

THE
2023 ANNUAL REPORT
FOR
THE PARISH OF ST. ANDREW'S
BEECHVILLE-LAKESIDE-TIMBERLEA-HUBLEY



Wardens

Ken Richardson Rick Orlando

Priest in Charge

Rev. Marian Conrad

Parish of St. Andrew's Anglican Church
2023 Annual Report
Table of Contents

Agenda	3
Minutes of the AGM, January 29, 2023	4
2023 Council	7
Memorial Fund, Cemetery Fund & Invested Funds	8
Insurance	9
Statement of Receipts & Disbursements	10
Rector's Report	11
Deacon's Report	14
Warden's Report	15
Finance Committee Report	17
Sunday School Report	17
Outreach Report	17
Property Committee	18
Pastoral Care Report	19
Choir Report	19
Ways & Means Report	20
Envelope Secretary Report	21
2024 Budget	22
2023 Nominating Committee Report	23

**Agenda of the 2024 Annual General Meeting
Parish of St. Andrew's, Timberlea
Sunday, January 28, 2024**

1. Opening Prayer
2. Election of the Meeting Chair
3. Election of the Meeting Secretary
4. Approval of the minutes of the AGM, January 29, 2023
5. Communications
6. Consideration of a written report by the Parish Corporation on all its assets and liabilities including money invested by it or on its behalf since the previous annual meeting, such report to include a schedule describing the investments including the rate of interest on each investment and the maturity date of each investment
7. Presentation of a list of all insurance policies belonging to the Parish Corporation and the amount of insurance on all buildings owned by the Parish Corporation
8. New Business – Motion to accept all reports as circulated
9. The presentation of audited financial statements of all receipts and expenditures
10. The Report of the Rector
11. The Report of the Wardens
12. Consideration of a written report of each committee of the parish and the reception of parish organizations, regional council and other congregational bodies
13. Consideration of a statement of estimated income and expenditures for the ensuing year (budget)
14. Election of Wardens
15. Election of other members of Parish Council
16. Election of Lay Representative and Youth Delegate to Synod pursuant to the Constitution of Synod
17. Election of the Parish Secretary
18. Election of the Parish Treasurer
19. Election of one or more Auditors
20. Election of delegates to Regional Council
21. Election of Correspondent to the Diocesan Times
22. Such other elections or appointments as the meeting determines
23. Closing prayer and Grace

St. Andrew's, Timberlea
Minutes of the Annual General Meeting
Sunday, January 29, 2023

The meeting was called to order at 11:15 hrs.

1. **Opening Prayer** was led by Rev. Mark Pretty
2. **Election of the Meeting Chair** - Keith Fraser moved that Warden, Ken Richardson chair the meeting. The motion was seconded by Gordon Hamlin. **Motion carried.**
3. **Election of the meeting Secretary** – Keith Fraser moved that Bev Higgins serve as recording Secretary. The motion was seconded by Gordon Hamlin. **Motion carried.**
4. **Approval of the Minutes from February 27, 2022** – Rick Orlando moved that the minutes be approved as circulated. The motion was seconded by Gordon Hamlin. **Motion carried.**
 - *No action items were identified from the previous minutes*
5. **Communications** – No communications to present
6. **Parish Assets and Liabilities** – Included in the Financial Report – see Agenda item #9
7. **Presentation of Insurance Policies** – Included in the written report on page 9. Tom Pinsent moved the adoption of the Insurance Policy Statement. Jinny Giza seconded the motion. **Motion carried.**

Comments/ Questions:

How often is an inventory of contents taken?

An inventory was done only once in the year 2000 – little has changed since that time.

8. **New Business** – Keith Fraser moved that all written reports be accepted as included in the Annual report. Kim Branton seconded the motion. . **Motion carried.**
9. **Presentation of Audited Financial Statements** – Treasurer, Keith Fraser presented the reports found on Pages 8 and 11 of the Annual report. All statements and corresponding documents have been audited by Parish Auditor, Bev Higgins.

Keith highlighted the following:

- While we had budgeted a \$15K shortfall for 2022, we ended the year with a negative variance of approximately \$10K which can be attributed to a one time gift of \$10K received in 2022
- We still have approximately \$15K on hand
- Details of the Cemetery Fund can be found on Page 8 - Includes 2 GIC
- The Endowment Fund is all invested with the Diocese with an Annual rate of return at approximately 4%

Comments/ Questions:

What is included in the Endowment Fund?

The Endowment Fund includes proceeds from the sale of the Rectory, the sale of St. Luke's and a \$50K endowment

It was decided years ago that the interest from the Endowment Fund would be deposited into the General Operating Account annually to defray costs associated with the housing allowance. The equates to approximately \$15K annually

Keith Fraser moved the adoption of the Financial Statements. The motion was seconded by Jinny Giza. **Motion carried.**

10. The Report of the Rector – Rev. Mark Pretty highlighted the positive contribution of At. Andrew’s Ladies Group over the years. This year, the Ladies Group made a decision to step back as a formal group/ committee. Rev. Mark expressed gratitude for all they have done throughout the years and their care and comfort for many during time of grief.

