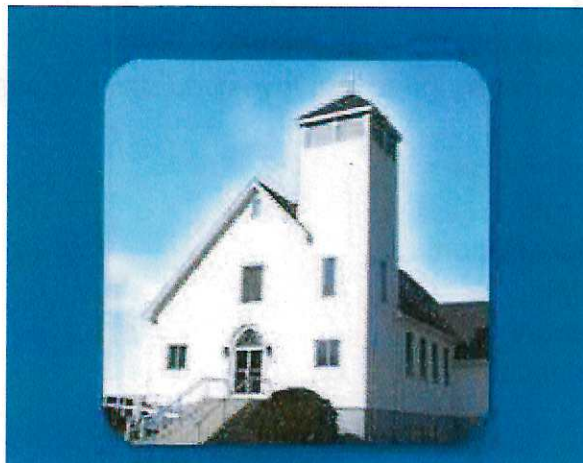


THE  
2015 ANNUAL REPORT  
FOR  
THE PARISH OF ST. ANDREW'S  
BEECHVILLE-LAKESIDE-TIMBERLEA-HUBLEY



WARDENS  
RICK MORASH      KEITH FRASER  
RECTOR: REV. MARK PRETTY

PARISH OF ST. ANDREW'S ANGLICAN CHURCH  
2015 ANNUAL REPORT  
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PARISH COUNCIL 2015  
ELECTED AT THE ANNUAL GENERAL MEETING  
OF THE PARISH OF ST ANDREW'S CHURCH  
FEBRUARY 1, 2015

|                                  |  |
|----------------------------------|--|
| <u>WARDEN:</u>                   | RICK MORASH 2015   |
| <u>WARDEN:</u>                   | KEITH FRASER 2015 - 2016   |
| <u>SECRETARY:</u>                | WENDY WELLS  |
| <u>TREASURER:</u>                | BEV HIGGINS  |
| <u>MEMBERS-AT-LARGE:</u>         | ANNE FRASER 2015<br>HELEN CLATTENBURG 2015<br>RICK ORLANDO 2015 - 2016<br>ANNE DAUPHINEE 2015 - 2016<br>KIM WELLS 2015 - 2016 - 2017<br>TOM PINSENT 2015 - 2016 - 2017 |
| <u>SYNOD DELIGATES:</u>          | ERICA ORLANDO 2015<br>JINNY GIZA 2015 - 2016   |
| <u>ALTERNATE SYNOD DELEGATE:</u> | WENDY WELLS 2015   |
| <u>ENVELOPE SECRETARY:</u>       | DONNA RUGGLES  |
| <u>REGIONAL COUNCIL:</u>         | REV. MARK PRETTY<br>REV. MARLIN HAMLIN<br>ERICA ORLANDO<br>JINNY GIZA  |
| <u>COMMITTEE CHAIRS</u>          |  |
| PROPERTY                         | KEN RICHARDSON   |
| FINANCE                          | RICK ORLANDO   |
| SPIRITUAL DEV                    | REV. MARK PRETTY   |
| PASTORAL CARE                    | JINNY GIZA   |
| ADMINISTRATION                   | BRENDA MORASH  |
| SUNDAY SCHOOL                    | HEATHER CAMPBELL   |
| LADIES GROUP                     | WENDY WELLS  |
| MEN'S BREAKFAST                  | DON SCHWARTZ   |
| OUTREACH                         | LORRAINE MACLELLAN   |
| CHOIR DIRECTOR                   | EDITH STEFFENS   |
| PWRDF                            | REV. MARILYN HAMLIN  |
| DIOCESAN TIMES                   | WENDY WELLS  |
| ALTAR GUILD                      | BETH FOOTE   |
| PARISH AUDITOR                   | DOUG GILLET  |

PARISH OF ST. ANDREW'S ANGLICAN CHURCH  
2015 ANNUAL MEETING  
JANUARY 31, 2016  
AGENDA

1. Opening Prayer
2. Election of the Chair of the meeting
3. Election of the Secretary of the meeting
4. Reading, correction (if any) and approval of minutes of the previous annual meeting
5. Unfinished business from the previous annual meeting
6. Business arising from the minutes
7. Communications
8. Consideration of a written report by the parish corporation of the parish on all its assets and liabilities including money invested by it or on its behalf since the previous annual meeting, such report to include a schedule describing the investments, including the rate of interest on each investment and the maturity date of each investment
9. The presentation of a list of all insurance policies belonging to the parish corporation and the amount of insurance on all buildings owned by the parish corporation
10. New business – Motion to accept all reports as circulated
11. The presentation of audited financial statements of all receipts and expenditures
12. The report of the Rector
13. The report of the wardens
14. Consideration of a written report of each committee of the parish and the reception of reports of parish organizations, regional council and other congregational bodies
15. Consideration of a statement of the estimated income and expenditures for the ensuing year (budget)
16. Report of the Nominating Committee
17. The election of wardens
18. The election of other members of parish council
19. the election of lay representatives and youth delegates to Synod pursuant to the Constitution of Synod
20. The election of a secretary of the parish
21. The election of a treasurer of the parish
22. The election of one or more auditors
23. The election of delegates to Regional Council
24. The election of a correspondent to the Diocesan Times
25. Such other elections or appointments as the meeting determines
26. A closing prayer or the Grace

**MINUTES OF THE ANNUAL GENERAL MEETING**  
**SUNDAY, FEBRUARY 1, 2015**

1. Opening Prayer lead by Rev. Mark Pretty at 11:40 am.
2. **Election of chair**-Keith Fraser moved and Myril Wells seconded that Linda Strachan chair the meeting. Motion carried.
3. **Election of meeting Secretary**-Gordon Hamlin moved and Tim Edwards seconded that Wendy Wells be recording secretary. Motioned carried.
4. **Corrections and approval of 2014 AGM minutes**-It was moved by Erica Orlando and seconded by Brian Higgins that the minutes from last years meeting be approved as written. Motion carried.
5. **Unfinished business from previous AGM** –St. Luke’s Church property has sold and the money has been invested. There was some discussion about the budget which will be brought up under Finance.
6. **Business arising from the Minutes**-None
7. **Communications** – There were no communications.
8. **Presentation of Insurance Policies** –St. Luke’s insurance has been terminated.
9. **New Business**-It was moved by Rick Orlando and seconded by Gordon Hamlin that all reports be accepted as circulated. Motion carried.
10. **The Report of the Rector**-There were no comments.
11. **The Report of the NSOM**- Rev. Judie Lafford sends her regrets for missing the meeting.
12. **The Report of the Wardens**- Gordon Hamlin thanked the Wardens for the wonderful job they have done. Linda Strachan thanked Rev Mark Pretty and Rev Judie Lafford for their guidance.
13. **Reports of the various committees of the Parish**- Keith Fraser mentioned under the Property Committee his concern about the garbage from the hall. We will soon we only allowed one black bag. There is on average four or five bags of garbage every two weeks. Someone suggested a garbage bin and have it picked up. It was suggested that recycling containers cost about \$1000. Keith said we are not good at sorting the garbage and we need to be educated. The congregation will be asked to do what they can to sort the garbage. Ken Richardson suggested putting signs up. Rev. Mark Pretty suggested buying

some cheap recycling cans but Keith felt that we have enough cans now. Tim said we don't know where to put the different types of garbage. Technically the garbage trucks are not supposed to pick up from the church. We should line all the cans in front of the kitchen and put signs above each can. Rick Orlando said we need to put an adult in charge of the garbage for the groups who use our hall. Wendy offered to make up signs.

Doug Gillett said that in 2012 a resolution was passed to seek out those in trouble or need in our own community. He felt we need to revisit this. Doug feels this is a worthwhile thing and that it needs some study. Linda Strachan said it takes money and people to do these things. Rick Orlando said we could relook at it at our next council meeting and see if we are doing this and what the cost would be. Doug Gillett felt that some of St. Luke's money was to be set aside for this purpose. Rick Orlando said we needed to protect the principle so that our church would be sustainable in the future. Rev. Mark Pretty made some comments about outreach and different things that were dealt with at Christmas. This will be taken to council for more discussion.

**14. Presentation of the budget for 2015** –Bev Higgins said we will spend \$20,000 more than we will receive in 2015. The Finance Committee tried not to overestimate expenditures and receipts. Bev Higgins felt it was going to be a challenge for our parish. Rick Orlando moved and Jim Polkinghorne seconded that the budget be accepted as presented. Rev Mark Pretty has set up a Think Tank Committee to look at different ways to raise money. Doug Gillett felt that \$2000 as revenue for the Ways and Means was low. The investment interest is \$4000. Doug Gillett felt this was good. Where will the \$20,000 come from at the end of the year. Rick Orlando said it would have to come from our investment. Gordon Hamlin noted that a \$13,000 deficit was forecast for 2014 but at the end of the year the deficit was only \$5000. Motion was carried.

**15. Election of Junior Warden** –Linda Strachan said her term has ended as of today and we need someone for a Warden or a Treasurer. Gordon Hamlin nominated Keith Fraser for Warden. He was elected by acclamation.

**16. Election of Parish Treasurer-** Bev Higgins was nominated by Keith Fraser for Treasurer. Bev was elected by acclamation. Doug Gillett thanked Bev for a great job of bookkeeping as he had just completed the audit of the parish books.

