PARISH OF TIMBERLEA - LAKESIDE ANNUAL REPORT 2004



ST. ANDREW'S, TIMBERLEA

ST. LUKE'S LAKESIDE







PARISH OF TIMBERLEA-LAKESIDE Annual Meeting – February 1, 2004

The meeting was called to order by Warden, Shelley Hudson, at 12 o'clock and opened with prayer led by Rev. Ann Harrington.

It was moved by Wendy Wells and seconded by Tim Edwards that Shelley Hudson chair the meeting and Edith Steffens act as secretary. Motion carried.

Rick Morash moved, Tom Richardson seconded approval of minutes of the 2002 annual meeting as circulated. Motion carried.

Doris DeWolfe moved, Wendy seconded acceptance of the reports into the annual meeting. Motion carried.

Anne Fraser moved adoption of the financial reports for the parish. Brian Travis seconded the motion. Bernie Conrad noted a change in the budget from past years. Motion carried.

Anne moved adoption of St. Andrew's financial report. Seconded, Tim Edwards. Motion carried.

Anne moved adoption of St. Luke's financial report. Seconded, John Hudson. Motion carried.

Rev. Ann read her Rector's report.

Rev. Judie submitted her report as written. She explained the formation week-ends (three week-ends a year - a continuing education program for the Non-Stipendiary Ordained Ministry).

Shelley submitted the wardens' report as circulated.

Wendy Wells moved adoption of the remaining reports from committees and groups. Seconded, Connie Hudson. Motion carried.

Linda Strachen moved, Jamie Wile seconded, adoption of the proposed parish budget. Linda commented that the parish audit has been completed. Bernie Conrad noted that amounts in the budget have been changed. Shelley explained that stipend and benefits have increased due to implementation of a living allowance for the rector. Motion carried.

Tom moved and Rick Orlando seconded adoption of the St. Andrew's church budget. The books have been audited. Tim noticed that receipts are lower than expenditures, the reason being that the parish allotment was lowered last year because of the size of the parish account. This new situation is expected to continue. Rev. Ann suggested this

change is a new stage in our parish life. Rick Orlando asked if the rectory is on the market now and if the sale is factored into the budget. Rev. Ann replied that the investment will be considered as income. Tom pointed out that the number of envelopes is down from two years ago. In 2003, there were 109 envelopes used. Motion carried.

Linda reported she has audited St. Luke's financial report. Rick Morash moved, Linda seconded adoption of St. Luke's budget for 2004. Linda reported on behalf of Jinny that St. Luke's was pleased they were able to hold their own for the year 2003. Motion carried.

No Communication

NEW BUSINESS

Sale of the Rectory: Gordon explained that the rectory was purchased approximately 20 years ago and has recently required some repairs. There was an environmental problem affecting Rev. Ann's health. Repairs would have to be carried out, or else the rector would move, so it was decided that this would be a good time to sell the rectory instead of spending possibly up to \$30,000 to bring it up to A-1 condition. It was felt that the rectory would be empty for some time (i.e., not needed by a rector), and that the parish was not interested in becoming a landlord. Listing of the property has been done with the Bishop's approval and it is currently listed for \$144,000. Upon sale, the proceeds will be invested in the Consolidated Trust fund of the Diocese, the income to be used toward the living allowance. If in the future, it is decided to build another rectory, that money would be available. Rev. Ann explained that this has not been an easy time, and she thanked all who worked to bring the situation to this point. Brian Travis asked if there is any plan to use some of the proceeds to offset expenses until sale is complete. Linda replied that \$3000 is budgeted for these expenses. Any expenses incurred selling the rectory (such as real estate fees and appraisal fees) will come out of the proceeds of the rectory. Tim commented, from his experience on two parochial committees, that there is a growing trend for rectors wanting to own their own home and he commended Council for making the decision. He spoke as a member of Property Committee, that it was very difficult to keep repairs up to date and he endorsed the decision to sell the rectory. Gordon explained that an environment assessment has been done, and the building is quite safe. In response to Bernie Conrad's question, he explained that there has been some mould in the bathroom and there is now dormant mould in the attic. Assurance was received that air from the attic would never go into the house. Part of the consideration leading to putting the rectory for sale is that the inside of the house should be redone and that this would account for the estimated \$30,000 expenditure to bring it up to standard. Brian Travis said that the Regional Dean inspected the rectory on the appointment of Rev. Ann, and he reported that the rectory fell far short of standard. The executive committee, in consultation with the rector, established the housing allowance. Shelley reported that they consulted the diocese and found that housing allowance is in the range of \$900 to \$1500 per month. Bernie said that in two years, the \$30,000 cost of refurbishing would have been saved (in housing allowance). Shelley pointed out that, after it was brought up to standard, it would have to be maintained, and that the Parish had not been keeping ahead of things in that department in recent years. Bernie was disappointed that this was the first he heard of sale of the rectory. Tom pointed out that the impending sale had been announced in church on several Sundays, and that the Annual Report had been available the week previous.

Rev. Judie said that two years ago, an independent appraiser had been engaged and his recommendation was to sell, or else be prepared to spend a lot of money on the house. She added that we have been patching, not doing major repairs, that we are not landlords, and that property committee members are young men with young families and do not have the time to do the great amount of work needed. Gordon restated that the money is to be invested; Council will decide at a later date what is the ultimate destination of the money. Rev. Ann explained that we are in a new stage in our parish, and that the rectory (or proceeds) will be part of our decision on where we are. At the moment, the money will be invested and the income used to pay the living allowance. John Hudson asked if the Diocese had any control over this decision; Shelley replied that the Bishop has to approve the sale. In answer to a question, Gordon replied that the Diocese has no control over what the parish does with the money, but they do have to approve the sale – to whom, and sale price. Council and the Bishop both have to approve the sale amount. The Bishop has given his blessing to the screening committee to approve the sale of the rectory. Weldon asked the rate of interest on the money; Rev. Ann replied that the assumption is that it will be approximately 5%. Bernie asked about financial advice for long-term investment. Rev. Ann replied that the Diocese has a plan in place already. Rick Orlando supports the decision to sell the rectory; it is a liability, and the trend is not to have rectories. He said there is still confusion about the safety of the fund. Rev. Ann answered that it is a managed diversified fund, managed by the Diocese. Gordon added that a lot of churches have their cemetery fund money in that fund, because it is the best investment we can find to use. The interest earned is not taxable. Rev. Ann added that this is a big step and there is a lot of uncertainty, and we need to nurture and respect one another through this process. She has signed the Form of Full Disclosure for the rectory. This form cannot be filled out by someone who has been only owner, or only tenant; she, having been both, is eligible. The prospective buyer will know that there may be money needed to be spent on the home.