Rev. Mark also noted positive changes over the past few months. Since the fall of 2022, visitation has slowly been returning to normal and hospitals have been easing restrictions on visitors.

11. The Report of the Wardens – The Wardens wanted to express their gratitude to all Parish Council members who have agreed to extend their terms.

12. Committee Reports - All Reports were accepted a circulated under Agenda item #8
No questions or concerns were raised.

13. 2022 Budget – The budget was presented by Treasurer, Keith Fraser. We are forecasting a deficit of \$25K for the year 2023.

Keith Fraser moved the adoption of the 2023 Budget. The motion was seconded by Tom Pinsent. **Motion carried.**

14. Election of Wardens – Both Ken Richardson and Rick Orlando have volunteered to continue as wardens for 2023. The floor was open to nominations. With none received, both Ken and Rick were acclaimed as Wardens for 2023.

15. Elections of other Members of Parish Council – All Parish Council members have agreed to continue for 2023. The floor was open to nominations. No nominations were received.

16. Election of Synod Delegates –No nominations were received.

17. Election of Parish Secretary – The Nomination Committee has nominated Bev Higgins. The floor was open to nominations. No nominations were received. Bev was acclaimed as Secretary for the year 2023.

18. Election of a Parish Treasurer - The Nomination Committee has nominated Keith Fraser. The floor was open to nominations. No nominations were received. Keith was acclaimed as Parish Treasurer for the year 2022.

19. Election of one or more Auditors - The Nomination Committee has nominated Bev Higgins. The floor was open to nominations. No nominations were received. Bev was acclaimed as Parish Auditor for the year 2023.

20. Election of delegates to Regional Council - The floor was open to nominations. No nominations were received.

21. Election of Correspondent to the Diocesan Times - The floor was open to nominations. No nominations were received.

22. Other elections or appointments –The floor was open to nominations. No nominations were received.

Keith Fraser moved that all nominations submitted by the nominating committee be accepted.
Tom Pinsent the motion. **Motion carried.**

Motion to adjourn at 11:35 hrs.

23. Closing Prayer was led by Rev. Mark Pretty

Respectfully submitted,
Bev Higgins
Recording Secretary

The meeting was attended by the following:

Kim Branton	Lorne MacLellan	Donna Ruggles
Bernie Conrad	Lorraine MacLellan	Sarah Wile
Anne Dauphinee	Erica Orlando	
Keith Fraser	Rick Orlando	
Jinny Giza	Helen Payne	
Gordon Hamlin	Tom Pinsent	
Rev. Marilyn Hamlin	Jim Polkinghorne	
Bev Higgins	Sharon Polkinghorne	
Brian Higgins	Rev. Mark Pretty	
Lillian Kennedy	Emily Rhyno	
Sharron MacKenzie	Ken Richardson	

Parish Council 2023
Elected at the Annual General Meeting
Of the Parish of St. Andrew's Church
January 29, 2023

Warden	Ken Richardson 2023
Warden	Rick Orlando 2023
Secretary	Bev Higgins
Treasurer	Keith Fraser
Members at Large	Tom Pinsent 2023 <i>Vacant</i> 2023 Kim Branton 2022, 2023 Anne Dauphinee 2023 Lorne MacLellan 2023, 2024 Erica Orlando 2023 (<i>2024 Vacant</i>)
Synod Delegates	
Alternate Synod Delegate	
Regional Council	Rev. Mark Pretty Rev. Marilyn Hamlin Jinny Giza
	<u>Committee Chairs</u>
Property	Tim Edwards
Finance	Rick Orlando
Pastoral Care	Jinny Giza
Sunday School	Kim Branton
Outreach	Vacant
Choir Director	Pat Crory
PWRDF	Vacant
Diocesan Times	Vacant
Altar Guild	Shared
Parish Auditor	Bev Higgins
Ways & Means	Tom Pinsent
Envelope Secretary	Donna Ruggles

RECEIPTS AND DISBURSEMENTS
For the Year Ended December 31, 2023

	2023	2022
MEMORIAL FUND		
RECEIPTS		
Donations	1,655.00	2,924.68
Interest	-	-
	1,655.00	2,924.68
DISBURSEMENTS		
Flowers		
Other Memorials		
	-	-
RECEIPTS LESS DISBURSEMENTS	1,655.00	2,924.68
MEMORIAL FUND BALANCE - BEGINNING	8,604.47	5,679.79
MEMORIAL FUND BALANCE - ENDING	10,259.47	8,604.47
CEMETERY FUND		
RECEIPTS		
Sale of Lots	900.00	1,100.00
Grave Openings	1,600.00	500.00
Donations		
Interest	619.29	80.00
	3,119.29	1,680.00
DISBURSEMENTS		
Maintenance		2,353.21
Purchase of Lots		
Snow removal	143.75	280.00
	143.75	2,633.21
RECEIPTS LESS DISBURSEMENTS	2,975.54	(953.21)
CEMETERY FUND BALANCE - BEGINNING	26,724.21	27,677.42
CEMETERY FUND BALANCE - ENDING	29,699.75	26,724.21
ENDOWMENT FUND		
RECEIPTS		
Bequest		
Investment Income	17,121.03	17,983.08
Increase (Decrease) in Market Value	31,408.90	(84,618.62)
	48,529.93	(66,635.54)
DISBURSEMENTS		
Transfer to General Fund	67,121.03	17,983.08
	67,121.03	17,983.08
RECEIPTS LESS DISBURSEMENTS	(18,591.10)	(84,618.62)
ENDOWMENT FUND BALANCE - BEGINNING	418,264.29	502,882.91
ENDOWMENT FUND BALANCE - ENDING	399,673.19	418,264.29