**17. Election of Parish Secretary-** Wendy Wells was nominated by Gordon Hamlin, seconded by Jinny Giza. Wendy was acclaimed as Parish Secretary.

**18. Election of the Council** – Wendy Wells nominated Kimberley Wells and Jinny Giza seconded. Keith Fraser nominated Tom Pinsent and Rick Orlando

seconded. They were elected by acclamation.

**19. Election of Synod Delegates** – Keith Fraser nominated Erica Orlando and Ken Richardson seconded. Wendy Wells nominated Jinny Giza and Donna Ruggles seconded. Keith Fraser nominated Wendy Wells as the Alternate. They were all elected by acclamation. Stephanie LeBlanc nominated Natasha Pretty as the Parish Youth Delegate to Synod. Keith Fraser seconded. She was elected by acclamation.

**20. Election of one or more Auditors, Election of Regional Council delegates, Election of Correspondent to Diocesan Times, Chairs of all the committees** – Gordon Hamlin moved and Tim Edwards seconded that the nominating committee report be accepted and all other positions were elected. Jinny Giza nominated Donna Ruggles as the Parish Envelope Secretary. Jim Polkinghorne seconded. Elected by proclamation.

Gordon Hamlin thanked the person who changed and updated the website. Tim Dellapinna made the changes. Gordon volunteered to help with the website. Rev Mark Pretty said he is developing a website on square space so that he, Tim Dellapinna and the parish can contribute to it. This will be made a priority to our community.

Keith asked if the monthly statements, minutes, etc., were all going to be posted on the new website.

Kim Wells asked about having someone in the Sunday School labeled as the Superintendent. She wanted to know if she would give the Sunday School report to council or should that be Heather Campbell.

Tim and Frances Edwards said the highlights of the year they enjoyed were the Blessing of the Animals service and the newsletter.

Linda Strachan said to bring any suggestion to the Wardens or the Minister.

Rick Orlando said he liked having the rail closed for communion.

Linda thanked everyone who worked with her and for all their support.

Keith moved adjournment at 12:55 p.m. The meeting closed with the Grace.

Respectfully Submitted,

Wendy Wells

Parish Secretary



**Parishioners Present:**

Gordon Hamlin  
Judy Gillett  
Rick Orlando  
Myril Wells  
Sharon Polkinghorne  
Sandra Cowie  
Jinny Giza  
Helen Clattenburg  
Anne Fraser  
Stephanie LeBlanc  
Tim Edwards  
Frances Edwards  
Rev'd Mark Pretty

Rev. Marilyn Hamlin  
Connie Hudson  
Bev Higgins  
Ken Richardson  
Jim Polkinghorne  
Flos MacFarlane  
Stan Dauphinee  
Brenda Morash  
Keith Fraser  
Emily Rhyno  
Tom Pinsent  
Rick Morash

Doug Gillett  
Erica Orlando  
Brian Higgins  
Kim Wells  
Helen Payne  
Donna Ruggles  
Anne Dauphinee  
Allan Francis  
Glen LeBlanc  
Weldon Rhyno  
Judy Sanford  
Linda Strachan



## Rector's Report

2015 was quite a year for St. Andrew's. Fairly early on, we engaged an envisioning process meant to explore two themes emergent from parish life, and the larger phenomena of the empty pew that affects so many mainline churches. We were holding together two main thoughts. One, that St. Andrew's has been struggling on many fronts (dwindling attendance, financial viability, an aging demographic with two generations not well represented, the need for programs and life giving hope for our future as a parish). The second was to connect our struggle with that of the larger church as it asks what empty pews are saying to us, and our calling to explore how we may evolve in response to that.

We looked at the goals of evolving, growing, speaking and loving and through council and interested people, sought to break down our response and efforts into two parts. One was to explore through council, sermons, a survey and the think tank ... everything. How do people experience being here, from entering the door to hearing scripture and the language of faith? What has changed in the last 20 years that has led to the disconnect between church and community? What is the modern 2015 mind hoping for in a church? How can we learn to speak our faith to a generation that has walked away from the church, disillusioned, intolerant of a church that has largely failed to evolve ethically and theologically with the rest of society and culture? In a religiously plural and culturally diverse community, what do we bring and hope to do, for God?

Part two were the tasks done to build community and explore how we might evolve. Along the way, this year we really blew out the doors in the efforts of many! We created six musical events, some in church and some for the wider community; explored new liturgies (a new baptism service that focuses on the beautiful gift of a child and the faithful promises we all make, and the inspiration to follow in the way of Jesus - a new Christmas liturgy - the use of all the Anglican Eucharistic prayers sanctioned by Anglican Church of Canada beyond the BAS - an experiment in not having the Old Testament reading through Advent in response to those who find its violence and exclusive ideologies offensive - and many other forms of worship that are becoming more familiar such as the Blessing of the Animals, the Young Presiders liturgies, and others that would take an entire report just to list.

There was a great deal of effort put into the newsletter as an uplifting way to communicate what's happening in the parish. Efforts to update the current website, and develop a new one are ongoing. There was discussion about the atmosphere and appearance of the Church, resulting in a few projects that will see more headway in 2016 (I'm most excited about the idea of a possible wall mural professionally painted in the hall). And there was a very long list of volunteer ministries that were supported, and further developed this year. The Sunday School underwent a huge shift in emphasis, by full immersion into the Whole People of God program, and a community based program focusing on multiculturalism and people in our community who can come and show expressions of faith through art, culture, music, faith through work, most of which will happen throughout 2016.

I cannot possibly overstate the ongoing work of every single committee and group we have who are responsible for the property, administration, finances, pastoral and spiritual work of the parish. Not the least of which was the challenge for every committee to do one fund raiser each, toward helping parish finances and developing chances for fellowship and fun. That effort was VERY impressive. And it helped a great deal in connecting to the wider community (especially such projects as the Children's Christmas Shopping Day, the Turkey Supper, the Dacey Riley concert and the Cardinal Points, right on over to the lighting of the Christmas tree with hot chocolate and carols) all of which gave us opportunities to connect with and enjoy the company of many people outside our normal range of parishioners.

You know, as long as this report may seem, it truly does not cover the full extent of what we've shared together in 2015. I want to express how blessed I feel to have had the privilege of seeing such open minds and hearts, and such willing partners in the journey, as we sought to explore those basic questions about who we are and what we can do, to grow and evolve.

I want to close by expressing my heartfelt thanks to The Rev'd Judy (who has given all of us love and inspiration this year in such devotion to serve despite overwhelming physical challenges) and The Rev'd Marilyn (whose steady ministry and response above and beyond has many times been a gift to us) wardens, treasurer, council, committees and volunteers from whom comes the energy and commitment to serve St. Andrew's, out of which comes our wonderful privilege to share a place of worship and a community of faith.

Peace  
The Rev'd Mark Pretty

## Associate Priest Report 2015

My Sisters and Brothers it was with great sadness that I sit and write this report, as I was not able to participate fully in my ministry at St. Andrew's this year. Due to the love and care of our Rector Rev. Mark, I was able to have a few Spiritual Development meetings at my home. It was also under his guidance that I was able to participate in some services. I was still able to work with our choir director Edith Steffens on choosing music for Sunday liturgy.

I am pleased to inform you that I am looking for a much better year in 2016, as there seems to be much improvement in the healing of the femur bone. I would like to take this opportunity to thank each and every one for your prayers and support at this time.

Respectfully submitted  
Your Sister in Christ  
Rev. Judie Lafford  
Associate Priest

## 2015 Deacon's Annual Report – St. Andrew's Church

I am very thankful for the many blessings in my ministry as a Deacon this past year. Being part of the Ministry Team with our Rector, Mark and Associate Priest, Judie has been joyful and rewarding. During the year it was inspiring to witness the strength and resolve of Rev.'d Judie and watch her take her place in the Sanctuary once again. It is also an inspiration to minister alongside Rev.'d Mark and to know he has faith in my abilities. During the Rector's vacation time, it was a privilege to lead the congregation in worship, and to preach and share ministry with our Lay Readers.

I continued my joy-filled outreach ministry at Melville Lodge, BLT Schools and attended to the various pastoral needs of our parish community including visits to hospitals and homes. I took on the position of Outreach Co-ordinator, and with the help of members of the parish, will attempt to record and keep up to date the many outreach activities taking place at St. Andrew's. As PWRDF representative it is wonderful to see our congregation stepping up and supporting the work that the Primates Fund is involved in, here in Canada and globally.

Connecting with the young people of our parish brings great pleasure and satisfaction to my ministry, whether it is sharing stories with them, guiding their ministries as servers and crucifers or just having conversations about their lives.

My participation continued in the various services that took place in our church, in the community, and in churches in our diocese. I attended Parish Council, Pastoral Care Meetings, Spiritual Development Committee Meetings, Clericus, Regional Council, Ordinations, Deacons Educational Sessions, Synod, Vocational Discernment Weekend, and SSJD events. I contributed regularly to the Diocesan Times and the Deacons National News Bulletin "Salt & Light".

It is always a privilege to serve this parish in my role as Deacon. The Clergy, Wardens and members of St. Andrew's have never failed to show their appreciation and respect for this ministry to which I have been called. I thank you all for the love and support you have shown me during the past year.