Soup Kitchen: At the moment we have nobody from our parish co-ordinating our parish's work with the soup kitchen. Beth and Bob Foote, and Lloyd and Rita Miller, along with Weldon and Emily Rhyno, have looked after it for 16 or 17 years, usually twice or three times a year. Emily contacted parishioners for donations of stew, Bob and Weldon picked up stew and delivered it to St. George's. There is need for a co-ordinator, and a delivery person.

Tim commended the Wardens for circulating the annual report a week before the meeting. Gordon and Shelley, in turn, thanked all the groups who submitted their reports on time. Shelley said that the report was run off on our own photo-copier, saving more than \$50 over last year's cost (at Staples).

Nominating Committee: Gordon read a motion passed at a recent council meeting stipulating the make-up of Council.

The Nominating Committee report was presented:

Warden:

Barry Fraser

Secretary:

Edith Steffens

Parish Treasurer:

Keith Fraser.

St. Andrew's Treasurer:

Keith Fraser.

St. Luke's Treasurer:

Jinny Giza.

Synod Delegates for 2004:

Wendy Wells, Marilyn Hamlin, Erica Orlando (alternate).

Youth Synod Delegate:

No nominations.

Parish Auditor: St. Andrew's Auditor:

Linda Strachan. Tom Richardson.

St. Luke's Auditor:

Linda Strachan.
Doris DeWolfe.

PWRDF Representative: Envelope Secretary:

St. Andrew's – Tom Richardson;

St. Luke's - Linda Strachan.

Diocesan Times Reps:

Doris DeWolfe, Edith Steffens.

Regional Council:

Janet Benight, Wendy Wells, Marilyn Hamlin, Erica

Orlando.

Member-at-large:

Helen Clattenburg.

In all cases, there were no nominations from the floor and the new officers are as presented in the Nomination Committee report.

The next regular Parish Council meeting will be held on February 12 at 7:30.

Rev. Ann reiterated her thank you to everyone for the past year. She thanked Doris for her 13 years as readers' co-ordinator, to Shelley for her two years as Warden, and to everyone who allowed names to stand and allowed us to fill all the offices.

Shelley thanked Gordon for the past year, Tim for the previous year, Keith for his work as treasurer, and Rev. Ann and Rev. Judie for their help and support. Gordon moved a vote of thanks to Shelley.

Linda asked that a letter of thanks be sent to Emily for her work on the Soup Kitchen. Weldon suggested letters to Bob and Beth Foote and Lloyd and Rita Miller as well.

Marilyn moved adjournment at 1:30 and the meeting closed with the Lord's Prayer and the Grace.

Respectfully submitted,

Edith Steffens, Secretary

Parishioners Present:

Brian Travis
Anne Fraser
Renee Fraser
Ron Smith
B.K. Conrad
Sandra Cowie
Wendy Wells
Brenda Morash
Janet Benight
Rev. Ann Harrington

Andrea Slade Ken Richardson Erica Orlando Tom Richardson Pat Thompson Flos MacFarlane Weldon Rhyno Jean Schwartz Shelley Hudson John Hudson Tim Edwards Rick Orlando Fonny Miller Doris DeWolfe Marilyn Hamlin Rev. Judie Lafford Helen Clattenburg Gordon Hamlin

Connie Hudson Frances Edwards Bill Morgan Ruth Thompson Linda Strachan Jamie Wile Rick Morash Joy Richardson Edith Steffens

PARISH COUNCIL 2004

RECTOR	REV. ANN HARRINGTON	876-7551
ASSOCIATE PRIEST	REV. JUDIE LAFFORD	446-0229
WARDENS	GORDON HAMLIN BARRY FRASER	876-7300 876-2275
PARISH SECRETARY	EDITH STEFFENS	876-7908
PARISH TREASURER ST. ANDREWS TREASURER ST. LUKES TREASURER	KEITH FRASER KEITH FRASER GINNY GIZA	876-2703 876-2703 876-8510
04 - 04 - 04 (04 (HELEN CLATTENBURG TOM RICHARDSON BRIAN TRAVIS US WENDY WELLS US LINDA STRACHAN US JANET BENIGHT	876-2786 876-2165 876-0309 876-7330 876-0292 876-7774
SYNOD DELEGATES	WENDY WELLS MARILYN HAMLIN	876-7330 876-7300
ALTERNATE YOUTH DELEGATE	ERICA ORLANDO	876-8396
PROPERTY ST. ANDREW'S LADIES GROUP ST. LUKE'S ACW	BRIAN TRIVIS JANET BENIGHT	876-0309 876-7774
WAYS AND MEANS REGIONAL COUNCIL REPRENSITIVE	TOM RICHARDSON WENDY WELLS JANET BENIGHT ERICA ORLANDO MARILYN HAMLIN	876-2165 876-7330 876-7774 876-8396 876-7300

PARISH GROUPS AND POSITIONS

SUNDAY SCHOOL	HEATHER CAMPBELL	876-2600
CHOIR	EDITH STEFFENS	876-7908
SPIRITUAL DEVELOPMENT	MARILYN HAMLIN	876-7300
PASTORAL CARE	CONNIE HUDSON	876-2488
ST. ANDREW'S LADIES, PRESIDENT	JOY RICHARDSON	876-2165
PARISH AUDITOR	LINDA STRACHAN	876-0292
ST. ANDREW'S AUDITOR	TOM RICHARDSON	876-2165
ST. LUKES AUDITOR	LINDA STRACHAN	876-0292
PWRDF	DORIS DEWOLFE	876-7080
DIOCESAN TIMES	DORIS DEWOLFE	876-7080
ENVELOPE SECRETARY		
ST. ANDREW'S	TOM RICHARDSON	876-2165
ST. LUKE'S	LINDA STRACHAN	876-0292