PARISH OF TIMBERLEA - LAKESIDE

Summary of Insurance Coverage

March 1, 2023 to March 1, 2024

Ecclesiastical Insurance Office

	Coverage	Premium
Buildings	\$ 1,476,200	\$ 5,921
Contents *	<u>\$ 281,821</u>	\$ 1,130
Total	<u><u>\$ 1,758,021</u></u>	
Liability	\$ 5,000,000	\$ 500
Pollution	\$ 2,000,000	\$ 115
Abuse Liability	\$ 10,000,000	\$ 1,150
Crime	\$ 25,000	\$ 125
Directors & Officers Liability	\$ 2,000,000	<u>\$ 95</u>
		<u><u>\$ 9,036</u></u>

* Contents based on inventory taken in 2000
Revised in Dec, 2023 to \$420,488

PARISH OF TIMBERLEA-LAKESIDE

Receipts and Disbursements

For the Year Ended December 31, 2023

	2023	2023	2022	2022
	Actual	Budget	Actual	Budget
RECEIPTS				
Open Offering	509.00	200.00	424.49	100.00
Regular Envelopes	31,010.10	25,000.00	26,992.00	35,000.00
PAR	50,160.00	50,000.00	48,734.00	40,000.00
Initial Offering	155.00	100.00	130.00	100.00
Sunday School	324.00	400.00	480.00	300.00
Primates Fund	375.00	400.00	405.00	600.00
Lenten Offering	1,160.00	1,000.00	1,140.00	2,000.00
Easter Offering	1,686.00	2,000.00	2,070.00	2,000.00
Thanksgiving Offering	1,545.00	1,500.00	1,625.00	1,500.00
Christmas Offering	3,125.00	2,000.00	1,925.00	5,000.00
Hall Rental	2,594.00	1,500.00	1,411.00	1,000.00
Ways & Means	9,178.25	6,000.00	6,446.96	2,500.00
St. Andrew's Ladies Group			628.30	
Outreach	840.00	500.00	480.00	400.00
Breakfast Bucket	1,296.86	1,000.00	1,254.66	500.00
Investment Income	17,121.03	18,000.00	17,983.08	20,000.00
HST Refund	3,894.71	1,000.00	1,274.68	1,000.00
One-time Gift			10,000.00	
Miscellaneous	405.32	400.00	430.17	400.00
	125,379.27	111,000.00	123,834.34	112,400.00
DISBURSEMENTS				
Diocesan Allotment	16,788.00	16,788.00	16,524.00	16,500.00
Stipend	39,222.64	47,067.00	44,142.12	44,800.00
Housing Allowance	15,000.00	18,000.00	18,000.00	18,000.00
Benefits	10,817.90	15,775.00	14,904.66	16,000.00
Travel	1,306.61	2,500.00	2,673.57	1,500.00
Primates Fund	375.00	400.00	405.00	600.00
Outreach	500.00	200.00		200.00
Breakfast Bucket	1,296.86	1,000.00	1,254.66	500.00
Ways & Means	2,346.81	1,000.00	1,961.05	1,000.00
Fuel	5,613.92	6,500.00	6,658.17	4,000.00
Power	1,628.40	1,200.00	1,223.62	1,000.00
Telephone	1,143.96	1,200.00	1,143.96	1,200.00
Water	488.64	500.00	449.89	500.00
Supplies	2,329.84	2,000.00	1,818.71	2,000.00
Sunday School	191.40	350.00	361.15	100.00
Repairs, Maintenance & Property Supplies	1,376.69	2,000.00	3,381.40	1,000.00
Snow Removal	575.00	1,600.00	1,120.00	1,600.00
Less: Amount Charged to Cemetery Fund	(143.75)	(400.00)	(280.00)	(400.00)
Insurance	9,036.00	8,000.00	7,497.00	7,600.00
Music	8,072.53	7,100.00	7,019.15	7,100.00
HST	7,041.72	3,000.00	3,157.26	2,000.00
Renovations	32,129.65			
Part-time Ministry	1,655.30			
Miscellaneous	1,468.42	1,000.00	706.31	1,000.00
	160,261.54	136,780.00	134,121.68	127,800.00
RECEIPTS LESS DISBURSEMENTS	(34,882.27)	(25,780.00)	(10,287.34)	(15,400.00)
TRANSFER FROM ENDOWMEENT FUND	50,000.00			
BANK BALANCE - BEGINNING	16,843.92	25,219.19	27,131.26	16,843.92
BANK BALANCE - ENDING	31,961.65	(560.81)	16,843.92	1,443.92

Rector's Annual Report 2023

Dear friends in Christ

It is an incredible privilege to share parish life with you. It certainly has been made easier as Michael was your Rector in earlier years. These are transition times, however I recall Canon Russell Elliott saying something like this "change is the only constant". I have been with you since September 1 and we have covered much good ground together. Special thanks to Bev Higgins who has kept us informed as to all the details and timelines of these transition times. She has updated our parish on a regular basis, consulted with the rest of the Executive team (Wardens, Treasurer) as to the content shared and generally kept the lines of communication strong.