Respectfully submitted,

Rev. Marilyn Hamlin, Deacon

St. Andrew's Anglican Church  
Wardens' Report  
2015

2015 was a year of a number of changes in our Parish. It was Rev. Mark's first full year of ministry and that ministry has included the introduction of alternate liturgies, new forms of service and an increased emphasis on alternate music for the services. Most of these changes were made to appeal to younger members of the congregation and although we received favourable feedback, we still have some work to do in order to attract new and younger people to our congregation.

A Think Tank Committee was formed to discuss new ideas for our Parish. As a result of those discussions, each committee and group was asked to sponsor a fund-raising event. A number of those events were held and all were very successful from a fellowship and outreach perspective.

Several musical events were held and musical guests were included in a number of services. The feedback from these events was very positive.

With the implementation of changes to recycling imposed by Halifax, we were required to change our waste disposal procedures. Early in 2015 we applied for and received a grant from the provincial Resource Recovery Fund Board to purchase four waste bins to help separate our waste. Information sessions were held with all church hall users to explain the new guidelines.

The Facility Use Agreement for hall rentals was revised to reflect the new waste guidelines and was reviewed with representatives of all Guide groups using the hall. The new agreements were signed by the District Guide Office Manager.

The Fundsript Program, started in late 2014 to raise funds by having parishioners purchase retail gift cards, came to an end in May due to insufficient participation in the program. The \$200 raised in the six months we ran the program was deemed to be a small amount for the effort expended to administer the program.

Additional work was done on a new website, but not completed in 2015. We hope to have that ready early in 2016. In the meantime, information on our current website has been updated.

Changes were made to the Sunday School structure and curriculum and we have seen increased attendance at Sunday School in the past few months.

In closing, we wish to thank all members of the Clergy, Council, committees and groups for the tremendous amount of time and effort put into making St. Andrew's Church a beacon of peace, fellowship and love in our communities.

Respectfully submitted,

Rick Morash and Keith Fraser  
Wardens

**Parish of Timberlea-Lakeside  
Receipts and Disbursements  
for the year ended December 31, 2015**

|                                   | ACTUAL<br>2015       | BUDGET<br>2015       | ACTUAL<br>2014       | BUDGET<br>2014       |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>INCOME</b>                     |                      |                      |                      |                      |
| Bank Interest                     | \$ 0.34              | \$ -                 | \$ 0.24              | \$ -                 |
| BLT Breakfast                     | \$ 929.58            | \$ 1,000.00          | \$ 1,272.17          | \$ 1,500.00          |
| Christmas Offerings               | \$ 1,838.00          | \$ 2,500.00          | \$ 3,915.00          | \$ 2,500.00          |
| Diocesan Times                    | \$ 50.00             | \$ 100.00            | \$ 20.00             | \$ 100.00            |
| Easter Offerings                  | \$ 1,330.00          | \$ 1,300.00          | \$ 1,220.00          | \$ 1,500.00          |
| Fundscrip                         | \$ 6,150.31          | \$ -                 | \$ 4,850.00          | \$ -                 |
| Hall Rental                       | \$ 2,440.00 (1)      | \$ 1,000.00          | \$ 1,090.00          | \$ 500.00            |
| HST Refund                        | \$ 2,136.63          | \$ 1,600.00          | \$ 1,699.28          | \$ 2,000.00          |
| Initial Offering                  | \$ 274.00            | \$ 250.00            | \$ 293.20            | \$ 250.00            |
| Investment Income                 | \$ 14,998.54         | \$ 14,000.00         | \$ 8,954.16          | \$ 6,000.00          |
| Lenten Offerings                  | \$ 1,240.00          | \$ 1,000.00          | \$ 1,219.00          | \$ 1,000.00          |
| Men's Group                       | \$ 161.00            | \$ 200.00            | \$ 641.65            | \$ 200.00            |
| Memorial Hymn Sing (Ways & Means) | \$ -                 | \$ 750.00            | \$ 745.00            | \$ -                 |
| Open Offering                     | \$ 1,963.75          | \$ 2,000.00          | \$ 2,228.47          | \$ 2,000.00          |
| Other Income                      | \$ 2,797.55          | \$ 1,000.00          | \$ 1,921.74          | \$ 1,000.00          |
| Outreach                          | \$ 400.00            | \$ -                 | \$ 550.00            | \$ 500.00            |
| PAR - Preauthorized Remittance    | \$ 20,120.00         | \$ 22,000.00         | \$ 21,780.00         | \$ 24,000.00         |
| Primates Fund                     | \$ 1,174.00          | \$ 1,000.00          | \$ 1,300.00          | \$ 1,000.00          |
| Rector's Office Memorials         | \$ 110.00            | \$ -                 | \$ 130.00            | \$ 220.00            |
| Regular Envelopes                 | \$ 62,402.00         | \$ 60,000.00         | \$ 63,242.87         | \$ 60,000.00         |
| Renovation Fund                   | \$ 4,155.00          | \$ 10,000.00         | \$ 5,265.00          | \$ 3,000.00          |
| Spiritual Development             | \$ 350.00            | \$ 500.00            | \$ 325.00            | \$ 500.00            |
| St. Andrew's Ladies Group         | \$ 2,650.00          | \$ 1,500.00          | \$ 2,820.19          | \$ 1,500.00          |
| Sunday School                     | \$ 201.00            | \$ 100.00            | \$ 86.80             | \$ 300.00            |
| Thanksgiving Offerings            | \$ 1,125.00          | \$ 1,000.00          | \$ 890.00            | \$ 1,200.00          |
| Ways & Means                      | \$ 7,309.80          | \$ 2,000.00          | \$ 5,308.60          | \$ 6,000.00          |
| <b>Total Income:</b>              | <b>\$ 136,306.50</b> | <b>\$ 124,800.00</b> | <b>\$ 131,768.37</b> | <b>\$ 116,770.00</b> |
| <b>Total Income:</b>              | <b>\$ 136,306.50</b> | <b>\$ 124,800.00</b> | <b>\$ 131,768.37</b> | <b>\$ 116,770.00</b> |
| <b>EXPENSES</b>                   |                      |                      |                      |                      |
| Altar Supplies                    | \$ 164.43            | \$ 400.00            | \$ 437.85            | \$ 500.00            |
| Benefits                          | \$ 13,167.06         | \$ 12,000.00         | \$ 11,394.70         | \$ 11,594.00         |
| BLT Breakfast Program             | \$ 929.58            | \$ 1,000.00          | \$ 1,272.17          | \$ 1,500.00          |
| Conferences/ Synod                | \$ 150.00            | \$ 1,000.00          | \$ 733.05            | \$ 1,000.00          |
| Diocesan Allotment                | \$ 20,391.71         | \$ 20,000.00         | \$ 19,815.60         | \$ 19,816.00         |
| Diocesan Times                    | \$ 70.00             | \$ 100.00            | \$ -                 | \$ 100.00            |
| Envelopes                         | \$ 375.00            | \$ 350.00            | \$ 365.00            | \$ 500.00            |
| Fuel                              | \$ 4,862.17          | \$ 6,500.00          | \$ 6,716.71          | \$ 6,000.00          |
| Fundscrip                         | \$ 5,950.00          | \$ -                 | \$ 4,850.00          | \$ -                 |
| Honorariums                       | \$ 925.00            | \$ 1,000.00          | \$ 925.00            | \$ 1,000.00          |
| Housing Allowance                 | \$ 18,000.00         | \$ 18,000.00         | \$ 18,200.00         | \$ 15,750.00         |
| HST                               | \$ 2,774.34          | \$ 3,200.00          | \$ 3,383.01          | \$ 4,000.00          |
| Major Renovations                 | \$ 2,835.00          | \$ 10,000.00         | \$ 3,352.00          | \$ 3,000.00          |
| Men's Group                       | \$ 98.32             | \$ 200.00            | \$ 427.12            | \$ 200.00            |
| Music Ministry                    | \$ 5,976.08          | \$ 6,000.00          | \$ 5,141.61          | \$ 5,200.00          |
| NSOM Travel                       | \$ 720.89            | \$ 1,000.00          | \$ 1,836.14          | \$ 1,500.00          |
| Office Supplies                   | \$ 2,347.42          | \$ 3,000.00          | \$ 2,758.31          | \$ 3,000.00          |
| Other Expenses                    | \$ 292.57            | \$ 1,000.00          | \$ 1,470.40          | \$ 1,000.00          |
| Outreach                          | \$ 400.00            | \$ -                 | \$ 550.00            | \$ 500.00            |
| PAR Service Charge                | \$ 109.60            | \$ 150.00            | \$ 112.95            | \$ 150.00            |
| NEW: Pension Admin Fee            | \$ 907.88            | \$ 900.00            | \$ 715.92            | \$ -                 |
| Power                             | \$ 1,798.04          | \$ 2,000.00          | \$ 1,755.53          | \$ 2,000.00          |
| Priest in Charge                  | \$ -                 | \$ 750.00            | \$ 690.00            | \$ 500.00            |
| Primates Fund                     | \$ 1,184.00          | \$ 1,000.00          | \$ 1,300.00          | \$ 1,000.00          |
| Property Insurance                | \$ 5,116.00          | \$ 5,000.00          | \$ 5,473.00          | \$ 5,400.00          |
| Property Maintenance              | \$ 268.63            | \$ -                 | \$ 306.76            | \$ 35.00             |
| Property Repairs                  | \$ 234.77            | \$ 1,500.00          | \$ 723.29            | \$ 1,000.00          |
| Property Supplies                 | \$ 481.86            | \$ -                 | \$ 353.40            | \$ 500.00            |
| Rector's Office Memorials         | \$ -                 | \$ -                 | \$ 24.55             | \$ 20.00             |
| Snow Removal                      | \$ -                 | \$ 2,500.00          | \$ -                 | \$ 2,500.00          |
| Snow Removal billed to Cemetary   | \$ -                 | \$ (500.00)          | \$ -                 | \$ (500.00)          |
| Spiritual Development             | \$ 222.95            | \$ 750.00            | \$ 845.84            | \$ 400.00            |
| Stipend                           | \$ 41,123.04         | \$ 40,000.00         | \$ 35,803.32         | \$ 35,102.00         |
| Sunday School                     | \$ 488.34            | \$ 800.00            | \$ 466.89            | \$ 500.00            |
| Telephone                         | \$ 1,199.02          | \$ 1,200.00          | \$ 1,172.64          | \$ 1,350.00          |
| Travel                            | \$ 3,479.44          | \$ 3,000.00          | \$ 2,564.94          | \$ 2,000.00          |
| Water                             | \$ 461.29            | \$ 650.00            | \$ 769.66            | \$ 500.00            |
| Ways & Means                      | \$ 1,347.94          | \$ 500.00            | \$ 794.26            | \$ 2,000.00          |
| <b>Total Expenses:</b>            | <b>\$ 138,852.37</b> | <b>\$ 144,950.00</b> | <b>\$ 137,501.62</b> | <b>\$ 130,617.00</b> |
| <b>Total Expenses:</b>            | <b>\$ 138,852.37</b> | <b>\$ 144,950.00</b> | <b>\$ 137,501.62</b> | <b>\$ 130,617.00</b> |
| Income less Expenses:             | \$ (2,545.87)        | \$ (20,150.00)       | \$ (5,733.25)        | \$ (13,847.00)       |
| Bank Balance Beginning            | \$24,861.19 (2)      | \$ 24,265.61         | \$ 29,998.86         | \$ 29,998.86         |
| Bank Balance Ending               | \$ 22,315.32         | \$ 4,115.61          | \$ 24,265.61         | \$ 16,151.86         |