PARISH OF ST. ANDREW'S, TIMBERLEA WITH ST. LUKE'S, LAKESIDE

RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2004

TON THE PERINCENSES SECUMBER 31, 200	2004	2004	2003	2005
DECEMBE	ACTUAL	BUDGET	ACTUAL	BUDGET
RECEIPTS				
PARISH ALLOTMENTS	7 7 7 2 2 2 2 2 2			
ST. LUKE'S	4,248.50	5,098.20	2,571.24	2,469.60
ST. ANDREW'S	45,375.20	54,450.24	28,583.76	25,280.64
DIOCESAN ALLOTMENTS				
ST. LUKE'S	1,757.28	1,757.28	1,644.84	2,083.20
ST. ANDREW'S	18,762.72	18,767.88	18,284.40	21,325.20
DIOCESAN TIMES	149.00		118.25	135.00
PRIMATES FUND	1,512.77		462.88	525.00
INVESTMENT INCOME	3,213.24	3,000.00		6,000.00
OTHER	1,413.89		690.90	•
	76,432.60	83,073.60	52,356.27	57,818.64
DISBURSEMENTS				
DIOCESAN ALLOTMENT	20,520.00	20,525.16	10 020 24	22 400 40
STIPEND AND BENEFITS	53,899.85	57,288.44	19,929.24 42,178.35	23,408.40
DIOCESAN TIMES	149.00	57,200.44	118.25	30,750.24
PRIMATES FUND	1,512.77			135.00
STATIONARY AND SUPPLIES	2,237.31	2,500.00	462.88	525.00
MISCELLANEOUS	934.57	500.00	2,966.18	2,500.00
FUEL	199.29	500.00	422.40	500.00
POWER			1,892.22	
TELEPHONE	128.18	200.00	664.54	
WATER	40.74	00.00	631.42	
TAXES	46.71	60.00	253.22	
		400.00	1,520.91	
INSURANCE		100.00	460.00	
REPAIRS AND MAINTENANCE		1,000.00	1,600.24	
	79,627.68	83,073.60	73,099.85	57,818.64
RECEIPTS LESS DISBURSEMENTS	-3,195.08	0.00	-20,743.58	0.00
BANK BALANCE - BEGINNING	14,468.40	14,468.40	35,211.98	11,273.32
BANK BALANCE - ENDING	11,273.32	14,468.40	14,468.40	11,273.32
;		========	========	========

ST. ANDREW'S CHURCH

RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2004

RECEIPTS	2004 ACTUAL	2004 BUDGET	2003 ACTUAL		2005 BUDGET
OPEN OFFERING	1 647 10	2 200 20	0.000.00		
REGULAR ENVELOPES	1,647.19	2,000.00	2,033.06		1,500.00
INITIAL OFFERING	59,685.60	60,000.00	58,444.05		60,000.00
SUNDAY SCHOOL	361.50	300.00	332.00		300.00
COIN CARDS	471.54	500.00	442.19		500.00
DIOCESAN TIMES	1,249.50	1,000.00	806.80		1,000.00
	139.00	*	113.25		125.00
PRIMATES FUND	1,487.77		432.88		500.00
EASTER ENVELOPES	1,230.00	1,200.00	1,230.00		1,200.00
THANKSGIVING ENVELOPES	544.55	1,000.00	860.00		700.00
CHRISTMAS ENVELOPES	1,705.50	2,000.00	1,935.00		1,800.00
HALL RENTAL	1,365.00	1,000.00	1,000.00		1,000.00
WAYS & MEANS	8,077.32	6,000.00	5,731.88		6,000.00
ST. ANDREW'S LADIES GROUP	1,300.00	1,000.00	1,000.00		1,000.00
MISCELLANEOUS	1,185.53	500.00	2,665.61		5,500.00
	80,450.00	76,500.00	77,026.72		81,125.00
DISBURSEMENTS					
PARISH ALLOTMENT	45,375.20	54,450.24	28,583.76		25,280.64
DIOCESAN ALLOTMENT	18,762.72	18,767.88	18,284.40		21,325.20
DIOCESAN TIMES	139.00	,	113.25		125.00
PRIMATES FUND	1,487.77		432.88		500.00
FUEL	3,551.32	3,500.00	4,359.77		
POWER	972.28	1,000.00	1,033.09		4,000.00
TELEPHONE	573.97	500.00	505.71		1,200.00
WATER	191.53	150.00			600.00
SUPPLIES	1,828.22	1,500.00	168.15		200.00
SUNDAY SCHOOL	1,012.78		1,750.47		2,000.00
REPAIRS AND MAINTENANCE	461.59	750.00	751.75		1,000.00
SNOW REMOVAL		500.00	398.55		500.00
INSURANCE	790.63	1,000.00	934.39	120	1,200.00
	4,938.00	5,000.00	4,704.00	¥1	5,000.00
MUSIC	2,907.04	2,700.00	2,676.81		2,700.00
MISCELLANEOUS	115.00	500.00	767.50		50.00
	83,107.05	90,318.12	65,464.48		65,680.84
RECEIPTS LESS DISBURSEMENTS	-2,657.05	-13,818.12	11,562.24		15,444.16
BANK BALANCE - BEGINNING	20,675.59	20,675.59	9,113.35		18,018.54
BANK BALANCE - ENDING	18,018.54 ======	6,857.47 ======	20,675.59		33,462.70 ======