In many parishes the Executive (Wardens, Treasurer, Secretary) check in with one another on all important business between Parish Council meetings and we are especially blessed in Ken Richardson and Rick Orlando as Wardens, Keith Fraser as Treasurer and Bev Higgins as Secretary. Rick is retiring this year from his role as Warden as we give thanks to God for his incredible service. We are blessed that Tom Pinsent has stepped up to replace him. We also have retirements from Parish Council in Erica Orlando and we give thanks to God for her faithfulness in tending to parish business.

The rhythm of our Christian calendar year and the rhythm of our liturgy can be a meaningful approach to listening to one another and discerning the path forward for our faith community. Most Sundays we begin worship with this prayer:

Gracious God, we ask your blessing as we gather together to pray, inspire us through the proclamation of your holy word, nourish us at your table and bond us together for the sake of your world. Amen.

And so, for my reflections on these few months behind us, I focus them on the liturgies of our Church:

1. The Gathering of the Community
2. The Proclamation of the Word
3. The Offering and Celebration

Each one of you is a blessing for Michael and I. We particularly appreciate the leadership of Rev. Marilyn Hamlin and Rev. Judie Lafford and Patti Crory. We give thanks for all who tend to our beautiful church building, our Cemetery (Tim Edwards) and our administrative affairs. We pray for continued faithfulness in all things, both large and small. Common prayer has bound us together for the common good, and for that we give thanks.

Rev. Marian Conrad

THE GATHERING OF THE COMMUNITY

I understand that you have had conversations over the recent years as to the possibility of testing the possibility of asking our Diocesan Bishop for a part-time Rector. It appears that you have had unified support among one another. It appears that you have exercised good stewardship over the financial resources that have been given for the work of the church.

It is also your experience that you have shared a Rector from time to time in the past and that you had good experience with that arrangement.

As we gather weekly, we gather with a history of a strong parish community in Timberlea, a strong capacity for embracing change. When you discerned that your well-loved church building at Beechville needed to be sold and the community gathered in one place, you tended to that process with clarity, resolve and attention to details.

The Collect at the conclusion of the Gathering Rite in Sunday worship sets the tone for our continued worship and service. Your strong history has set the tone for meaningful listening and discernment for this time in the life of your parish.

This past year we have gathered with family and friends and celebrated Confirmation with Jayden Wells, Kyle Rector and Joshua Wells. Special thanks to the men in our parish who supported our candidates in the Liturgy of the Word. We celebrated Weddings with Patti Croy and Sharron MacKenzie. We gave thanks and presided at funeral liturgies with Weldon Raymond Rhyno (beloved of our parish and Choir), Sherman Dale and Frances Elizabeth Campbell.

We have also gathered with Regional and Diocesan leadership in finding a way of mutual listening and discernment.

- We were asked by Archdeacon Brianna to explore sharing a Rector with the Parish of St. Nicholas and our meetings were meaningful and mutually supportive. Sadly, St. Nicholas has informed us that at this time they are not in a financial position to ask for a shared Rector, even for a minimum of three years.
- We are continuing to explore conversations with other parishes to share a Rector. I have been in contact with six Rectors who have noted that they are not in a position to consider sharing a Rector. Canon Lisa Vaughn has a suggestion of a shared conversation with a sister parish in Hubbards and she will facilitate a conversation with all the Wardens.
- -We are exploring a partnership with a local United Church community; however their oversight staff person has noted that they are in the process of setting goals before their search process and that a conversation could take place at a later date. It is the case that we have one Anglican parish in our Diocese that is sharing a minister with a United Church congregation.
- As well, our Parish Council has asked permission from our Diocesan Bishop to begin the Parochial Committee process while we are exploring shared arrangements. We have approached one possible candidate for our Bishop to consider, however he is interested in a full-time appointment rather than a part-time appointment. She has also noted that all graduates from The Atlantic School of Theology will be expecting full-time appointments in parishes when they are ordained.

THE PROCLAMATION OF THE WORD

Our faithful community is the assembly of people, baptised and claimed as Christ's own forever.

Many of you know that my favourite verse is the teaching of Jesus as he commends them for faithful service in the midst of much uncertainty.

“...so be wise as serpents and innocent as doves.” (Matthew 10:16)

It is our call to apply the word of God to the pastoral needs of a particular community at a particular time and place. It is a blessing to share worship with you and to share in the continued discernment of this faithful community.