(1) Includes \$500 from Cardinal Points  
(2) Adjusted



**Parish of Timberlea - Lakeside  
Receipts and Disbursements  
For the Year ended December 31, 2015**

|                                  | <u>2015</u>        | <u>2014</u>        |
|----------------------------------|--------------------|--------------------|
| <b>Memorial Fund</b>             |                    |                    |
| Receipts                         |                    |                    |
| Donations                        | \$ 45.00           | \$ -               |
| Flower Fund                      | \$ 335.00          | \$ 230.00          |
| Interest                         | \$ -               | \$ -               |
|                                  | <u>\$ 380.00</u>   | <u>\$ 230.00</u>   |
| Disbursements                    |                    |                    |
| Floral                           | \$ 184.93          | \$ 235.00          |
| Other Memorials                  | \$ -               | \$ -               |
| HST                              | \$ 27.75           | \$ 35.25           |
| Transfer to General Fund         | \$ -               | \$ -               |
|                                  | <u>\$ 212.68</u>   | <u>\$ 270.25</u>   |
| Receipts less Disbursements      | \$ 167.32          | \$ (40.25)         |
| Memorial Fund Balance forward    | <u>\$ 5,968.30</u> | <u>\$ 6,008.25</u> |
| Memorial Fund Balance @ year end | <u>\$ 6,135.62</u> | <u>\$ 5,968.30</u> |

|   | <u>2015</u>         | <u>2014</u>         |
|---|---------------------|---------------------|
| <b>Cemetery Fund</b>                    |                     |                     |
| Receipts                                |                     |                     |
| Sale of lots                            | \$ 450.00           | \$ 450.00           |
| Interest                                | \$ 15.28            | \$ -                |
|   | <u>\$ 465.28</u>    | <u>\$ 450.00</u>    |
| Disbursements                           |                     |                     |
| Maintenance                             | \$ (300.00)         | \$ 5,700.00         |
| Snow Removal                            | \$ -                | \$ -                |
| HST                                     | \$ -                | \$ 855.00           |
|   | <u>\$ (300.00)</u>  | <u>\$ 6,555.00</u>  |
| Receipts less Disbursements             | \$ 165.28           | \$ (6,105.00)       |
| Cemetery Fund Balance forward           | <u>\$ 21,595.68</u> | <u>\$ 27,700.68</u> |
| Cemetery Fund Balance @ year end        | <u>\$ 21,760.96</u> | <u>\$ 21,595.68</u> |
| Funds invested with Diocese - beginning | \$ 1,474.71         | \$ 1,292.76         |
| Market value Increase / Decrease        | <u>\$ 29.31</u>     | <u>\$ 181.95</u>    |
|   | <u>\$ 1,504.02</u>  | <u>\$ 1,474.71</u>  |
| Total Cemetery Funds                    | <u>\$ 23,264.98</u> | <u>\$ 23,070.39</u> |

|   | <u>2015</u>          | <u>2014</u>          |
|---|----------------------|----------------------|
| <b>Rectory Fund</b>                     |                      |                      |
| Rectory Fund Balance forward            | \$ 167,399.10        | \$ 146,745.39        |
| Rectory Fund Balance @ year end         | \$ 170,727.07        | \$ 167,399.10        |
| Funds invested with Diocese - beginning | \$ 167,399.10        | \$ 146,745.39        |
| Market value Increase / Decrease        | \$ 3,327.97          | \$ 20,653.71         |
| <b>Total Rectory Funds</b>              | <b>\$ 170,727.07</b> | <b>\$ 167,399.10</b> |
| St. Lukes Proceeds                      | \$ 191,526.93        | \$ 188,702.20        |
| Market value Increase / Decrease        | \$ 3,807.64          | \$ 2,824.73          |
| <b>Total St. Lukes Funds</b>            | <b>\$ 195,334.57</b> | <b>\$ 191,526.93</b> |