ST. ANDREW'S CHURCH

RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2004

FOR THE YEAR ENDED DECEMBER 31, 2004			
	MEMORIAL FUND	2004	2003
RECEIPTS DONATIONS		450.00	9,145.00
100		450.00	9,145.00
DISBURSEMENTS MEMORIALS		6,201.39	1,023.24
		6,201.39	1,023.24
RECEIPTS LESS DISBURSEMENTS		-5,751.39	8,121.76
MEMORIAL FUND BALANCE - BEGINNING		16,096.15	7,974.39
MEMORIAL FUND BALANCE - ENDING		10,344.76	16,096.15
	CEMETERY FUND		
PEGEIDTO	CEMETERY FUND		
RECEIPTS SALE OF LOTS		2,200.00	700.00
DONATIONS INTEREST		303.88	370.31
		2,503.88	1,070.31
DISBURSEMENTS MAINTENANCE		938.30	785.45
WWW.TEWWOL		938.30	785.45
RECEIPTS LESS DISBURSEMENTS		1,565.58	284.86
CEMETERY FUND BALANCE - BEGINNING		18,765.41	18,480.55
CEMETERY FUND BALANCE - ENDING		20,330.99	18,765.41
R	OOF REPLACEMENT FUND		
RECEIPTS . DONATIONS HST REBATE		6,430.00	12,215.50 1,731.75
•		6,430.00	13,947.25
DISBURSEMENTS			
LOAN INTEREST PAYMENTS		76.78	522.05
LOAN PRINCIPAL PAYMENTS TRANSFER TO GENERAL FUND	ē.	8,766.81 384.92	16,233.19
		9,228.51	16,755.24
RECEIPTS LESS DISBURSEMENTS		-2,798.51	-2,807.99
ROOF REPLACEMENT FUND BALANCE - BEG	INNING	2,798.51	5,606.50
ROOF REPLACEMENT FUND BALANCE - END	ING	0.00	2,798.51
LOAN BALANCE - DECEMBER 31			8,766.81

ST. LUKE'S CHURCH

RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2004

GENERAL FUND

*	2004	2004	2003	2005
RECEIPTS	ACTUAL	BUDGET	ACTUAL.	BUDGET
BANK INTEREST	0.38		0.38	
LOOSE COLLECTION	230.86	150.00	224.69	200.00
REGULAR COLLECTION	5,815.93	6,500.00	6,151.00	5,500.00
INITIAL OFFERING	34.00	50.00	31.00	25.00
LENTEN COIN CARDS	161.50	200.00	177.50	150.00
EASTER ENVELOPES	237.50	150.00	125.00	200.00
THANKSGIVING OFFERING	60.00	150.00	145.00	100.00
CHRISTMAS ENVELOPES	214.50	400.00	238.00	200.00
DIOCESAN TIMES	10.00		5.00	10.00
PWRDF	25.00		30.00	25.00
HST REBATE	423.23	100.00	84.48	
ST. LUKE'S ACW	1,500.00	1,500.00		200.00
YARD SALE	306.26	1,500.00	1,500.00	1,500.00
MEMORIAL				
MEMORIAL	400.00			
	9,419.16	9,200.00	8,712.05	8,110.00
DISBURSEMENTS				
PARISH ALLOTMENT	4,248.50	5,098.20	2,571.24	2,469.60
DIOCESAN ALLOTMENT	1,757.28	1,757.28	1,644.84	2,083.20
DIOCESAN TIMES	10.00	.,	5.00	10.00
PWRDF	25.00		30.00	25.00
POWER	199.53	200.00	203.11	
FUEL	1,182.98	1,500.00	1,763.72	200.00
WATER	56.00	50.00		1,500.00
SUPPLIES	73.92		56.00	50.00
TAXES		25.00		25.00
INSURANCE	27.27	25.00		25.00
	1,412.00	1,500.00	1,349.00	1,500.00
HST PAID	377.67	200.00	294.98	200.00
MISCELLANEOUS	1,136.19		49.00	
	10,506.34	10,355.48	7,990.05	8,087.80
				0,007.00
RECEIPTS LESS DISBURSEMENTS	-1,087.18	-1,155.48	722.00	22.20
BANK BALANCE - BEGINNING OF YEAR	1,373.62	286.44	651.62	286.44
DANK DALANOE END OF VE			(
BANK BALANCE - END OF YEAR	286.44	-869.04	1,373.62	308.64
¥	=======	=======	=======	======

ST. LUKE'S CHURCH

RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2004

BUILDING FUND

		2004	2003
RECEIPTS		25.12	148.11
DISBURSEMENTS MAINTENANCE TRANSFER TO GENERAL FUND			
		0.00	0.00
RECEIPTS LESS DISBURSEMENTS		25.12	148.11
BANK BALANCE - BEGINNING OF YEAR		215.92	67.81
BANK BALANCE - END OF YEAR		241.04 ======	215.92 =======
	MEMORIAL F	UND	
6		2004	2003
RECEIPTS		45.06	245.06
DISBURSEMENTS			
RECEIPTS LESS DISBURSEMENTS		45.06	245.06
BANK BALANCE - BEGINNING OF YEAR		704.91	459.85
BANK BALANCE - END OF YEAR		749.97 =======	704.91 =======

PARISH OF ST. ANDREW'S, TIMBERLEA WITH ST. LUKE'S, LAKESIDE

SUMMARY OF INSURANCE COVERAGE

MARCH 1, 2004 TO MARCH 1, 2005

 COMPANY
 BUILDINGS CONTENTS
 LIABILITY

 ST. ANDREW'S
 LOMBARD GENERAL
 \$798,200
 \$193,334 (1)
 \$5,000,000

 ST. LUKE'S
 LOMBARD GENERAL
 \$200,000
 \$5,000,000

(1) CONTENTS BASED ON INVENTORY TAKEN IN 2000

ENVELOPE SECRETARY ANNUAL REPORT FOR 2004

During 2004 there were 132 sets of envelopes distributed. The following breakdown shows the annual contributions through the regular weekly envelopes as well as the breakdown of the total giving including special offerings.

Regular	Weekly	Envelopes		Total In	cluding	Special (Offerings
2002	2003	2004	Contributions		2002	2003	2004
24	24	22	\$0000.00 - \$0000.00		23	21	17
18	12	16	\$0000.00 - \$0050.00		19	11	16
12	11	5	\$0051.00 - \$0100.00		10	8	9
10	16	17	\$0101.00 - \$0200.00		9	12	12
21	16	17	\$0201.00 - \$0300.00		18	15	15
7	9	9	\$0301.00 - \$0400.00		9	13	14
7	10	11	\$0401.00 - \$0500.00		7	9	8
12	11	12	\$0501.00 - \$0600.00		11	10	12
8	5	6	\$0601.00 - \$0800.00		11	12	9
7	5	3	\$0801.00 - \$1000.00		7	2	4
9	9	10	\$1001.00 - \$2000.00		10	13	12
2	1	1	\$2001.00 - \$3000.00		3	1	1
0	0	0	\$3001.00 - \$4000.00		0	1	0
0	0	0	\$4001.00 - \$5000.00		0	0	0
3	3	3	\$5001.00 - \$Beyond		3	4	3
140	132	132			140	132	132

For 2004 there were 132 sets of envelopes distributed, of these 17 sets were not used.