THE OFFERING AND CELEBRATION

Each week we give thanks for the gifts of the people, for their service in workplaces and in community organisations and our faith community. The gifts of the bread and wine represent the whole work of the People of God.

We were blessed to recognize Remembrance Day in parish worship this past fall and give thanks to Mark Dellapinna and Rick Orlando for their leadership. The definition of spirituality used by our Canadian Army Integrated Performance Strategy is a meaningful definition.

“Spirituality guides the way we understand our life journey: its path and its practices. It gives meaning and purpose to our lives, and is often expressed or experienced through religion, philosophy, or a rule of life. It is central to the development of moral character, values, and beliefs, and is intrinsic to how we experience self, others, and community. Our spirituality is informed by our world and life view and is most often understood as a means through which it is possible to connect to oneself, nature and the world, to others, privately or within a community,”

I observe a strong spiritual life within our parish. It certainly appears that you have been deeply involved in the broader community in supporting local and diocesan ministries. For instance, you have continued financial support and involvement in the Breakfast Program at BLT Elementary, Mission to Seafarers, Phoenix Programs, Metro Turning Point, and Marguerite Center. It also appears that you have been a source of community support in hosting the annual car show, hymn sings, the Kid's Christmas Shopping Day, and hosting community space for Guides, Embers, Sparks, Cubs and AA.

I am also thankful for the many ways you serve the broader community in community organisations. It is a testimony to your spirituality. You serve in often quiet and unassuming ways. I appreciate that many of you serve in community organisations that contribute to the common good, minimize suffering and isolation and generally reflect a deep Christian practice.

Deacon's Annual Report 2023

First, I wish to thank the Parish for their continued support of my ministry during this past year. Although officially “retired”, it is always a privilege to serve in my capacity as your deacon. Your generosity, demonstrated through words of encouragement, actions, cards and gifts, is sincerely appreciated.

In 2023 we lost a number of our faithful congregation. Their deaths impacted many of our church family and we mourned with them as they laid their loved ones to rest. I was honoured to take part in their funerals.

The wedding of Pat Croy and Sharron Mackenzie was a highlight of the summer and it was a pleasure for me to assist in their nuptials.

Rev. Mark retired at the end of August and Rev. Marion Conrad was appointed priest in charge. Rev. Mike Conrad also takes part in Sunday Services. Rev. Judy has resumed ministerial duties on a regular basis. I am so grateful to be part of this organized and generous team of clergy.

Rev. Marion prepared three of our youth for Confirmation which took place in a regional setting on December 17th at St. Nicholas Church. Acting as the deacon in this very special service was meaningful for me.

Our outreach, ways and means, pastoral, music and Sunday School programs at St. Andrews are led by hard-working individuals and I attempt to support them in whatever ways I am able. In addition to my liturgical responsibilities, I support the Sisters of St. John the Divine, Worldwide Mothers Union, and remain active in the Community of Deacons. Attending various services and/or meetings in this and other regions helps keep me abreast of what's taking place in our Diocese. I have contributed articles to The Diocesan Times Newsletter and to the National Deacons publication “Salt and Light”. When requested to offer a reflection for an event such as World Day of Prayer, I am pleased to do so.

It is with a grateful heart that I look forward to the coming year. May we all continue to love and serve the Lord and love and serve one another.

Thanks be to God,
Rev. Marilyn, Deacon

Warden's Annual Report 2023

As we fast approach the end of 2023 it is natural for us to reflect on the state our Church is in at the present time. Though the earlier months of the year were quite reasonable, the continued deficit has put us in the position we are in today. Our treasurer has stated many times that we cannot continue for many years in this type of predicament.

The combination of our financial difficulties and Rev. Mark's upcoming retirement it was decided to take this to Parish Council to consider the option of part time Ministry. This would give us financial stability for the future. After much discussion at Parish Council it was approved to move forward and to contact the Bishop's office for guidance in what steps were necessary to achieve our intentions.

A summary of what direction Bishop Fyfe has given us on the process of finding part time Ministry.

- * Must submit a 5 year budget
- * Appointed Archdeacon Brianna Andrews to look after our needs
- * Form a Transition Team
- * With Rev. Marks retirement effective Sept. 1st Appointed Rev. Marian Conrad as Interim Priest – in – Charge.

- * Forming a Parochial Committee & create a Parish Profile

- * Gave other options as well. (Such as shared Ministry with another Church)

We ask all Parishioners to be patient during this process as it will take some time to achieve a fitting resolution.

Our Secretary Bev. has put together an excellent model of the process to date and have it attached it to our report.

In closing we have been truly blessed to have Rev. Marian, Rev. Mike, Rev. Judy and Rev. Marilyn to continue looking after our Ministry until our future is secure and we have achieved our goal of having permanent Ministry. We thank Parish Council for their support throughout the year, committees and all volunteers who selflessly donated their time and effort to the service of our Parish.

Respectfully Submitted: Ken Richardson
 Rick Orlando

Rector Search Update (#6)

In order to ensure that all are informed regarding the processes involved in recruiting a new rector and progress to date, below is a summary of actions up to the present time.