**PARISH OF TIMBERLEA-LAKESIDE**  
**2016 BUDGET - For the Year Ending December 31, 2016**

|                                       | BUDGET               |                       |                      |                      | ACTUAL                |                      |                      |
|---------------------------------------|----------------------|-----------------------|----------------------|----------------------|-----------------------|----------------------|----------------------|
|                                       | 2016                 | 2015                  | 2014                 | 2013                 | 2015<br>(to 10/31/15) | 2014                 | 2013                 |
| <b>RECEIPTS</b>                       |                      |                       |                      |                      |                       |                      |                      |
| Bank Interest                         | \$ -                 | \$ -                  |                      |                      | \$ 0.28               | \$ 0.24              | \$ 0.24              |
| BLT Breakfast Program                 | \$ 1,000.00          | \$ 1,000.00           | \$ 1,500.00          | \$ 1,500.00          | \$ 767.73             | \$ 1,272.17          | \$ 1,194.23          |
| Christmas Envelopes                   | \$ 3,000.00          | \$ 2,500.00           | \$ 2,500.00          | \$ 2,500.00          | \$ 120.00             | \$ 3,915.00          | \$ 3,168.68          |
| Diocesan Times                        | \$ 100.00            | \$ 100.00             | \$ 100.00            | \$ 100.00            | \$ 50.00              | \$ 20.00             | \$ 85.00             |
| Easter Envelopes                      | \$ 1,300.00          | \$ 1,300.00           | \$ 1,500.00          | \$ 1,300.00          | \$ 1,330.00           | \$ 1,220.00          | \$ 2,146.50          |
| Fundscrip                             | \$ -                 | \$ -                  | \$ -                 | \$ -                 | \$ 6,150.31           | \$ 4,850.00          | \$ -                 |
| Hall Rental                           | \$ 1,000.00          | \$ 1,000.00           | \$ 500.00            | \$ 1,000.00          | \$ 720.00             | \$ 1,090.00          | \$ 1,005.00          |
| HST Refund                            | \$ 2,000.00          | \$ 1,600.00           | \$ 2,000.00          | \$ -                 | \$ 2,136.63           | \$ 1,699.28          | \$ 2,245.33          |
| Initial Offering                      | \$ 250.00            | \$ 250.00             | \$ 250.00            | \$ 300.00            | \$ 264.00             | \$ 293.20            | \$ 203.00            |
| Investment Income                     | \$ 14,000.00         | \$ 14,000.00          | \$ 6,000.00          | \$ 6,000.00          | \$ 11,232.87          | \$ 8,954.16          | \$ 6,162.43          |
| Lenten Offering                       | \$ 1,200.00          | \$ 1,000.00           | \$ 1,000.00          | \$ 1,200.00          | \$ 1,240.00           | \$ 1,219.00          | \$ 875.50            |
| Memorial Hymn Sing                    | \$ -                 | \$ 750.00             |                      |                      | \$ -                  | \$ 745.00            | \$ 434.50            |
| Men's Group                           | \$ -                 | \$ 200.00             | \$ 200.00            | \$ 200.00            | \$ 1,016.00           | \$ 641.85            | \$ 900.51            |
| Miscellaneous                         | \$ -                 | \$ -                  | \$ -                 | \$ 2,000.00          | \$ -                  | \$ -                 | \$ 3,851.20          |
| Open Offering                         | \$ 1,500.00          | \$ 2,000.00           | \$ 2,000.00          | \$ 1,500.00          | \$ 1,166.50           | \$ 2,228.47          | \$ 2,862.99          |
| Other Income                          | \$ 1,000.00          | \$ 1,000.00           | \$ 1,000.00          | \$ 1,000.00          | \$ 2,700.80           | \$ 1,921.74          | \$ -                 |
| Outreach                              | \$ -                 | \$ -                  | \$ 500.00            | \$ 500.00            | \$ 400.00             | \$ 550.00            | \$ 50.00             |
| PAR                                   | \$ 20,000.00         | \$ 22,000.00          | \$ 24,000.00         | \$ 26,000.00         | \$ 16,790.00          | \$ 21,780.00         | \$ 23,280.00         |
| Primates Fund                         | \$ 1,000.00          | \$ 1,000.00           | \$ 1,000.00          | \$ 1,200.00          | \$ 999.00             | \$ 1,300.00          | \$ 1,480.00          |
| Rector's Office Memorials             | \$ -                 | \$ -                  | \$ 220.00            | \$ 550.00            | \$ 110.00             | \$ 130.00            | \$ 990.00            |
| Regular Envelopes                     | \$ 55,000.00         | \$ 60,000.00          | \$ 60,000.00         | \$ 60,000.00         | \$ 45,412.00          | \$ 63,242.87         | \$ 63,714.00         |
| Renovation Fund                       | \$ -                 | \$ 10,000.00          | \$ 3,000.00          | \$ 2,500.00          | \$ 4,155.00           | \$ 5,265.00          | \$ 6,696.00          |
| Spiritual Development                 | \$ -                 | \$ 500.00             | \$ 500.00            | \$ 1,000.00          | \$ -                  | \$ 325.00            | \$ 560.80            |
| St. Andrew's Ladies Group             | \$ 2,500.00          | \$ 1,500.00           | \$ 1,500.00          | \$ 1,500.00          | \$ 2,600.00           | \$ 2,820.19          | \$ 2,200.00          |
| Sunday School                         | \$ 100.00            | \$ 100.00             | \$ 300.00            | \$ 500.00            | \$ 98.00              | \$ 86.80             | \$ 243.10            |
| Thanksgiving Envelopes                | \$ 1,000.00          | \$ 1,000.00           | \$ 1,200.00          | \$ 1,300.00          | \$ 1,020.00           | \$ 890.00            | \$ 1,271.00          |
| Ways & Means                          | \$ 3,000.00          | \$ 2,000.00           | \$ 6,000.00          | \$ 8,000.00          | \$ 2,560.30           | \$ 5,308.60          | \$ 6,341.50          |
|                                       | <b>\$108,950.00</b>  | <b>\$124,800.00</b>   | <b>116,770.00</b>    | <b>121,650.00</b>    | <b>\$ 103,039.42</b>  | <b>\$ 131,768.57</b> | <b>131,961.51</b>    |
| <b>DISBURSEMENTS</b>                  |                      |                       |                      |                      |                       |                      |                      |
| Altar Supplies                        | \$200.00             | \$ 400.00             | \$ 500.00            | \$ 500.00            | \$ 164.43             | \$ 437.85            | \$ 339.75            |
| Benefits                              | \$14,000.00          | \$ 12,000.00          | \$ 11,594.00         | \$ 11,911.00         | \$ 11,183.52          | \$ 11,394.70         | \$ 12,047.08         |
| BLT Breakfast Program                 | \$1,000.00           | \$ 1,000.00           | \$ 1,500.00          | \$ 1,500.00          | \$ 767.73             | \$ 1,272.17          | \$ 1,194.23          |
| Conferences/ Synod                    | \$0.00               | \$ 1,000.00           | \$ 500.00            | \$ 500.00            | \$ 150.00             | \$ 733.05            | \$ 789.56            |
| Diocesan Allotment                    | \$20,000.00          | \$ 20,000.00          | \$ 19,816.00         | \$ 18,987.00         | \$ 16,993.09          | \$ 19,815.60         | \$ 18,986.88         |
| Diocesan Times                        | \$100.00             | \$ 100.00             | \$ 100.00            | \$ 100.00            | \$ 70.00              | \$ -                 | \$ 85.00             |
| Envelopes                             | \$375.00             | \$ 350.00             | \$ 500.00            | \$ 600.00            | \$ 375.00             | \$ 365.00            | \$ 501.95            |
| Fuel                                  | \$6,000.00           | \$ 6,500.00           | \$ 6,000.00          | \$ 5,000.00          | \$ 4,582.74           | \$ 6,716.71          | \$ 5,931.82          |
| Fundscrip                             | \$0.00               | \$ -                  | \$ -                 | \$ -                 | \$ 5,950.00           | \$ 4,850.00          | \$ -                 |
| Horourarium                           | \$0.00               | \$ 1,000.00           | \$ 1,000.00          | \$ 300.00            | \$ 25.00              | \$ 925.00            | \$ 1,929.99          |
| Housing Allowance                     | \$18,000.00          | \$ 18,000.00          | \$ 15,750.00         | \$ 18,000.00         | \$ 15,000.00          | \$ 18,200.00         | \$ 18,800.00         |
| HST                                   | \$4,000.00           | \$ 3,200.00           | \$ 4,000.00          | \$ 4,000.00          | \$ 2,463.52           | \$ 3,383.01          | \$ 3,370.66          |
| Insurance                             | \$5,200.00           | \$ 5,000.00           | \$ 5,400.00          | \$ 5,000.00          | \$ 5,116.00           | \$ 5,473.00          | \$ 5,187.00          |
| Major Renovations                     | \$0.00               | \$ 10,000.00          | \$ 3,000.00          | \$ 2,500.00          | \$ 2,835.00           | \$ 3,352.00          | \$ 4,920.00          |
| Men's Group                           | \$0.00               | \$ 200.00             | \$ 200.00            | \$ 200.00            | \$ 227.62             | \$ 427.12            | \$ 504.47            |
| Miscellaneous - Conference            | \$0.00               | \$ -                  | \$ 500.00            | \$ 500.00            | \$ -                  | \$ -                 | \$ -                 |
| Music                                 | \$6,000.00           | \$ 6,000.00           | \$ 5,200.00          | \$ 5,000.00          | \$ 4,959.40           | \$ 5,141.61          | \$ 5,074.94          |
| Non-Stipend Travel                    | \$800.00             | \$ 1,000.00           | \$ 1,500.00          | \$ 1,500.00          | \$ 678.36             | \$ 1,836.14          | \$ 1,830.20          |
| Office Supplies                       | \$2,300.00           | \$ 3,000.00           | \$ 3,000.00          | \$ 2,300.00          | \$ 1,789.07           | \$ 2,758.31          | \$ 2,304.25          |
| Other Expenses                        | \$500.00             | \$ 1,000.00           | \$ 1,000.00          | \$ 1,000.00          | \$ 252.57             | \$ 1,585.21          | \$ 2,457.41          |
| Outreach                              | \$0.00               | \$ -                  | \$ 500.00            | \$ 500.00            | \$ 400.00             | \$ 550.00            | \$ 50.00             |
| PAR Service Charge                    | \$100.00             | \$ 150.00             | \$ 150.00            | \$ 150.00            | \$ 89.40              | \$ 112.95            | \$ 135.70            |
| Pension Admin Fee                     | \$900.00             | \$ 900.00             |                      |                      | \$ 756.40             | \$ 715.92            | \$ -                 |
| Power                                 | \$2,000.00           | \$ 2,000.00           | \$ 2,000.00          | \$ 1,800.00          | \$ 1,556.66           | \$ 1,755.53          | \$ 1,695.62          |
| Priest in Charge                      | \$0.00               | \$ 750.00             | \$ 500.00            | \$ 400.00            | \$ -                  | \$ 690.00            | \$ -                 |
| Primates Fund                         | \$1,000.00           | \$ 1,000.00           | \$ 1,000.00          | \$ 1,200.00          | \$ 1,000.00           | \$ 1,300.00          | \$ 1,480.00          |
| Property Maintenance                  | \$0.00               | \$ -                  | \$ 500.00            | \$ 500.00            | \$ 268.63             | \$ 306.76            | \$ 567.05            |
| Property Repairs                      | \$1,200.00           | \$ 1,500.00           | \$ 1,000.00          | \$ 500.00            | \$ 234.77             | \$ 723.29            | \$ 218.00            |
| Property Supplies                     | \$0.00               | \$ -                  | \$ 500.00            | \$ 500.00            | \$ 481.86             | \$ 353.40            | \$ 357.31            |
| Snow Removal                          | \$2,500.00           | \$ 2,500.00           | \$ 2,500.00          | \$ 2,500.00          | \$ -                  | \$ -                 | \$ 120.00            |
| Less: Amount Charged to Cemetery Fund | \$ (500.00)          | \$ (500.00)           | \$ (500.00)          | \$ (500.00)          | \$ -                  | \$ -                 | \$ (30.00)           |
| Spiritual Development                 | \$0.00               | \$ 750.00             | \$ 400.00            | \$ 400.00            | \$ -                  | \$ 845.84            | \$ 979.09            |
| Stipend                               | \$40,000.00          | \$ 40,000.00          | \$ 35,102.00         | \$ 36,402.00         | \$ 34,269.20          | \$ 35,803.32         | \$ 36,402.00         |
| Sunday School                         | \$500.00             | \$ 800.00             | \$ 500.00            | \$ 1,000.00          | \$ 426.95             | \$ 466.89            | \$ 149.43            |
| Telephone                             | \$1,200.00           | \$ 1,200.00           | \$ 1,350.00          | \$ 1,200.00          | \$ 996.88             | \$ 1,172.64          | \$ 1,170.24          |
| Travel                                | \$3,500.00           | \$ 3,000.00           | \$ 2,000.00          | \$ 2,500.00          | \$ 2,929.63           | \$ 2,564.94          | \$ 1,660.22          |
| Water                                 | \$500.00             | \$ 650.00             | \$ 500.00            | \$ 400.00            | \$ 349.79             | \$ 769.66            | \$ 527.70            |
| Ways & Means                          | \$800.00             | \$ 500.00             | \$ 2,000.00          | \$ 2,000.00          | \$ 184.83             | \$ 794.26            | \$ 1,043.90          |
|                                       | <b>\$132,175.00</b>  | <b>\$ 144,950.00</b>  | <b>\$ 130,562.00</b> | <b>\$ 130,850.00</b> | <b>\$ 117,528.05</b>  | <b>\$ 137,591.88</b> | <b>\$ 132,727.45</b> |
| <b>RECEIPTS LESS DISBURSEMENTS</b>    | <b>(\$23,225.00)</b> | <b>(\$ 20,150.00)</b> | <b>(\$13,792.00)</b> | <b>(\$ 9,200.00)</b> | <b>\$ (14,488.63)</b> | <b>(\$ 5,823.31)</b> | <b>(\$ 765.94)</b>   |