I will let my name stand as a candidate for the year 2005.

Respectively submitted Tom Richardson Envelope Secretary

PARISH OF ST. ANDREW'S, TIMBERLEA WITH ST. LUKE'S, LAKESIDE

STATEMENT OF ADJUSTMENTS FOR SALE OF RECTORY 95 MAPLEWOOD DRIVE, TIMBERLEA, NS

FEBRUARY 27, 2004

Sale Price 139 Plus: Property Taxes paid in advance	,500.00	
\$1,520.91 X 33/366 Days (To March 31)	137.13	139,637.13
Less: Costs paid by Clyde Paul & Associates Real Estate Commission (5%) 6,975.00		э
	,021.26	
Registry of Deeds (Mortgage Release Fee)	70.00	0.500.00
Clyde Paul & Associates (Legal Fees)	472.00	8,563.26
Net amount received from Clyde Paul & Associates		131,073.87
Less: Amounts Paid by Parish		
Ingram Varner & Associates (Appraisal Fee) Maritime Testing Limited (Inspection Fee)	287.50 143.75	
Allowance for Appliances (1)	642.62	1,073.87
Net Proceeds to be invested in Diocesan Consolidated Trust Fu	nd	130,000.00

⁽¹⁾ The allowance for sale of appliances was estimated at this amount in order to invest an even \$130,000 in the Consolidated Trust Fund.

PARISH OF TIMBERLEA LAKESIDE WARDENS REPORT 2004

Following election by the Council the incoming Warden Barry Fraser proceeded to obtain copies of the Canons and Guidelines to read, mark and inwardly digest, (BCP). He set about to determine his role and responsibilities as a representative of the corporate wills of the congregations within our parish for presentation to the Bishop. As outlined in the directives he joined Gordon Hamlin in making himself aware of all that was going on in the parish. While Gordon chaired council meetings Barry tried to attend as many committee meetings as possible, and in addition, enjoyed contributing his experience and physical skills to the Property Committee's work.

During 2004 our Parish enjoyed steady growth. The servers roster was increased to eight and in the fall the Sunday School commenced and has grown constantly since. The sale of our Rectory was completed and the proceeds from the sale have been invested with the Diocese, the interest being used for the General Parish Fund.

Another project which helped St. Andrew's financially is the installation of Aliant communications equipment at the south east corner of the parking lot. Earlier this year Council approve this construction and it will benefit the church in an amount of \$5,000.00. This easement has been signed and the money is forthcoming.

Your Ways and Means Committee, ably headed by Thom Richardson, contributed not only financially but socially to the well being of the Parish. The committee put on several suppers, a dinner theatre and other fund raising events. Special thanks goes out to Tom and his committee, Phyllis Publicover, Helen Clattenburg, and Jean Schwartz as they conclude this ministry.

Over the past several years our weekly Parish bulletin, as well as special bulletins, have been faithfully prepared by Judy Sanford. Judy has chosen to retire from this ministry and we sincerely thank her for all she has contributed in this endeavour.

As the year progressed it became apparent that a matter had arisen concerning the capacity of our clergy to work together. This was particularly heart wrenching because of our love and respect for both Rev'd Ann and Rev'd Judie. At first it appeared that your wardens were swept into a matter beyond their mandate and formal training. However, with God's help and with guidance from the congregation, the Archdeacon, and the Bishop we are steadily moving towards a solution to this matter.

As your Wardens, we have been prayerfully and very respectfully conscious of our limitations in understanding God's Will in all that has happened to date, and also in what will happen in the future. Our faith though, is such that we also just as prayerfully, seek God's will in all our own actions and decisions. You, as a Parish, have elected us to present your wishes to your Bishop. We do so in our best effort as God's servants acting on your behalf, and we look to the future with the hope that God's love is expressed through us all.

Yours in Christ, Gordon and Barry

ST. LUKE'S CHURCH ANNUAL REPORT YEAR 2004

St. Luke's Church had a very good year financially. With all our bills paid we had a surplus sufficient to finance a project that has been needed for quite some time.

Our front doors were hard to unlock and open. Gordon Hamlin initiated arrangements for the replacement of new doors and checked on the job as it was being done. After the instillation it was noticed that the latch from the old doors was not in working condition. And had to be replaced with a new knob. Thank you Gordon the whole job looks good now.

Another major job was done when Jinny and Faye got together to paint the vestibule walls and ceiling as well as some of the chairs and tables in the basement. It' high work so Jinny's son Graeme dropped in and helped with some of the highest spots. Faye polished woodwork, washed and hung curtains and cleaned windows. It took days of work but they did a great job.

Sophie Rinehart did a beautiful job of mowing the lawn all summer. It's a big job and takes a lot of work in the heat of the summer. Sophie donated her time and expenses and we want her to know we truly appreciate her effort.

A very successful yard sale was held in the summer and donations are now being received for another one to be held in 2005.

We were very sorry to hear in October that Fonny Miller's husband Earle had passed away. The funeral was held in St. Luke's Church on October 30th, officiated by Rev. Kathleen Knott. A reception was held in the hall downstairs. We will miss Earle for his mop-ups after heavy rains flooded the basement floor.

In June we had our Rector's Tea Party in the church hall. Rev. Ann and her husband, Rev. Bill Harrington was in attendance. This is in the form of a pot luck lunch and everyone brings their choice. It's always a delicious feast. There were 20 people in attendance

We had one baptism in the church this year.

Our appliances in the kitchen were malfunctioning. This year we were presented with an electric range and a microwave oven from Angela and Brian, who delivered them and installed them. Now we can have both warmed up and hot meals without any problems.

In October our Rector, Rev. Ann Harrington had to go on sick leave. With Rev. Judy Lafford also on leave we had a substitute minister. The Diocese chose Rev. Kathleen Knott for us. She took over in October and served until December, when she went on vacation, and Rev. Austin Munroe took her place. Rev. Kay returned at the end of

December, with Rev. Ann still unable to return to work, and will stay with us until no longer needed. Our prayers are with Rev. Ann for her recovery and be able to take over her post as Rector.