March 3 of this year, our Parish Wardens received notice from the Bishop's office advising that Bishop Sandra has accepted the resignation of Rev. Mark Pretty effective September 1, 2023

March 22 a five year budget forecast was submitted to the Bishop's office for review

May 17 Archdeacon Brianna attended our Parish Council meeting. Under her direction, Parish Council was tasked with exploring various ideas and alternatives with respect to ministry within our parish.

May 24 Archdeacon Brianna met with members of St. Nicholas, Westwood Hills who are also without a rector. They too have established a Transition Committee to pursue alternatives to full time ministry and expressed interest in having a conversation with St. Andrew's to explore opportunities to work collaboratively.

June 5 St. Andrew's Transition Team met. Discussion at the meeting focused on preparations for a joint meeting with St. Nicholas Transition Committee facilitated by Archdeacon Brianna.

June 19 St. Andrew's Transition team and St. Nicholas Transition Committee met in St. Andrew's Fellowship Room. The meeting was chaired by Archdeacon Rev. Brianna Andrews. Preliminary discussions around shared ministry began.

September 1 Rev. Marian Conrad was appointed Priest in Charge at both parishes.

October 15 A follow up meeting of the Joint Transition Team was held at St. Nicholas where St. Nicholas committed to evaluating the financial viability of entering into a shared ministry agreement.

November 20 The Parish Council of St. Nicholas has informed us through Rev. Marian that they are not in a financial position to explore sharing a full time Rector at this time. They are reviewing a number of options going forward, including asking our Bishop for a part time student minister (which is their pattern of appointments in past years) which is a much lower cost for St. Nicholas.

December 13 St Andrew's Transition Team and members of Parish Council Executive met with Rev. Canon Lisa Vaughn who has agreed to support us through our transition and visioning for the future.

What's next?

- * Gather information with respect to community demographics
- * Prepare a Parish Profile in advance of commencing the Canon 25 process (Parochial Committee)
- * Define expectations around half time ministry
- * Consider other opportunities for shared ministry within the region
- * Understand and discuss opportunities for shared ministry as a confederation
- * Open discussions with respect to ecumenical shared ministry with another denomination

Finance Committee Annual Report 2023

The St. Andrew's Finance Committee did not meet in 2023. It has not met since prior to the onset of Covid in 2021. Members included Ken Richardson, senior warden; Keith Fraser, treasurer; Linda Strachan, member; Rick Orlando, junior warden and chairperson. Rev Mark Pretty is no longer a member since his retirement in August 2023.

It has been determined that the Parish Finances are adequately managed by the treasurer, with oversight by council. There is no added value standing up the committee, particularly in light of council's goal to keep committees and meetings to a minimum. Decisions required concerning parish finances, and requiring the input and participation of members, have been taken in council meetings and/or by emails.

Respectfully submitted
Rick Orlando
Chairperson, Finance Committee

Sunday School Annual Report 2023

We had 4 children register for Sunday School in September. We continue to follow the Spark Bible as our curriculum. We had our Christmas Pageant puppet show December 10th and a pizza party afterwards.

Respectfully submitted,
Kim

Outreach Annual Report 2023

St. Andrew's was without an Outreach Coordinator in 2023, however our outreach continued through the thoughtful and caring work of many individuals and groups. We are truly blessed and grateful to all who continue to contribute to our good works within our community and beyond.

Property Committee Annual Report 2023

On behalf of the St. Andrew's Church Property Committee, I am pleased to report the following for 2023:

Work completed in and around St. Andrew's Church during 2023

1. Roof re-shingled by Lutz Roof Masters – a big job, well done by Lutz Roof Masters
2. Benches by mill pond touched up with paint
3. Back stairs area cleaned
4. Minor damage in basement resulting from July flooding repaired
5. Church sign posts repainted
6. Storm debris cleared from church grounds
7. Cemetery grass cut throughout the spring and summer by Edmunds Landscaping – through the generosity of Jack Fleming

In addition to the specific projects noted above, regular maintenance and care of the building and grounds was carried out as follows:

Fire extinguishers inspected and serviced by Don Brenton's
Furnaces and hot water heater inspected and cleaned
Cleaning supplies replenished
Parking lot kept clear of snow by Atlantic Wharf Builders
Garbage and recyclable item bins emptied by Keith Fraser
Hall, kitchen and washrooms cleaned each week

Cemetery graves

Several full-size grave lots and cremation lots were opened and closed for the interment of ashes of deceased Parishioners. In addition, there has been on-going maintenance work involving levelling of headstones and filling in and seeding sunken areas around graves where needed.

In addition, several cremation lots were sold to qualified Parishioners during the year.

Acknowledgements

As in previous years, much has been accomplished in and around the church property. For this I particularly want to thank: Keith Fraser, and Tom Pinsent.

Respectfully submitted by
Tim Edwards
Chairperson, St. Andrew's Church Property Committee

Pastoral Care Annual Report 2023

The Pastoral Care Committee supports parishioners in many ways year round.

