the end of our pageant, Nancy played the piano and the children sang Away in a Manger. The Christmas pageant was recorded and posted on the St Andrew's Facebook page and website.

Respectfully submitted  
Kim Branton

## Outreach Annual Report 2020

I took over as outreach coordinator in Jan of 2020.

Although, the past year we were hindered by the coronavirus, we were still able to accomplish some outreach during the times that the church was open.

We were happy to be able to fill 60 shoeboxes for Mission to Seafarers as well as to have a large number of items left over to fill another couple of bags to donate to them.

The Ladies Group filled a big basket with items to donate to Marguerite Centre in the fall.

Our campaign for Christmas for Phoenix Youth was a success. Despite having to cut the campaign short by a couple of weeks, we were able to collect our usual amount of items for them.

PWRDF totaled \$355 this year, down somewhat from last year.

The total for the breakfast bucket was \$406.25. Also down, but given that we were only able to do it for a few months, pretty good.

We were not able to offer the hall for rental or use for volunteers for most of the year.

All in all, given the unusual circumstances of this year, we did an excellent job. We have a very generous congregation and I am sure this will continue into the next year.

I am looking forward, as are we all; to a better year and feel confident that the outreach we do will continue to grow.

Lorraine MacLellan

## **St. Andrew's Church Property Committee**

### **Annual Report 2020**

On behalf of the St. Andrew's Church Property Committee, I am pleased to report on the following for 2020:

#### **Work completed in and around St. Andrew's Church during 2020**

Two cemetery grave marker stones were replicated and replaced  
Repaired cracks in basement wall adjacent to tool room where rain water was getting in  
Caulked cracks in basement wall outside Furnace Room and Kitchen  
Wall in front of the stage was cleaned and re-painted  
Wall in small washroom was cleaned and re-painted  
Trees and bushes were trimmed in the Cemetery and along the sides of the Cemetery access road

In addition to the specific projects noted above, regular maintenance and care of the building and grounds was carried out as follows:

Fire extinguisher inspection and service  
Furnace and hot water heater inspection and cleaning  
Replenishing cleaning supplies  
Grass mowed in Cemetery during summer  
Snow ploughing provided by Brian Lynch  
New electrical service "smart meter" installed  
Regular checking in and around the church during extended times of closure

#### **Cemetery graves**

Several full-size grave lots and cremation lots were opened and closed for the interment of ashes of deceased Parishioners. In addition, there has been on-going maintenance work involving levelling of headstones and filling in and seeding sunken areas around some graves.

#### **Work identified for 2021**

There are no major projects planned.

#### **Acknowledgements**

There are many people who work throughout the year to help keep our church and grounds maintained and in good condition – and, on behalf of the Parish, I thank you all for that. There are, however, a few people I'd like to mention by name as they have expended considerable effort for the well-being of the building and property throughout 2020. They are: Keith and Anne Fraser, Beverley Dellapinna, and Ken Richardson.

In the Fall, Ken told me he has to ease off on the more physical tasks around the church that he has been doing for so many years. But he is still able to assist us with electrical issues and advise on general property work – which is invaluable to us. Thank you Ken.

Respectfully submitted by,

Tim Edwards  
Chairman, St. Andrew's Church Property Committee

## Ways & Means Annual Report 2020

In 2020, Ways & Means set an ambitious fundraising goal of \$15,000 with many events planned throughout the year including the addition of a couple of new to us events such as hosting a Parish Breakfast and partnering with Emmanuel Players to bring a Musical Dinner Theatre to St. Andrew's.

We kicked off 2020 with a successful Pancake Supper in February and then along came Covid-19 that regrettably halted any further fundraising activities for the remainder of the year.

Although we were unable to contribute to the financial health of St. Andrew's through fundraising, it soon became apparent that the parishioners of St. Andrew's would continue to support our church both spiritually and financially. We are most certainly blessed.

At last year's AGM, I announced that I would be stepping back as Chairperson of Ways and Means at the conclusion of 2020. I am pleased to advise that Tom Pinsent has graciously stepped forward to assume that role as we move into 2021.

It was my keen desire to have Tom walk alongside our team throughout 2020 to understand the work that we do and how we manage events. That unfortunately was unable to happen. I will therefore commit to working with Tom throughout 2021 and beyond if necessary as fundraising opportunities resume.

I am proud of the work that our small and dedicated team has been able to accomplish in the last 5 years and wish to express my sincerest gratitude to Brenda and Rick Morash who will also retire from Ways and Means at the end of 2020 and to Liz and Harley Card who assisted us through 2016, 2017 and 2018.

Below is a snapshot of our fundraising success:

<u>Year</u>	<u>Income</u>	<u>Expenses</u>	<u>Net</u>
2016	\$10,926.77	(\$1,990.58)	\$8,936.19
2017	\$17,144.18	(\$5,883.41)	\$11,260.77
2018	\$17,511.99	(\$4,940.06)	\$12,571.93
2019	\$15,576.73	(\$1286.13)	\$11,717.28
2020	\$1,423.00	(\$234.76)	\$1,188.24
	<u>\$62,582.67</u>	<u>(14,334.94)</u>	<u>\$45,674.41</u>

Thank you all for allowing me this opportunity to serve and for your kind and generous support.

With Gratitude,  
Bev Higgins  
Chair, Ways & Means Committee

**Report of the Nominating Committee  
to the 2020 Annual General Meeting  
Parish of St. Andrew's Church February 28, 2021**

**Warden:** Ken Richardson – 2021

**Warden:** Rick Orlando – 2021

**Secretary:** Wendy Wells

**Treasurer:** Keith Fraser

**Council Members -at- Large:**

Lorne MacLellan – 2021

Erica Orlando – 2021

Bev Higgins – 2021 – 2022

Tom Pinsent – 2021, 2022

Kim Branton – 2021- 2022, 2023

**Vacant** – 2021, 2022, 2023

**Synod Delegates:** Vacant

Vacant

**Envelope Secretary:** Donna Ruggles

**Regional Council:** Jinny Giza

**Committee Chairs:**

Property – Tim Edwards

Finance – Rick Orlando

Spiritual Development – Rev. Mark Pretty

Administration – Shared

Sunday School – Kim Branton

Choir – Pat Croy

Ladies Group – Wendy Wells

Outreach – Lorraine MacLellan

Pastoral Care – Jinny Giza

PWRDF- Vacant (Part of Outreach)

Parish Auditor – Bev Higgins

Ways and Means – Tom Pinsent

Diocesan Times Correspondent – Wendy Wells