Our food donations on Thanksgiving were given to our local food bank, now operating from Sacred Heart Church in Timberlea.

To all our parishioners, most of all who have several offices they do in the church, thanks for all your efforts cleaning, repairing, decorating and maintenance. Thanks to Jinny our organist and Edith Steffens for filling in in Jinny's absence, and for all the things that keep us going.

May we do as well in 2005 as we did in 2004. Let us all work together as in the past and my we all have a Happy New Year.

Respectfully Submitted Ruth Thompson

Yearly Report of Spiritual Development Committee Parish Annual Meeting - January 30, 2005

Members of the Spiritual Development Committee for the year 2004 included Rev'd Ann Harrington, Rev'd Judie Lafford, Janet Benight, Brenda Morash, Jean Schwartz, Edith Steffens and Marilyn Hamlin. Thom Richardson submitted his resignation at the January 29 meeting.

During the period from February until June, the committee organized and was involved in a number of projects and events.

Friday, February 13, 2004 - Parish Potluck and Valentine Dance.

Friday, March 5, 2004

- World Day of Prayer Service at St. Andrew's

Lent

- Bible Study Program

Thursday, April 8, 2004

- Seder Supper at St. Andrew's

Tuesday, May 25, 2004

- SDCommittee & Pastoral Care Committee Retreat Day at Seton

Centre in Terrence Bay

Sunday, June 6, 2004

 Parish Picnic, Church Service and Sunday School Closing at Graves Island

Doxology Cards were placed in the Books of Alternative Services.

A tentative Mission Statement was formulated for our committee during the Retreat Day.

At a final meeting in June, Rev'd Ann and the committee discussed ideas and plans for the future, ie; children's involvement in church services, social hours after church services, welcome events and participation for all ages.

The Spiritual Development Committee did not meet in the Fall due to our lack of Clergy Spiritual Leadership.

Respectfully Submitted

mH.

Marilyn Hamlin

PASTORAL MINISTRY COMMITTEE ANNUAL REPORT 2004

Regular meetings of the Pastoral Ministry Committee were held during 2004.

In September, Emily and Weldon Rhyno withdrew from the Committee and, at this time a

grateful acknowledgement of their contribution to the committee is offered.

Members of the committee now include: Sandra Cowie, Helen Fraser, Florence

MacFarlane and Connie Hudson

The Committee continues to provide support to parish members by visiting in hospital

when appropriate, nursing homes or private homes and by sending cards or making phone

calls. Parish members who are confined to home are most appreciative of a visit and I wish to

thank Committee members for their faithful participation in this endeavor.

Respectfully submitted Connie Hudson Chairperson

REGIONAL COUNCIL

ANNUAL REPORT FOR 2004

Regional Council met three times in 2004. Meetings were held in February, May and November.

The February meeting was held in conjunction with the Bishop's visit in our Region. Our Bishop-elect, the Rev. Sue Moxley gave a presentation on Companion Dioceses. Our Companion Dioceses are the Diocese of Moosonee, Diocese of Keewatin and the Diocese of Niagara. At Synod in May we will add another diocese to this list. The Right Reverend Bishop Sebastian Bakare will sign a covenant with our diocese on behalf of the Diocese of Manicaland in the province of Zimbabwe.

Other issues discussed were the need for a Youth Coordinator for our Region, the work of the Youth Task Group, the Installation of the Suffragan Bishop, Diocesan Synod, Capital Campaign, Teens Encounter Christ, "Hearing Diverse Voices, Seeking Common Ground" program, and General Synod being held May 28-June 4th.

Our May meeting was a Pre-Synod meeting. All motions being brought to Synod were presented and a brief background was given on each. Rev. Mary Wilkie gave us a brief introduction to the Human Sexuality Workshop and how this will be presented at Synod. Rev. Michael Mitchell shared with us a draft proposal in its second form, which proposes a full time Youth Coordinator.

In November our meeting included a presentation on the stipend scale for 2005, given by the Rev. Trevor Lightfoot. The need for a Regional Youth Coordinator was raised again as the Diocese is going forward with a full time Youth Ministry Coordinator. Other topics discussed were the Episcopal Task Force Review, the Windsor Report and the Capital Campaign. Time at the end of the meeting became a sharing session with each of the Parishes sharing their upcoming fund raising events being held in their churches.

This has been a busy year for our Regional Council with most members taking an active part in the different ministries coming out of this council.

Respectfully submitted, Wendy Wells Regional Council Secretary

Diocese of Nova Scotia and Prince Edward Island 137th Synod – Annual Report

The 137th session of Synod was held from May 13-15, 2004. The theme for this Synod was "One Body in the Lord".

Bishop Hiltz spoke to the theme of Synod in Part II of the Bishop's Charge. At the Synod service at the Cathedral Church of All Saints on Thursday evening, "A Covenant in Ministry" between the Right Reverend F.J. Hiltz, Diocesan Bishop, and the Right Reverend S.E. Moxley, Suffragan Bishop, with the Clergy and Laity of the Diocese, was signed.

There was time allotted for presentations on Visioning and the Capital Campaign, Healthy Congregations, Youth Ministry, Allotment, Human Sexuality, General Synod 2004, the Companion Diocese Program and the PWRDF Initiative for a generation without AIDS.

Special guests of Synod included The Right Reverend Sebastian Bakare, Bishop of Manicaland in Zimbabwe, Sonia Manyumwa and Portia Magada, representing the Mothers' Union of Manicaland. Bishop Bakare delivered the sermon at our Synod service on Thursday evening. On Friday, during Synod, Bishop Bakare signed a Covenant with our Diocese.

Motions put forth at Synod included one for amendments to the constitution of Synod and one for amendments to Canon 1. These were both carried. A motion for amendments to Canon 16 was tabled after much discussion and brought forth a second time. At this time a notice of consent was passed allowing the first \$1000 of expenditures for Sunday School and youth programs be exempt from the allotment.

A motion to support Provision of Harm Reduction Housing was carried. This will provide shelter for substance abusers in a safe environment. A motion to hire a full time Youth Worker for the Diocese was passed. Money for this will eventually come from the Capital Campaign.

A motion to discourage Anglicans from participating in games of chance was defeated, and a motion against the viewing of Pomography was tabled and sent to the Doctrine and Worship Committee for clarification.