Phone calls are made weekly to those on the prayer cycle and others in need of support. Contact is also made by email and mail including Get Well cards, Sympathy cards, and Thinking of You cards. Birthday cards are sent to those known to be 90 years of age and older.

Many visits are made to those at home, in hospitals and nursing homes.

In 2023 the Pastoral Care Committee made 331 phone calls, 133 visits, and sent 66 cards and 37 emails.

Thanks to all members for their diligence in providing these services to our parish family.

Respectfully submitted,
Jinny Giza, Chairperson

Committee members are Helen Payne, Erica Orlando, Anne Dauphinee, and Patti Croy.

St. Andrew's Choir Annual Report 2023

Our choir here at St. Andrew's is small but dedicated. We consist of our organist, 6 active members plus 4 ladies who join us for special anthems, funerals, etc. We are both blessed and grateful for their contribution and commitment. It has been difficult to get together for practice as a few of our choir members live outside of the Timberlea area, but hopefully we can make arrangements for the future.

In 2023, I was able to host an Organ Recital as well as an Old Fashioned Hymn Sing. Both were well attended and a lot of fun. We even raised a few dollars!

We are always seeking new members to join us either for regular Sunday services or for occasional anthems, so if you like to sing (or just make a joyful noise unto the Lord!) please feel free to speak to me any Sunday morning or call me at 902 876-7272.

Yours in Christ,
Patti MacKenzie

Ways & Means Annual Report 2023

In 2023 we held the Cool & Classic Car Show & Shine again this year on September 23. There were 32 cars registered. Total expenses for the Car show were \$331.22 and total receipts were \$1,012.70 for a net profit of \$681.48. There were other car shows on the same date which limited the people and cars at the event. We are hoping to go back to Father's Day weekend again next year.

We held the Shrove Tuesday Pancake Supper after a two-year absence due to the pandemic. There were 78 (3 child and 4 under 5 included) meal tickets sold which included 20 take-out and 58 dine-in. Total income from meal tickets and donations was \$1,080.00 and total expenses were \$178.51 for a net profit of \$901.49.

We held the Turkey Supper on November 25. There were 137 (8 child and 3 under 5 included) meal tickets sold, 65 take-out and 72 dine-in. The take-out wait period was much better with the pro-order option; however there were a lot of people showing up to pick up their orders before their designated pick up time. I am going to investigate having a designated pick-up period before the sit down meal starts. Total expenses were \$442.65 and total donations and meal tickets of \$2701.25 for a net profit of \$2258.60.

The kids shopping day was also a success bringing in \$1,611.95. A big thanks to Bev Higgins for running this, and all the volunteers who helped with setting up and working at the tables.

The memorial angels were available again this year. We bought 60 angels at \$3 apiece for a total cost of \$180, and 24 were returned for a credit of \$72. Total proceeds were \$170. The profit for the angels was \$62. Thanks again to Donna for providing the angels.

Total income for 2023 was \$6,575.90

Total cost for 2023 was \$1,060.38

Net profit for 2023 was \$5,515.52

I want to send a very large thank you to all who helped at all the events; you are what make them as much of a success as they are.

For 2023 we are planning at a minimum for the Pancake Supper (Feb. 13), Car Show (June 15), Turkey Supper (Nov. 23), and Kids Shopping Day (Dec. 7) all dates are tentative.

I would be very interested to hear about any additional events that people might like to have.

As we move ahead, if anybody would be interested in joining the Ways & Means group it would be greatly appreciated.

Sincerely,
Tom Pinsent
Chairperson, Ways & Means Committee

Envelope Secretary Annual Report 2023

There were 60 box sets of envelopes ordered for 2023 and 45 were given out in December of 2022. We currently have 14 people on PAR with virtual envelope numbers which is working well. We have PAR once a month and some people are still giving once a month. Again, please record your envelope number on any special offerings whether regular or virtual.

Please discard all older envelopes and use the ones provided for the current year. For Sunday School children please submit your envelope number on their contributions.

We had two people receive envelopes during the year.

Contributions from non-envelope holders 2023:

Regular Offering	720.00
Memorial Donations	725.00
Special Offerings	620.00

And again I would like to thank Keith for all of his help during this past year.

The total annual contributions through weekly and special offerings are as follows:

	2023	2022	2021	2020	2019
\$0.00 - \$100.	2	7	5	9	9
\$101. - \$200.	7	4	3	5	7
\$201. - \$300.	3	4	4	5	5
\$301. - \$400.	3	2	7	8	3
\$401. - \$500.	3	2	4	4	7
\$501. - \$600.	2	3	2	3	5
\$601. - \$700.	4	4	5	3	4
\$701. - \$800.	2	4	6	4	6
\$801. - \$900.	1	0	0	2	0
\$901. - \$1000.	3	5	2	1	2
\$1001. - \$2000.	15	10	13	17	19
\$2001. - \$3000.	3	5	4	1	5
\$3001. - \$5000.	3	2	1	1	2
\$5000 beyond	1	2	3	4	3
Total:	52	54	59	67	77