## Administration Report for 2015

We had 3 letters go out this year, Easter, Thanksgiving, and Christmas. Boxes were set up in the cupboard separating the different letterhead, envelope's, and bulletins for easy access to what is needed. We had a quite year this year. Copier paper, Thanks Giving and Christmas letterhead, along with envelopes were purchased. Also stamps were purchased twice this year.

We also have had a good year with people booking the hall for their private events. It is also note worthy that anyone who wishes to use the hall make sure they book the hall before announcing their event to make sure it is available. We did have a double booking however it was resolved with no problems.

The church member mailing list has been updated and distributed to the appropriate persons. If anyone has any updates, please advise me and I will update the list. The sidesperson schedule for 2016 has been made and given to all those on the sidesperson schedule. We are also looking for anyone who would like to join as a sidesperson as our list is growing shorter and shorter every year making more work for the few who are left on the list. Many hands make light work.

It has been a pleasure being Administrative Chair and look forward to the upcoming year.

Respectively submitted

Brenda Morash

### St. Andrew's Anglican Church Summary of Insurance Coverage March 1, 2015 to March 1, 2016

| <u>Company</u>                                 | <u>Buildings</u> | <u>Contents</u> | <u>Liability</u> |
|--|------------------|-----------------|------------------|
| St. Andrew's – Ecclesiastical Insurance Office | \$1,156,227      | \$240,601       | \$5,000,000 (1)  |

(1) Contents based on inventory taken 2000

ST. ANDREW'S ANGLICAN CHURCH  
ENVELOPE SECRETARY  
ANNUAL REPORT FOR 2015

There were 130 sets of envelopes available for 2015. Most were distributed at the first of the year. Three sets were given out during the year. A big help this fall was the addition of the Sunday School Envelopes which made adding their contributions to the family envelopes much easier. A total number of 97 envelopes were used this year.

The total annual contributions through weekly and special offerings are as follows:

|                 |    |
|-----------------|----|
| 0.00 – 50.00    | 16 |
| 51.00 – 100.00  | 6  |
| 101.00-200.00   | 8  |
| 201.00-300.00   | 7  |
| 301.00-400.00   | 7  |
| 401.00-500.00   | 5  |
| 501.00-600.00   | 4  |
| 601.00-700.00   | 9  |
| 701.00-800.00   | 3  |
| 801.00-900.00   | 3  |
| 901.00-1000.00  | 2  |
| 1001.00-2000.00 | 19 |
| 2001.00-3000.00 | 4  |
| 3001.00-5000.00 | 2  |
| 5000.00- Beyond | 2  |
| TOTAL           | 97 |

Respectfully submitted

Donna Ruggles

Envelope Secretary

## **FINANCE COMMITTEE ANNUAL REPORT 2015**

The committee of 2015 was comprised of Rev Mark Pretty, Warden Rick Morash, Warden Keith Fraser, Treasurer Bev Higgins, Linda Strachan and me as Chair.

As was done the previous year, meetings were held quarterly and bulletin entries to apprise parishioners of the state of the budget were promulgated in June, September, December and March. Meetings were scheduled on the Tuesdays that preceded the Thursday council meetings. Please refer to the Treasurer's annual report for detailed financial figures for the year.

The committee functioned in accordance with the Terms of Reference for the finance committee. The priority for the committee is to prepare and monitor the parish budget, revenues and expenditures. Any activity that would impact expenditures or revenues was discussed by the committee. Some of the items addressed in 2015 were as follows:

- To reduce costs for heating fuel, the parish switched suppliers from Ultramar to Irving.
- The recycling program arranged with Brian Lynch's recycling depot was discussed. The program brings in a small amount of revenue and is managed by Gordon Hamlin. Parishioners are encouraged to use this program.
- The finance committee fundraiser called "The Great Chili Cook-Off" was postponed to early 2016, due to the fact that a date could not be scheduled in 2015 that would not interfere with competing functions at other parishes.
- Due to continuing deficits and the imminent need to liquidate capital investments to cover the deficits, the treasurer communicated with the diocese (who manage the parish investments) to prepare the way for such liquidations.

Again in 2015, it is anticipated the parish will run a deficit. These recurring annual deficits are troublesome and if they continue, our ability to sustain parish operations will be threatened. Unless the revenues increase dramatically in the remaining months, it will be necessary to tap into our capital investments to offset the 2015 deficit. There are two remaining GICs invested with the Cemetery Fund, but these are not permitted to be used to offset deficits. All other GICs have already been liquidated to cover past deficits.

There will come a time when the parish investments will be exhausted. When this time comes, the parish will face some difficult decisions as to its survival. Committee members agree that St. Andrews continues to need a significant increase in parishioners and giving to avoid or at least to delay the inevitable. Council is encouraged to set a high priority to deal with this situation.

Respectfully submitted,  
Rick Orlando, Chair

## ST. ANDREW'S LADIES GROUP ANNUAL REPORT 2015

The Ladies Group had 15 regular members and 1 honorary member this year. Our executive for the year was President: Wendy Wells, Vice-President and Secretary: Anne Fraser, Treasurer: Linda Strachan and our phone committee: Helen Payne and Sandra Cowie.

2015 was a very busy year for the group. We catered to several funerals this year. We catered a lunch for the Ecumenical Service held on January 20<sup>th</sup> in our church. In November we catered a lunch after the service on the 29<sup>th</sup> when we had the pleasure of hearing the Scotian Aires, a Ladies Barbershop Group, sing during the service. We also catered to a Renewal of Vows party in the church hall in May. We had a soup and chili lunch in March and raised \$225 for the church

We had two Yard Sales this year which both raised a lot of money. On April 18<sup>th</sup> our Yard Sale brought in \$1205.55 and on October 3<sup>rd</sup> we raised \$1012.05. Because of this were we able to donate \$2600 to the church this year. We also sold 40 calendars again.

We continued to support the Marguerite Center and the Mission to Seafarers. We did up a basket of personal items in the spring for the Marguerite Center and gave them a cheque for \$100 at Christmas. We collected items for the Mission to Seafarers shoeboxes during the fall and were able to put together 64 boxes for the Seafarers. These were taken to the Mission in early December.

We supported several events taking place in the church. We gave the turkey supper group \$50 towards the turkeys. We created light up Snowman Christmas Tree ornaments for the Children's Shopping Day in December. We ran a bar at the Dicey Rielly concert and sold beer and wine. This was not very profitable as we raised less than \$100.

We provided flowers for a couple of our members who were laid up with surgeries and we also made memorial donations in memory of members' loved ones who passed away this year.

We had our third annual Christmas tree lighting and carol sing in December. This was very well attended and we enjoyed cookies and hot chocolate in the hall afterwards.

Our spring closing was held as a barbeque at the home of Bev Dellapinna and our Christmas party was held at the home of Lorraine MacLellan. We decided to downsize this year and the only quests invited were the clergy.

All in all we worked hard, had some fun and were able to support our church while doing so. We are looking forward to another great year in 2016.