This 137th Synod was very program oriented. Our guests from our Companion Diocese of Manicaland were very well received with everyone vying for their attention during social times. Their stories were interesting and their friendly smiles and colorful native costumes added a delightful spark to our Synod.

As Synod closed with joyful singing, our Bishop reminded us that we are all "One Body in the Lord"!

Respectfully submitted, Wendy Wells and Marilyn Hamlin Synod Representatives

Parish of Timberlea with Lakeside

Property Committee 2004 AGM Report

The Property Committee has continued with the regular maintenance items required, and a few minor projects. The biggest change to the activities this past year was the sale of the Rectory in February. The sale and closing was smooth and uneventful (which is a good thing). This now focuses our Property Committee resources on St Andrews, and St Lukes.

The lawn care roster continues, with rotating the duties of mowing/ general grounds upkeep. The basement hall cleaning schedule also continues, which involves a one month assignment, with the hall to be cleaned once a week. These assignments / duties are open to any volunteers, not just Property Committee members, so anyone who wishes to contribute, please contact any one of the Committee members.

St Lukes has had its front entrance doors replaced just before Christmas, eliminating what had become a difficult task of entering the building.

St Lukes and St Andrews both came through the severe winter of 2004 without any damage. This on the heals of the 2003 hurricane, we are grateful for the very good condition of our churches.

Projects for the coming year are now being considered, and the Property Committee appreciate the continued support of all.

Respectfully submitted on behalf of the Property Committee members,

Brian Travis Chairman

ST. LUKE'S CHURCH A. C. W. ANNUAL REPORT 2004

St. Luke's A.C.W. started this year with seven members. Meetings are held after church services when most members are there. One formal meeting is held in the fall to plan on dates for next years penny Auctions and the annual Christmas party.

The party this year was held at The Steak and Stein and is in the form of a Dutch treat. This year the group decided not to have the exchange of gifts distribute by Santa. Instead we took up a collection of monetary donations for the local food bank. Attendants numbered 26 and packets of home made fudge were distributed to all. Everybody had a great time.

We held two Penny Auctions, one in the spring and one in the fall and they were very successful. We want to thank who donated, served, and helped in anyway, not forgetting the two youngest, Haley and Dylan, Edith's two great-grandchildren. Also Muriel Shatford and Betty Minnick, members of the Baptist church in St. Margaret's Bay who supply sale goods for the craft and second hand table and also take charge of the sale for the evening. It was a very good sale this year. Thanks also to Martha Marriott who runs the canteen for the free lunch at the end of the evening. Tea, coffee, and juice are served during the games as well. Our thanks to the Fire Department who donate the use of the hall.

Don't forget to save your Sobeys slips folks. We get \$1.00 for each \$500.00 worth of slips so please turn them in to Ruth Thompson or any member of St. Luke's church. We earned \$70.00 this year. We sold 21 calendars this year.

Once again thanks again to all who pitch in wherever needed and who donate all the great prizes we have for the games.

Respectfully submitted
Ruth Thompson, Recording Secretary

St Luke's ACW 2004

Income			Expenses	
Penny Auctions	1880.73		St. Luke's Church	1500.00
Calendars	105.00		Snow Plowing	220.00
Dues	11.00		Repair Water Pump	20.00
Suckers	42.00		Calendars	73.50
Sobey's Slips	70.00	Run v. 147	Pop for Penny Auction	15.68
Bank Interest	.26		Supplies	5.00
Reverse Service (Charge <u>1.80</u>		Gifts	101.06
			Bank Charges	<u>1.20</u>
	2110.79			1936.44
Cash on Hand	57.17		Cash on Hand	116.11
Bank Balance	1460.47		Bank Balance	<u>1575.88</u>
	3628.43			3628.43

Respectfully Submitted by Edith Marriott

St.Andrew's Ladies Group Annual Report for 2004

St. Andrew's Ladies Group consisting of 21 members, meet the first Thursday of each month in the Fellowship Room of the church.

Officers of 2004 were: President---Joy Richardson

Vice Pres---Karen Collier Treasurer---Wendy Wells

Secretary---Anne Fraser & Frances Edwards

Parish Council Rep---Janet Benigt

Year 2004 started off with us providing lunch for the Ecumenical Service Feb.8. On Mar.2 we provided the luncheon for 20 people attending the Clericus meeting. World Day of Prayer was held at St.Andrew's this year and we provided a lunch after.

On Mar.28 after a storm delay we hosted Confirmation at the Cathedral Church of All Saints. It was quite a challenge to host it at the Cathedral but everything went off well. We provided tea, coffee and cake with the families providing the lunch. There were 6 confirmed form St.Andrew's.

In April we held our first Yard Sale with the second being in October for which a total of \$1509.16 was raised. We again donated \$1000.00 to the church funds.

Our dinner out in June this year was held at Cousins Restaurant with Rev. Ann and Rev. Judie as our guests.

We helped the Ways & Means Committee by providing \$25.00 for each supper toward the purchase of turkeys. We also provided squares and crafts for their Tea & Sale.

The 85th Anniversary Service was held Nov.28 with former Rev's Ron Walker and Eric Poirier presiding with a luncheon following. Once again our group sponsored a Walk-A-Thon for the orphan feed program in Cap-Haitan. Renee, Esther and Linda also spent several evenings at the Super Store at Upper Tantallon receiving donations. A total of \$1200.00 was collected. Very nice.

Church calendars were sold again this year. Of the money raised we donated \$100.00 to St. Vincent de Paul Society for a Christmas dinner to a needy family in our area.

Boxes were once again packed for the Missions to Seafarers. We had a total of 45 boxes this year plus other items to help pack more.

Our Christmas party pot-luck was held in the church hall. We were joined by Rev. Judie And Warden Barry Fraser. Gifts were provided to the Clergy and Wardens.

The church was decorated for Christmas in Dec with our group providing the tree.

I would like to thank all from the congregation who help whenever called.