Respectfully Submitted
Donna Ruggles
Envelope Secretary

PARISH OF TIMBERLEA-LAKESIDE
2024 BUDGET - For the Year Ending December 31, 2024

	BUDGET			ACTUAL	
	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2023</u>	<u>2022</u>
RECEIPTS					
Open Offering	200.00	200.00	100.00	509.00	424.49
Regular Envelopes	25,000.00	25,000.00	35,000.00	31,010.10	26,992.00
PAR	50,000.00	50,000.00	40,000.00	50,160.00	48,734.00
Initial Offering	100.00	100.00	100.00	155.00	130.00
Sunday School	200.00	400.00	300.00	324.00	480.00
Primates Fund	400.00	400.00	600.00	375.00	405.00
Lenten Offering	1,000.00	1,000.00	2,000.00	1,160.00	1,140.00
Easter Offering	1,500.00	2,000.00	2,000.00	1,686.00	2,070.00
Thanksgiving Offering	1,500.00	1,500.00	1,500.00	1,545.00	1,625.00
Christmas Offering	2,000.00	2,000.00	5,000.00	3,125.00	1,925.00
Hall Rental	1,500.00	1,500.00	1,000.00	2,594.00	1,411.00
Ways & Means	6,000.00	6,000.00	2,500.00	9,178.25	6,446.96
St. Andrew's Ladies Group					628.30
Outreach	500.00	500.00	400.00	840.00	480.00
BLT Breakfast Program	1,000.00	1,000.00	500.00	1,296.86	1,254.66
Investment Income	18,000.00	18,000.00	20,000.00	17,121.03	17,983.08
HST Refund	1,000.00	1,000.00	1,000.00	3,894.71	1,274.68
One-time Gift					10,000.00
Other Income	300.00	400.00	400.00	405.32	430.17
	110,200.00	111,000.00	112,400.00	125,379.27	123,834.34
DISBURSEMENTS					
Diocesan Allotment	17,280.00	16,788.00	16,500.00	16,788.00	16,524.00
Stipend	24,757.00	47,067.00	44,800.00	39,222.64	44,142.12
Housing Allowance	12,000.00	18,000.00	18,000.00	15,000.00	18,000.00
Benefits	734.39	15,775.00	16,000.00	10,817.90	14,904.66
Travel	500.00	2,500.00	1,500.00	1,306.61	2,673.57
Primates Fund	400.00	400.00	600.00	375.00	405.00
Outreach	200.00	200.00	200.00	500.00	
BLT Breakfast Program	1,000.00	1,000.00	500.00	1,296.86	1,254.66
Ways & Means	2,000.00	1,000.00	1,000.00	2,346.81	1,961.05
Fuel	7,000.00	6,500.00	4,000.00	5,613.92	6,658.17
Power	2,000.00	1,200.00	1,000.00	1,628.40	1,223.62
Telephone	1,200.00	1,200.00	1,200.00	1,143.96	1,143.96
Water	500.00	500.00	500.00	488.64	449.89
Supplies	2,000.00	2,000.00	2,000.00	2,329.84	1,818.71
Sunday School	200.00	350.00	100.00	191.40	361.15
Repairs, Maintenance & Supplies	2,000.00	2,000.00	1,000.00	1,376.69	3,381.40
Snow Removal	1,600.00	1,600.00	1,600.00	575.00	1,120.00
Less: Amt. Charged to Cemetery				(143.75)	(280.00)
Insurance	10,000.00	8,000.00	7,600.00	9,036.00	7,497.00
Music	8,200.00	7,100.00	7,100.00	8,072.53	7,019.15
HST	3,500.00	3,000.00	2,000.00	7,041.72	3,157.26
Major Renovations				32,129.65	
Part-time Ministry				1,655.30	
Miscellaneous	1,000.00	1,000.00	1,000.00	1,468.42	706.31
	97,671.39	136,780.00	127,800.00	160,261.54	134,121.68
RECEIPTS LESS DISBURSEMENTS	12,528.61	(25,780.00)	(15,400.00)	(34,882.27)	(10,287.34)

**Report of the Nominating Committee
to the 2024 Annual General Meeting
Parish of St. Andrew's Church January 28, 2024**

Warden: Ken Richardson – 2024
Warden: Tom Pinsent – 2024, 2025
Secretary: Bev Higgins
Treasurer: Keith Fraser

Council Members -at- Large: Vacant –2024
Vacant – 2024
Anne Dauphinee –2024, 2025
Lorne MacLellan – 2024, 2025
Sharron MacKenzie - 2024, 2025, 2026
Kim Branton –2024, 2025, 2026

(Member at Large positions are 3 years terms with staggered commencement dates.)

Synod Delegates: Vacant
Vacant

Envelope Secretary: Donna Ruggles

Regional Council: Rev. Marian Conrad
Vacant

Committee Chairs:

Property – Tim Edwards
Finance – Rick Orlando
Sunday School – Kim Branton
Choir – Pat Crory
Outreach (*includes PWRDF*) – **Vacant**
Pastoral Care – Jinny Giza
Parish Auditor – Bev Higgins
Ways and Means – Tom Pinsent
Diocesan Times Correspondent – **Vacant**