Respectfully submitted,  
Wendy Wells  
President

**ST.ANDREW'S LADIES GROUP FINANCIAL REPORT  
STATEMENTS OF RECEIPTS AND DISBURSEMENTS  
FOR YEAR DECEMBER 31, 2015**

| <u>RECEIPTS</u>            | <u>2015</u>       | <u>2014</u>        |
|----------------------------|-------------------|--------------------|
| Yard Sales                 | \$2,492.60        | \$1,089.40         |
| Catering-Funerals          | \$1,250.00        | \$250.00           |
| Sale of Calendars          | \$217.00          | \$282.00           |
| Ways and Means-Fund Raiser | \$225.00          | \$220.75           |
| Alzheimer Society          |                   | \$98.00            |
| Dacey Reilly Concert       | \$384.00          |                    |
| Bank Interest              |                   | \$0.05             |
|                            | <u>\$4,568.60</u> | <u>\$ 1,940.20</u> |

**DISBURSEMENTS**

|                                     |            |            |
|-------------------------------------|------------|------------|
| Ways and Means Fund Raiser-Church   | \$225.00   | \$220.19   |
| Donation-Rev. Ron Walker-Plaque     |            | \$100.00   |
| Tree Lighting-lights-cords          | \$89.18    | \$41.38    |
| Dacey Reilly Concert                | \$293.17   |            |
| Church Budget                       | \$2,600.00 | \$1,600.00 |
| Memorial Donations                  | \$75.00    | \$25.00    |
| Gifts & Flowers                     | \$50.59    | \$83.81    |
| Supplies-Crafts-cake-Yard sale      | \$37.20    | \$87.38    |
| Turkey-Ways & Means                 | \$50.00    | \$50.00    |
| Church Calendars                    | \$160.00   | \$160.00   |
| Catering-Funerals                   | \$64.40    | \$34.17    |
| Mission to Seafares                 | \$50.00    | \$50.00    |
| Christmas Party-Clergy Gifts-Meals  | \$90.00    | \$165.13   |
| Outreach- Marguerite Ctr.-Cookies   | \$108.99   | \$110.00   |
| Decorations & Thanksgiving Supplies | \$29.97    | \$24.64    |
| Garbage Cans                        |            | \$45.98    |
| Alzheimer Society                   |            | \$98.00    |
| Service Charges                     | \$30.00    | \$17.50    |

|  |                                 |                               |
|--|---------------------------------|-------------------------------|
| <b>TOTAL</b>                           | <u><b>\$3,953.50</b></u>        | <u><b>\$2,913.18</b></u>      |
| <b>Receipts Less Disbursements</b>     | <b>\$615.10</b>                 | <b>-\$972.98</b>              |
| <b>Funds on Hand-Beginning of Year</b> | <u><b>\$389.64</b></u>          | <u><b>\$1,362.62</b></u>      |
| <b>Funds on Hand-End of Year</b>       | <u><u><b>\$1,004.74</b></u></u> | <u><u><b>\$389.64</b></u></u> |

Submitted- Linda Strachan-Treasurer-----Audited by Doug Gillett-Auditor

## MUSIC REPORT – 2015

The weather in the first three months of the year 2015 presented a challenge to all parishioners, the choir included. Three church services, as well as several choir practices, (held in the daytime during the cold winter months) were cancelled due to weather conditions. Choir members continued to be dedicated, with six or seven attending most of the Sunday services.

Special services included: an Ecumenical service on January 20, with five choir members present, and Tim Edwards providing flute music. At the Youth Service on January 25, Maya Wile played "Kum Ba Yah" for the singing of the Lord's Prayer. On Easter Day, Tim Edwards once again brought his flute; he joined in the hymns, and he and I played flute/piano duets. At the Sunday School closing in Gerry Lawrence Park, I joined Myril Wells in playing music for hymns. (Thanks to my husband, Jim, for bringing a deep-cycle battery to provide power for the keyboard). In August, choir members attended a service to honour Doris and Len de Wolfe who were moving away from the parish. At our Remembrance service on November 8, we were happy to have two members of the Cardinal Points: Bruce Burrows, once again, sang "In Flanders Fields" and Mike Forhan, retired RCMP, presented the flag. At the ten o'clock service on Christmas Eve, three of the Cardinal Points attended and led a carol sing prior to the service, Bruce Burrows singing "Go, Tell It On the Mountain" at that time, while Jacob Fletcher sang "O Holy Night" and Mike Forhan "Ave Maria", as well as a verse of "Silent Night" in German, during the service.

Choir members attended funerals for Una Richardson and Una Beaver (in February and August).

Thanks to Ken Richardson, who made a very simple but effective modification to the electrical plug for the organ, preventing any further bending of the prongs of the plug, during installation and removal of the Christmas Tree.

The organ was oiled in October and the pianos tuned in November.

On December 15, the choir organized a small birthday party for Rev. Judie, at the activity room in her building. We enjoyed food, including a birthday cake, and entertainment by the Cardinal Points.

After Christmas, Alan Thomas from Ottawa once again visiting Tim and Frances Edwards, generously gave of his time and talents to play for the service of Lessons and Carols on December 27. The following day he gave a mini-concert at my home, for members of St. Andrew's choir and the Cardinal Points. The concert was enjoyed immensely by all present; this was the fourth annual such concert and we all look forward to the fifth.

An item of concern: Six years ago, three members left the choir; this past year, three more retired, with only two new members replacing them. One cannot help but hope this trend does not continue.

Respectfully submitted,  
Edith Steffens, Organist and Choir Director



## 2015 Outreach Annual Report - St. Andrew's Church

As Co-ordinator of our Outreach Programs at St. Andrew's Church, this first report is an attempt to give a general overview of the many activities led by and participated in by members of this parish. Outreach takes place within the parish, in the community and in the wider world. All members of St. Andrews are active in some way.

During the year 2015, individuals who were ill, in hospital, homebound or in need were contacted on a regular basis and received Communion at special times during the year. Clergy and the Pastoral Care Committee were diligent in these areas. Residents of Melville Lodge received Communion on a monthly basis. During Memorial Services at Melville, music, prayers and thoughts were shared with residents and staff alike.

Organizations and Institutions such as Mission to Seafarers, Phoenix House, Marguerite Centre, Bible Society, Landmark East School, Food Bank, PWRDF and the BLT Breakfast Program benefited from the hard work and generosity of members of this parish. PWRDF received an amount of \$1,184.00 in donations during the year, which supported its work in Canada and abroad. In 2015 the Nepal earthquake and the Syrian Refugee Crises were areas which required immediate attention. The BLT Schools Breakfast Program received \$929.58 from this parish through the monthly "Breakfast Bucket" Sundays.

Concerts, Suppers, Luncheons, Pot Lucks, Children's Shopping Day, Sunday School entertainment, Men's Breakfasts, Yard Sales, etc. brought extra funds into the church coffers, but were also opportunities to reach out and welcome the wider community into our parish community.

Special services throughout the year were again opportunities to invite the public to come through the doors of St. Andrew's Church. Our clergy and members of this congregation took part in these special services of worship here, and in other churches and locations. Offerings and donations from these services were often dedicated for worthy projects in Canada and around the world.

St. Andrew's Hall and the parking lot were used by various non-profit groups free of charge. In the event of an emergency at BLT School, our hall and property are available to the students and staff.

Whenever we came together in community, whether it was in worship or any kind of fellowship, there were opportunities to reach into the hearts and minds of others, bringing love and hope, often when least expected.

The internet, church web site, Diocesan newspaper, daily papers, TV and radio provided vehicles to reach out and share the Good News.

**"WE ARE THE HANDS AND FEET OF JESUS IN THE WORLD".**

Respectfully submitted,  
Rev.'d Marilyn Hamlin, Deacon  
Outreach Co-ordinator



## PASTORAL CARE COMMITTEE ANNUAL REPORT – 2015

The Pastoral Care Committee provides spiritual and emotional support to parishioners in numerous ways during all twelve months of the year. Phone calls are made weekly to those families listed in the prayer cycle as well as others in need of support. Contact is also made by email and mail and includes get well cards, thinking of you cards and sympathy cards. Birthday cards are sent to those known to be ninety years of age and older.

In addition, many visits are made to those at home, in hospital and in nursing homes. In 2015, the Pastoral Care Committee made 427 phone calls, 10 hospital visits and 151 home visits. As well, 60 cards and 18 emails were sent. Rev. Marilyn administered Holy Communion to 253 people, which included monthly services at Melville Heights Nursing Home, as well as Home Communion.

Thanks to all members of the Committee for their diligence in providing these services to our parish family.

Respectfully submitted:

Jinny Giza – Chairperson

Rev. Marilyn Hamlin

Helen Payne

Sandra Cowie

Flos MacFarlane

St. Andrew's Anglican Church  
Property Committee Report  
2015

Committee members are Ken Richardson, Chair, Rick Morash, Keith Fraser, Jamie Wile, Tim Edwards and Ian Rector.

In 2015 we kept our projects at a minimum due to Church Finances.

As usual the maintenance of the Church Property continued with the help of many volunteers.

Hall cleaning was conducted by Keith Fraser, Ken Richardson, Jamie Wile, Tim Edwards and Sharon, Jeff and Richard Hayden. Sharon and Richard have recently left Timberlea and their replacement will be taken over by Tom Pinsent. Thanks to all of you for your shared efforts over the year.

Our usual spring clean up took place albeit at a later date due to the late spring weather. Thanks to all who helped with this project.

The grass is being mowed on a regular basis and thanks to Keith, Anne and the Dellapinna family for their support in always making it look neat and clean.

Thanks to Tim Edwards for looking after cemetery functions over the past year as some grave sites were repaired such as new earth in filling and grave stone levelling. Tim has now just about completed the cemetery plans in digital format.

Tim has volunteered to look after snow clearing for 2016 and he will be the Church contact if you have any concerns with snow issues.

This year we replaced the old oil tank with a new 250 gallon fibreglass tank and also replaced the flue piping on both furnaces and water heater at a cost of \$3392.50. This was done by Ultramar. We have since changed companies and our oil delivery and service work is being done by Irving Oil. When Irving Oil service personnel did our cleaning in August he recommended that the two furnaces be replaced in the near future as they have outlived their time and date. This also includes the oil fired water heater as well. The water heater can be replaced by what we had before an electric heater this will keep the cost down, but the furnaces will be quite costly.