Respectfully submitted-----Joy Richardson

ST. ANDREW'S LADIES GROUP STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2004

FOR THE TEAR ENDED DECEMBER 31, 2004	2004	2003
RECEIPTS	2004	2000
YARD SALES	1,509.16	1,705.98
CATERING		650.00
ORPHAN FEED PROGRAM PROCEEDS	1,215.17	502.06
BANK FEES REVERSED	224.00	19.94
SALE OF CALENDARS MISCELLANEOUS	321.00 5.00	373.50 15.00
MISCELLANEOUS	3.00	15.00
		-
	0.050.00	0.000.40
	3,050.33	3,266.48
DISBURSEMENTS		
CHURCH DONATIONS	1,300.00	1,000.00
GIFTS	164.84	105.47
MEMORIAL HYMN BOOKS	23.49	150.00
BANK SERVICE CHARGES	45.06	22.16
SUPPLIES	26.66	15.75
TURKEYS FOR WAYS AND MEANS	50.00	50.00
ORPHAN FEED PROGRAM	1,315.17	502.06
CHRISTMAS TREES	50.00	
MEMORIAL DONATIONS	20.00	40.00
ROOF FUND		412.50
CHURCH CALENDARS	262.50	262.50
CATERING	103.15	12.53
FOOD BANK	100.00	
	3,460.87	2,572.97
	0,400.07	2,072.07
		Name of State of Stat
EXCESS OF RECEIPTS OVER DISBURSEMENTS	- 410.54	693.51
FUNDS ON HAND - BEGINNING OF YEAR	957.55	264.04
		20
FUNDS ON HAND - END OF YEAR	547.01	957.55
FUNDS ON HAND COMPRISED OF		
CASH ON HAND	18.71	2.92
BANK BALANCE	528.30	954.63
mary 11 11 % mary 1 1000 11 1 500 mm		
	547.01	957.55

St. Andrew's Choir – 2004

Once again, choir members were faithful in attendance at Wednesday night practices and Sunday services throughout the year.

They were present on February 8 for the community Ecumenical service held at St. Andrew's, when their ranks were swelled by members of choirs of the other churches in the area.

On March 5, the World Day of Prayer service was held at St. Andrew's and once more the choir, augmented by choir members of the other churches, led the singing.

A rather different experience took place on March 28 as the choir journeyed to the Cathedral of All Saints for the Regional Confirmation.

As in years past, choir members attended the Wednesday evening Lenten services (usually constituting the bulk of the congregation), and they provided music leadership for the Holy Week services. During the month of April, they were under the capable direction of Sarah Townsend.

Choir members were also present when funerals took place at St. Andrew's.

We were pleased to be joined, in September, by Myril Wells. His voice and his guitar are definite assets to the choir, and we especially enjoyed *Mary's Little Boy Child* accompanied by Myril on the guitar at the Christmas Eve services.

I thank the choir members for their dedication in the past year.

Respectfully submitted,

Edith Steffens, Organist

Sunday School Report:

From January to June we had an average attendance that ranged from 10-15 children per Sunday.

Rev. Ann and Rev. Judy alternated Sundays for several weeks attending a portion of our class.

In Early spring we started work on a Creation quilt where the children did a drawing on sandpaper and was then ironed on the quilt. The quilt was completed in early summer and was presented to the church at our open air service in June at Graves Island. We thank Fran Campbell for her assistance in the completion of the quilt.

On August 28th we held out registration and we have 45 children registered with the majority of whom are 3-6 years old for the year 2004-2005. Our average attendance from Sept – Dec has ranged between 15-20 children per Sunday.

In early fall we planted a garden (tulips, daffodils, etc) which is located by the fence down by the lake. A sign indicating the area will be erected at a later date.

Mrs. Hamlin and Mr. Hudson have graciously offered to help with musical direction. We look forward to their special ministry.

During Advent several of the children participated in the candle lighting service.

On December 19th we had our Jesse Tree service. Following the service we served sandwiches, coffee, tea and cake, while Hannah Gillett provided beautiful Christmas music on the piano. Thank you Hannah.

Respectfully submitted,
Nicole Chenell and Heather Campbell

WAYS AND MEANS COMMITTEE ANNUAL REPORT FOR 2004

For the year 2004 the Ways & Means raised a total of \$8077.32 from our many events during the year making it our best year ever. This was partly due to our having 2 Dinner Theatres which were very successful and were sold out events.

Jan.24	Dinner Theatre
Feb.24	Pancake Supper
Apr.14	Penny Auction
May 08	Spring Turkey Supper
Oct.02	Dinner Theatre
Nov.06	Christmas Tea & Sale
Dec.04	Fall Turkey Supper

The members of the committee are Helen Clattenburg, Phyllis Publicover, Jean Schwartz and Tom Richardson.

As Helen, Phyllis, Jean and myself are giving up the Ways & Means at years end we would like to thank all the people in our congregation that have donated, worked and supported us these past years. Without you the successful events we put on would not have been possible.

Respectively Submitted

Tom Richardson, Chair

ANGLICAN JOURNAL AND DIOCESAN TIMES

During the year 2004 over 125 changes were made in the mailing list to The Anglican Journal. Those changes included additions of names, deletes of names and changes of either names or addresses. As of December 10, every financially supporting Anglican connected to St. Andrew's and St. Luke's churches is now in the data base of The Anglican Journal in Toronto.

Only one item of interest - the 85th anniversary celebration of St. Andrew's- has been forwarded to The Diocesan Times this year. To date that item has not been published. The item written by Barry Fraser and Tom Richardson in 2003 was published at Easter of this year.

Respectfully submitted,

THE PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND

The Primate's World Relief and Development Fund (PWRDF) in 2004 and for the next four years is "Working for Life Without AIDS" by supporting partners who:

1)care for people who are sick or dying of AIDS,

2)help families and communities support orphans and orphan families,

3)spread the message of how to prevent AIDS,

4)advocate to influence public policy and resource allocation for people with AIDS. PWRDF work with people to overcome poverty, stigma, and human rights violations. They give home care to people who are sick or dying, help families care for orphans, They train people to develop their skills in agriculture. They teach nutrition programmes to help people stay healthy so as to live full, active lives.

I am very pleased to report that over \$1485.00 was forwarded in 2004 by our parish to PWRDF. This was made possible by weekly or monthly contributions by parishioners through the PWRDF envelopes in the churches, with the offering at the Ecumenical service in January and at the confirmation service at Christ Church Cathedral in late March. It is hoped that we can contribute as much or more in 2005.

Respectfully submitted,

10. Declare

PWRDF representative.