A member of our congregation mentioned that they would like to see an outside shed built near the back door for the purpose of storage and some kitchen duties (cooking potatoes etc.). This was discussed at our last meeting and was deemed too expensive so we have decided to clean up under the back steps and make it suitable for kitchen duties.

The security key pad located in front entry is sometimes troublesome. New key pads and assembly would cost approximately \$700.00.

A project we intended to do in 2015 was to install a new railing on the west side of the main basement stairwell we will do this in the near future.

I would like to take this opportunity to thank all committee members for their support during the past year.

Respectfully submitted  
Ken Richardson, Chair  
Property Committee

## SPIRITUAL DEVELOPMENT REPORT 2015

The Spiritual Development consists of Rector Rev. Mark Pretty, Associate Priest Rev. Judie Lafford, Deacon Rev. Marilyn Hamlin, Brenda Morash, Edith Steffens, Sarah Wile, Linda Strachan, Rick Morash, Keith Fraser and Heather Campbell.

The Spiritual Development Committee had a couple of meetings this year at the home of Rev. Judie Lafford. Some programs that were discussed were as follows:

1. Services were held during Lent on Wednesday evenings leading up to Holy Week, Good Friday and into Easter Sunday.
2. Spiritual Development did a free will offering luncheon after church to support our Ways and Means.
3. Sunday school closing was held at The Jerry Lawrence Park in Five Islands this year with games and BBQ.
4. Blessing of the animals in which parishioners took part in and brought their pets for a blessing.
5. In Sept. we had Open Church Sunday and parishioners were asked to bring a friend followed by a luncheon provided by the Property Committee.
6. A service at the end of each month was led by the youth.
7. In Oct. many parishioners dressed in Halloween costumes during our Sunday worship.
8. There was a special service held in Nov. in honor of St. Luke's Day.
9. A special service was held for Remembrance Day. Many special guests were in attendance.
10. In Nov. we were honored to have The ScotianAires do three sets of Christmas music during our service.
11. Edith and the Cardinal Points had a concert this year and raised \$800.00, including rentals for practices.
12. Our Sunday school pageant was held Dec. 20<sup>th</sup> and was greatly attended by parents, grandparents and friends.
13. Three Christmas Eve. Services were held: 4:00 p.m. with Rev. Mark (guitar) and his niece singing Christmas music. 6:30 p.m. special guests were David and Emily Scott. 10:00 p.m. our special guests were the Cardinal Points and Tim Edwards.
14. On Dec. 27<sup>th</sup> our organist was Alan Thomas as our year ended with a Lesson and Carol's service. On Dec. 29<sup>th</sup> Alan Thomas had a concert at the home of Edith Steffens in which the choir members attended.

The Spiritual Development Committee would like to thank everyone for their participation, attendance and support. As a committee we will continue to provide services and programs.

Respectfully submitted:  
Rev. Judie Lafford  
Chairperson

## SUNDAY SCHOOL ANNUAL REPORT FOR 2015

St. Andrew's Sunday School continued to use the "Whole People of God" curriculum in 2015. Numbers dwindled after returning from the Christmas break. Although the Sunday School was small in numbers, it was big on learning and teaching. Sunday School was held into June this past year.

The Sunday School closing was held at Jerry Lawrence Park in Lewis Lake beginning with a worship service. This was very well attended. After the service the teachers held games and races for the children. They all received certificates, books and bubbles at the closing. A barbeque picnic was held complete with all the trimmings.

Sunday School resumed in September after the summer break. We are still using the "Whole People of God" and it seems to be working great this year. We currently have 18 children enrolled in Sunday School. The Sunday School time was changed to begin at 10:30 am downstairs. The children's talks are held after communion each Sunday. The Sunday School has gone back to giving the children their own envelopes. They have also resurrected the birthday jar which has been a part of the Sunday School since the early eighties. The children bring in money, (a coin for each year they were born) and put it in the birthday jar and they are then allowed to pick out a small gift for themselves, which can be a pencil, stickers, erasers, etc.

This fall has been busy for the Sunday School. In October they had a special guest who taught them to paint animal pictures. Anne Fraser, our parish artist, was invited to do a Sunday with the children. They had fun painting and each had two paintings to hang on their walls at home. They are planning more special guests for 2016.

They worked on a new Pageant this year which came from the curriculum called "Benjamin's Top". They learned some new music for the pageant and did a great job of presenting it to the congregation on the last Sunday of Advent. Some of the children had lines to speak which added to the presentation. A party was held for the children following the service, with lots of food, cake and fun. They played a game around the Christmas tree and Santa arrived with bags of goodies for every child.

In December, we worked with the Ladies Group on a good deed. The children brought in small gifts so we could do up a basket for a young girl of our parish who has been very sick with cancer. The Ladies Group donated money and more items were purchased as well as a gift for the girl's younger sister and a gift for the mom and dad. This was delivered before Christmas.

Nancy Michalko continues to teach our children music every Sunday. Our teachers this year are Heather Campbell, Joanne Rector, Rebecca Chenell and myself, Kim Wells.

Respectfully submitted,  
Kim Wells  
Program Director

## WAYS AND MEANS ANNUAL REPORT FOR 2015

There is no actual Ways and Means Committee. If anyone reading this would like to volunteer to head one up, it would be greatly appreciated. Parish Council has been looking after the fund raisers month by month through the past few years. Different individuals have volunteered to head a certain event and the council members have helped in any way they can.

This past year each group in the church was challenged with doing a fund raiser of their own to help bring some money into our Parish. The Sunday School raised \$106 for a soup luncheon they did in early March. The Ladies Group raised \$225 for a soup and chili luncheon at the end of March. The Spiritual Development Committee raised \$249.50 in April for a luncheon. The Men's Breakfast Group held a community Country Breakfast in May and raised \$785.40. In September the Property Committee sponsored a chowder luncheon for our "Welcome Back Sunday" and raised \$234.70.

Over and above the fund raising through the groups and committees, Parish Council was able to raise some money through a few yearly favourites. In February, the annual Shrove Tuesday, Pancake Supper was held and made a profit of \$628.89. In November our Annual Turkey Supper was held and raised \$1996.41. Although attendance was down this year, we still made a sizeable profit. In December, a new favourite in the community, our Children's Shopping Event was held and raised \$914.50. This began as a service to our community children but each year we have been seeing higher profits. Thanks go to Bev Higgins who works on this all year long to make it such a success.

In November we tried something new. The "Dicey Reilly" band was invited to do a concert in our hall. All tickets were presold and we raised \$508.38 off of the ticket sales. The Ladies Group ran a bar and sold wine and beer. This raised a small profit of less than \$100. There was also a canteen which sold the usual fare. The canteen broke even as chips and salty snacks were put on the tables for free.

In November we also had a concert with the Cardinal Points which raised \$312. This was held in the church on a Sunday afternoon. A small lunch was served at this.

All in all, all these events raised just under \$6,000 for the 2015 year.

Respectfully submitted,

Wendy Wells  
On behalf of the Parish Council

REPORT OF NOMINATING COMMITTEE  
 PARISH COUNCIL 2016  
 ANNUAL GENERAL MEETING  
 OF THE PARISH OF ST ANDREW'S CHURCH  
 JAN 31, 2016

WARDEN:  
WARDEN:

- ✓ KEITH FRASER 2016
- ✓ TIM EDWARDS 2016 – 2017

SECRETARY:  
TREASURER:

- ✓ WENDY WELLS
- ✓ BEV HIGGINS

MEMBERS-AT-LARGE:

- ✓ RICK ORLANDO 2016
- ✓ ANNE DAUPHINEE 2016
- ✓ KIM WELLS 2016-2017
- ✓ TOM PINSENT 2016-2017
- ✓ LORRAINE MACLELLAN 2016-2017-2018  
 \_\_\_\_\_ 2016-2017-2018

SYNOD DELIGATES:

- ✓ JINNY GIZA 2016
- ✓ WENDY WELLS 2016 -2017

ALTERNATE SYNOD DELIGATE:

ANNE FRASER 2016

YOUTH SYNOD DELIGATE:  
ENVELOPE SECRETARY:  
REGIONAL COUNCIL:

- NATASHA PRETTY
- DONNA RUGGLES
- ✓ REV MARK PRETTY
- ✓ REV MARLIN HAMLIN
- ✓ ERICA ORLANDO
- ✓ JINNY GIZA

COMMITTEE CHAIRS

PROPERTY  
 FINANCE  
 SPIRITUAL DEV  
 PASTORAL CARE  
 ADMINISTRATION  
 SUNDAY SCHOOL  
 LADIES GROUP  
 MEN'S BREAKFAST  
 OUTREACH  
 CHOIR DIRECTOR  
 PWRDF  
 DIOCESAN TIMES  
 ALTAR GUILD  
 PARISH AUDITOR

- KEN RICHARDSON
- ✓ RICK ORLANDO
- ✓ REV MARK PRETTY
- ✓ JINNY GIZA
- BRENDA MORASH
- ✓ KIMBERLEY WELLS
- ✓ WENDY WELLS
- DON SCHWARTZ
- ✓ LORRAINE MACLELLAN
- EDITH STEFFENS
- ✓ REV. MARILYN HAMLIN
- ✓ WENDY WELLS
- TEAM
- DOUG GILLET